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APPROVAL FORM-STUDENT EXCHANGE PROGRAM 2023 (D/5/17/22-23)

Department: BSC.IT Department

Program: Student Exchange Program 2023

Objectives: This is a Student Exchange Program organized by the BSCIT Department.

Content: 20 Students from **ICS COLLEGE, KHED, RATNAGIRI** will be coming to visit our college for 3 days . They will Perform and Attend Several Activities in our college till 4:00 pm and then they will move to our student's home for the rest of the day and then the next day they'll come to college on regular college time with their respective student partners.

Similarly, students of SM SHETTY will be going to visit ICS COLLEGE, KHED for 3 days.

The event will be managed by BScIT Department Professors along with IT Association Members.

Date:5th, 6th and 7th Jan, 2023

Time: 7:00am to 4:00 pm

Place: AV Room and Auditorium

Cost/Budget: 30000/-

Proposed by: Prof. Mithilesh Chauhan and Prof. Raveena Shetty

Verified by: Dr. Tushar Sambare

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Minutes of the meeting

There were three meetings before the event, they were conducted in the IT Lab.
Also the teachers gave the announcements and explained about Student Exchange Program in all the BSCIT department Classrooms

1st Meeting - 13th Dec
This is the First Meeting

- The interested students join the meet in 5th floor IT LAB.
- Prof. Mithilesh Chaudhan explained briefly about the program and finalized the name of the participants

2nd Meeting - 14th Dec
This was an online meeting with parents of students those who all were participated in student exchange program

- Dr. Tushar Sambare , Prof.Sheetal Khanore and Prof. Mithilesh Chauhan joined the meet and also had a discussion with parents.
- They explained and guided the parents about the Student Exchange Program.

3rd Meeting - 5th Jan
This is the final and last Meeting

- Dr.Tushar Sambhare gave the proper guidance to all the students and solved the queries of the students.
- Prof. Mithilesh Chauhan distributed the work to the IT Association Members.

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WORK DISTRIBUTION

There are total 6 teams and 2 Representatives in IT Association. Work was distributed among all the teams.

1. **IT Association Student Representative**
   - **Mr.Animesh Kulkarni and Ms.Mrinali Anchan**
   - Work with the team and help to collaborate and coordinate.
   - Responsible to complete the event and solve if any issues also to act as a catalyst.

2. **Event coordinator**
   - **Mr.Yohan D'souza and Ms.Tanisha Chauhan**
   - Handle, coordinate and oversee all event operations.
   - Carefully supervise event preparation activities.
   - Offer solutions to resolve event issues in a timely manner.

3. **Graphic designer**
   - **Mr.Mann Diwani**
   - To design or create posters, websites, logos, brochures, magazines and many other materials to communicate ideas and information visually for the events.

4. **Photographer**
   - **Mr.Kien Alvares and Ms.Disha Shetty**
   - take pictures from a correct angle.
   - Editing and Retouching images.
   - Determine desired images and picture composition and adjust equipment to achieve desired effects and image quality.
   - Submit sets of photographs to select the best ones.

5. **Public relation officer**
   - **Mr.Aditya Sharma**
   - Organize PR activations to promote the IT Association activities.
   - Focus on marketing the events through social media platforms and get good participation.
   - Collaborate with teams such as Graphic designers and Event heads to create promotional content.

6. **Documentation lead**
   - **Ms.Sakshi Nishad**
   - Handling over all responsibilities to make the document and store it appropriately.
   - The documents have to be created for every event following the cycle which starts with the Approval form, Minutes of meeting, Work distribution, Poster, Brochure, Response sheet / feedback analysis, Designs sent by the participants, Report, Thank you letter.

7. **Technical lead**
   - **Mr.Rohan Maurya**
   - To handle all the technical details which could include creating the forms to managing the smooth functioning of all the software version requirements of the event.

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POSTER

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REPORT

Event : **Students Exchange Program 2023**

Date: 5th ,6th and 7th August, 2023
Objective: This event was organized for the "Student Exchange Program".

Highlights: This event was for 3 days conducted in the AV Room and Auditorium under the IT Association of our college.

DAY 1 :Highlights

Event was started at 8:30 am with **Lamp lighting ceremony.**
Prof Dipti Parab welcomed our guest, and hosted the program.
Dr.Tushar Sir explained about the purpose of the program.
Principal Sir appreciated the department for taking such a good effort.
Our guest **Ms.Samrin Mahadik** shared her experience and appreciated the college.
Prof.Sheetal Khanore gave the vote of thanks
Then the Students of ICS went for a **Facility visit** after that Dr.Tushar Sambare took an **ice breaking session**.
After that all the students **went to 8th floor IT LAB for a Robotics Process Automation Session** taken by **Prof. Mithilesh Chauhan** .
Later **Prof. Himani Shukla** took a session on the **Internet of Things** .
At 1:00 pm Everyone went for Lunch which was arranged by the college.
After Lunch All the Students went to College Ground for **Sports Activities**
Which were **Cricket, Dodgeball, Kho-Kho, Volleyball etc**.
Students left the college at 4:00pm

DAY 2:Highlights

ICS Students reported in the college at 7:30 am along with their respective partners.
They had breakfast at 7th Floor and at 8:00 am everyone went to **AV ROOM** for further programs.
Principal Dr.Shridhara Shetty took the first **interactive session** of students.
The next session was taken by **Prof Steffy Salvian on Digital Marketing**.
The session on **soft skills** was taken by **Prof. Raveena Shetty** at 9:50 am.
Later **Mr.Aditya Sharma**(IT Association member Sy BScIT) explained about the **skill development** and also about **job approaching websites**.
Prof. Aditi Chikhalikar took a session on **Group Discussion** and the students were also engaged and performed a Group Discussion.
The **Quiz Competition** conducted by **ITA Members** under the guidance of **Prof.Sheetal**

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Mam was started at 12:00pm
Later **Prof Avneet Kaur** from **Hoonar The Creative Club** gave the **Doodling** activity to all the students.
Everyone had lunch in the college at 1:00 pm and went to AUDITORIUM for further **cultural events**.

AUDITORIUM :Highlights
The Cultural Program started with the welcome dance.
Maqsood , Akash and Vinayak of Sy Bscit present a mashup song. Students of SY Bscit Perform a Dance. Students of ICS present a patriotic dance.
Next **Certificates distribution** was done by **Dr.Tushar Sambhare sir**.
Antarpreet from FY BScIT sing a song.
Students of FY BScIT also present a dance performance.
ICS Students gave a dance performance on Marathi song.
Sobiya from ICS College present a solo singing performance.
SM Shetty Students perform a mix dance.
Lastly Everyone enjoyed the DJ Party.

DAY 3:Highlights

Every One Reported to the College at 7:30 am for **MUMBAI DARSHAN**.
Students Of **ICS college** along with their respective partners of **SM SHETTY college** And also the IT Association Members under the guidance of **Prof. Mithilesh Chauhan** and **Prof. Raveena Shetty** Enrouted for MUMBAI DARSHAN at 8:00am from college.
Firstly Everyone reached the **GATEWAY OF INDIA** and also did the boat riding there.
Later Everyone visited **NEHRU SCIENCE CENTER** and also had lunch there.
After that Students enjoyed **MUMBAI ZOO.**
Students also did the shopping at FASHION STREET Mumbai.
Lastly the bus dropped everyone to MULUND Check Naka.

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PHOTOS OF THE PROGRAM

DAY 1. INTRODUCTION

FACILITY VISIT

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ICE BREAKING SESSION

RPA SESSION AND IOT SESSION

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SPORTS ACTIVITY

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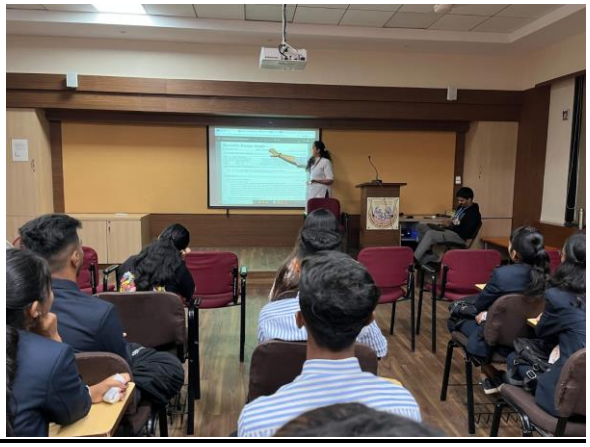
DAY 2 SESSIONS



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QUIZ COMPETITION

CULTURAL EVENTS

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CERTIFICATES DISTRIBUTION

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DAY 3 - MUMBAI DARSHAN

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ACTION TAKEN REPORT- STUDENT EXCHANGE PROGRAM

Action taken by IT Association for the feedback provided in Student Exchange Program

DATE	Feedback Received	Action Taken
5th , 6th ,and 7th January, 2023	• BSCIT Department of SM Shetty College and ICS College, Khed appreciated the efforts taken by the College and the Professors and Students of BSCIT Department to conduct this event. • Students were happy to be a part of this event	• IT Association will conduct more such events.

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PARTICIPANTS LIST

ICS COLLEGE, KHED	
STUDENTS NAME	**TEACHER NAME**
1. ROHINI MORE	1. SIMRAN MAHADIK
2. PAYAL JADHAV	2. VYASDEV DALVI
3. SOBIYA PARKAR	
4. DHANASHREE SHIRKE	
5. PRANJALI AMBRE	
6. SANIKA PATIL	
7. LATIKA MAHADIK	
8. MANALI KADAV	
9. RUSHALI NAVELE	
10. SHRUTI MOHITE	
11. YASH GAIKWAD	
12. JAY BHANDARI	
13. RAHUL SUTAR	
14. KUNAL CHAVAN	
15. AKASH SAWARDEKAR	
16. SAHIL BHANDARE	
17. HASHIM JANAIK	
18. HASAN LASNE	
19. CHANDAN DAMLE	
20.TOHID PAGNGARKAR	