

**BUNTS SANGHA'S**  
**S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND MANAGEMENT**  
**STUDIES, POWAI.**  
**NAAC ACCREDITED 'A' GRADE**  
**ISO 21001:2018 CERTIFIED**  
**IMC RBNQ CERTIFICATE OF MERIT 2019**

**Approval Form – e-Environmentation**

**Department:** All Departments from UG and PG can participate.

**Program:** e - Environmentation

**Objectives:** This is an Inter-Collegiate Event

**Need:** It is important to motivate students and help them to develop their creative skills.

**Content:** There are the three Competitions:

- 1) Best Out of Waste
- 2) Poster Making Competition
- 3) Article Writing Competition

**Judge:** Prof. Neena Sharma, Mr. Sourav Chanda, Mr. Suraj Gupta

**Date:** 27<sup>th</sup> January to 29<sup>th</sup> January, 2022

**Cost/Budget:** NA

**Proposed by:** Prof. Sujata Rizal Kotian

**Verified by:** Dr. Tushar Sambare



**Coordinator**



**Principal**

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**Minutes of the meeting – e - Environmentation**

There was a meeting taken on Zoom Platform on 20<sup>th</sup> January, 2022

**Meeting on 20<sup>th</sup> January, 2022**

- ☐ Discussed about the upcoming events.
- ☐ Planned about the theme and dates for the event.
- ☐ The leaders work on the sample message that would be send to other colleges for participation.
- ☐ The social media team work on the social media poster and brochure for the event.
- ☐ The digital team start to work on the certificate layout that will be provided to the winners and participants.



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**Work Distribution – e- Environmentation**

There are total 6 teams and 2 Representatives in IT Association. Work was distributed among all the teams.

1. IT Association Student Representative

- To give logical end to the event planned.
- Work with the team and help to collaborate and coordinate.
- Responsible to complete the event and solve if any issues also to act as a catalyst.

2. Event coordinator

- To plan, organize, manage and coordinate various types of events with team & executing them successfully.
- Plan, schedule and organize time slots and speakers at events.
- Handle, coordinate and oversee all event operations.
- Track the overall event expenses if any.
- Carefully supervise event preparation activities.
- Offer solutions to resolve event issues in a timely manner.
- Analyze and evaluate the event outcomes i.e participations eventwise. ➤ Create and submit event wise reports timely to documentation leads.

3. Graphic designer

- To design or create posters, websites, logos, brochures, magazines and many other materials to communicate ideas and information visually for the events.
- Illustrating concepts by designing examples of arrangement, size, type size and style and submitting them for approval.
- Coordinating with the event coordinator and team for design requirements.
- Contributing to team efforts by accomplishing tasks as needed.
- Communicating with the event coordinator about layout and design.
- Creating a wide range of graphics and layouts for illustrations, logos, and brochures with different graphic software such as photoshop.
- Reviewing final layouts and suggesting improvements when necessary.

4. Photographer

- Setting up photographic equipment and take pictures from a correct angle.
- Editing and Retouching images.
- Determine desired images and picture composition and adjust equipment to achieve desired effects and image quality.
- Submit sets of photographs to select the best ones.

5. Public relation officer

- Create innovative event wise media plans using media platforms such as advertising on social media, billboards.
- Collaborate with teams such as Graphic designers and Event heads to create promotional content.
- Write, edit and review all social media content.
- Handle any PR related issue that may arise.
- Maintain good relationships and communication with team members.
- Organize PR activations to promote the IT Association activities.
- Focus on marketing the events through social media platforms and get good participation.
- Regularly submit PR activity reports to the Event Coordinator and Student Representatives.

6. Documentation lead

- Handling over all responsibilities to make the document and store it appropriately.
- The documents have to be created for every event following the cycle which starts with the Approval form, Minutes of meeting, Work distribution, Poster, Brochure, Response sheet / feedback analysis, Designs sent by the participants, Report, Thank you letter.

7. Technical lead

- To handle all the technical details which could include creating the forms to managing the smooth functioning of all the soft version requirements of the event.



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**Poster – e- Environmentation**



The poster is a vertical rectangular graphic with a yellow background and a green border. At the top left is the college's crest, and at the top right is the 'it' logo. The main text is centered and reads: 'Bunts Sangha's SM Shetty College Of Science, Commerce & Management Studies, Powai, Mumbai- 76'. Below this, it states 'Permanently Affiliated to University of Mumbai', 'NAAC Accredited 'A' Grade', 'IMC RBNQ CERTIFICATE OF MERIT 2019', and 'ISO 21001:2018 Certified'. A central white box contains the text 'IT Association in collaboration with Aavni Environmental and Sustainability Consultancy' and the AAVNI logo. Below this, it says 'presents e- ENVIRONMENTATION' with a globe icon. A second white box lists 'AN INTER COLLEGIATE EVENT' with three categories: 'Best Out Of Waste', 'Poster Making Competition', and 'Article Writing Competition', each in a green box. At the bottom left is a tree illustration, and at the bottom right is an illustration of a person with potted plants. The footer contains the submission date '27 Jan to 29 Jan, 2022', contact information for Beulah Sundararajan and Mrinali .S. Anchan, and the Instagram handle '@smsitassociation'.

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**SM Shetty College Of Science, Commerce & Management Studies, Powai, Mumbai- 76**  
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**IT Association**  
in collaboration with Aavni Environmental and Sustainability Consultancy

**AAVNI**  
presents

**e- ENVIRONMENTATION**

**AN INTER COLLEGIATE EVENT**

**Best Out Of Waste**      **Poster Making Competition**

**Article Writing Competition**

**Submission Date: 27 Jan to 29 Jan, 2022**

**For more Queries kindly Contact:**  
Beulah Sundararajan : +91 93215 08749  
Mrinali .S. Anchan : +91 9653122928  
**@smsitassociation**

**Message**

Greetings to all! ✨

\*Bunts Sangha's S.M.Shetty College of Science, Commerce and Management Studies, Powai\*  
presents an amazing \*Inter-Collegiate Event\*

\_\*"e-Environmentation: 🌍 Dare to save the World 🌍"\*\_

organized by \*IT Association 👥 in collaboration with Aavani Environmental and Sustainability  
Consultancy\*

\*FROM:\* \*27th Jan 2022 to 29th Jan 2022.\*

Extremely innovative 😊 and creativity oriented events have been organized to make a tiny  
difference in this chaotic world 🌍

We being the children of the Earth, must do our bit in creating awareness 🧑🏫 🧑🏫 🧑🏫 and to make  
sure that the future generations 🧑🏫 🧑🏫 🧑🏫 are able to live in peace 🕊️.

Following are the competitions that students can take part in:

🎨 □ \*Poster Making\* 🎨 □

♻️ \*Best Out of Waste\* 🗑️ □

📝 \*Article Writing\* 🧑🏫 🧑🏫 🖥️

Kindly \*NOTE\*:

- 1) 3 Winners will be selected from each competition.
- 2) Participation Certificates shall be given to all.

\_\*Registration & Submission Form\*\_ 🖱️ 🧑🏫

\*<https://forms.gle/h9AgKR4pWU4Jxebp9>\*

\*For Queries Contact:\* 📞

Beulah Sundararajan: 9321508749

Mrinali Anchan: 96531 22928

Instagram:

The image shows an Instagram post from the account 'smsitassociation'. The post features a promotional poster for an event. The poster is titled 'e- ENVIRONMENTATION' and is presented by AAVNI. It is an inter-collegiate event with three main activities: 'Best Out Of Waste', 'Poster Making Competition', and 'Article Writing Competition'. The submission date is from January 27 to January 29, 2022. Contact information for Beulah Sundararajan and Mrinali S. Anchan is provided, along with the Instagram handle @smsitassociation. The poster also includes logos for the college and AAVNI, and a small illustration of a person with potted plants.

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IT Association  
in collaboration with Aavni Environmental and Sustainability Consultancy  
AAVNI presents  
**e- ENVIRONMENTATION**

AN INTER COLLEGIATE EVENT

Best Out Of Waste  
Poster Making Competition  
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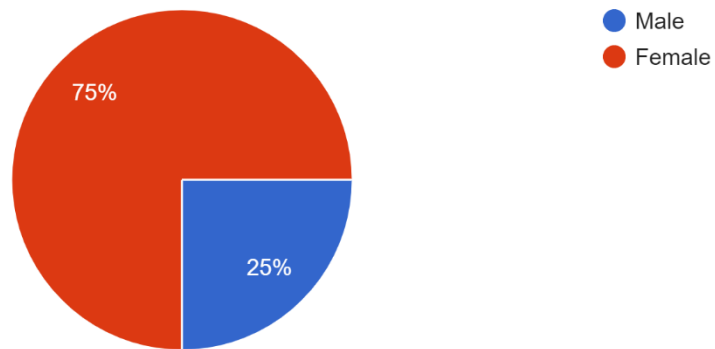
  
Coordinator

  
Principal

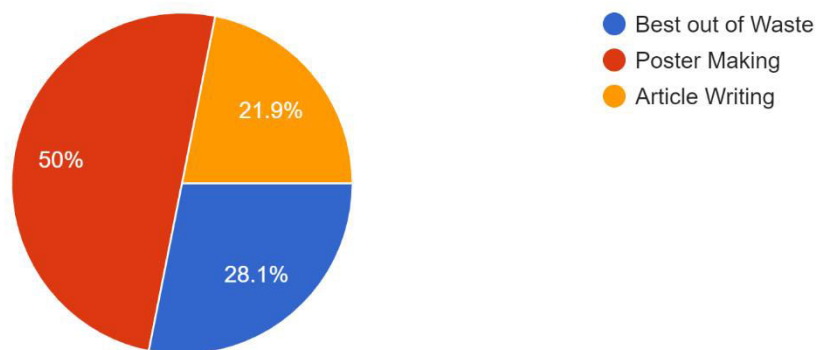
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**Feedback Analysis – e-Environmentation**

Gender  
32 responses



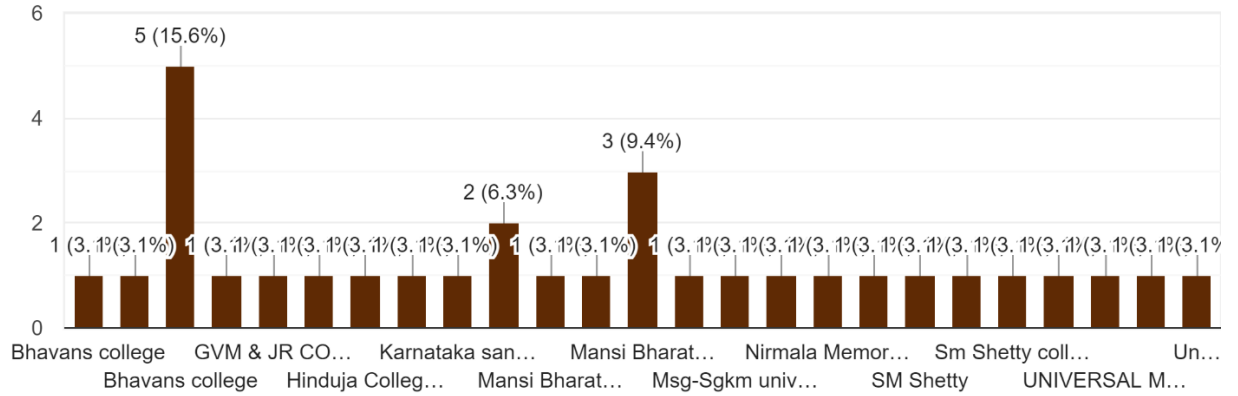
Event  
32 responses





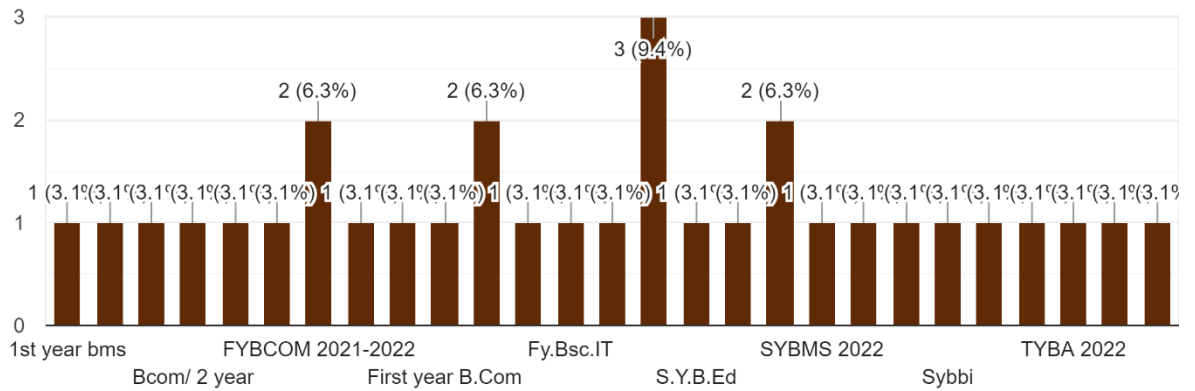
### College Name

32 responses



### Class & Year

32 responses



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Action taken by IT Association for the feedback provided in **e-Enviormentation** by the participants.

DATE	Feedback Received	Action Taken
29 <sup>th</sup> January, 2022	<input type="checkbox"/> Participants appreciated the efforts taken by the college to conduct this event even during pandemic. Students were happy to participate in this event. <input type="checkbox"/>	IT Association will conduct more such events.



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**Submissions of the Participants – e-Environmentation**

IMG-20220121-WA0014 - Fai...	IMG-20220125-WA0014 - Su...	IMG-20220125-WA0015 - Su...	IMG-20220127-WA0001 - Pri...	New Doc 01-27-2022 13.14 - ...
PicsArt_12-17-04.57.51 - sa...	poster - Shruti Bharsakle.jpg	Poster Making - Arpita Karan...	poster making video - Arpita ...	Shivanand Devadiga (Poster ...
20220111_143527 - Kavita Y...	20220113_211549 - Kavita Y...	20220117_145952 - Kavita Y...	Best out of waste by borun D...	best out of waste by borun D...
best out of waste by borun D...	best out of waste by borun D...	IMG-20220127-WA0005 - Fai...	IMG-20220129-WA0003 - SA...	Screenshot_20220124-1819...
164267877797356148279...	1642678836028752149739...	Document from - Wasim ...	IMG_20220120_154416 - Sur...	IMG_20220120_154458 - Sur...
IMG_20220120_154539 - Sur...	IMG_20220120_154707 - Sur...	IMG_20220120_154748 - Sur...	IMG_20220123_205318 - Ka...	IMG_20220129_001702 - Ar...

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**Report – e-Environmentation**

**Event: e-Environmentation**

**Date:** 27<sup>th</sup> and 29<sup>th</sup> January, 2022

**Objective:** This was an Inter-Collegiate event

**Highlights:** The event was conducted under the IT Association of our college. The participants had to submit their piece of work through the submission form provided. Total 32 students participated for the event from BAF, BMM and BSCIT.

The event was judged by “Prof. Neena Sharma”, “Mr. Sourav Chanda” & “Mr. Suraj Gupta”  
The winners of the events are:

**Best out of waste**

1<sup>st</sup> Prize: Ms. Kavita Yadav (Mansi Bharat Gada Degree College of Commerce and Science.)

2<sup>nd</sup> Prize: Mr. Borun Dolai (MSG Sgkm college of arts, science and commerce)

3<sup>rd</sup> Prize: Ms. Saba Kesinghwal (Bhavans college)

**Poster Making Competition**

1<sup>st</sup> Prize: Ms. Nandini Upadhyay (Karnataka sangha's manjunatha college of commerce)

2<sup>nd</sup> Prize: Ms. Senorita Deniz (Bhavans college)

3<sup>rd</sup> Prize: Ms. Arpita Karanjekar (SM Shetty college)

**Article Writing Competition**

1<sup>st</sup> Prize: Ms. Purva Dubal (Msg-Sgkm Universal College)

2<sup>nd</sup> Prize: Ms. Kanishka Goyal (Hinduja College Of Commerce)

3<sup>rd</sup> Prize: Mr. Wasim Ansari (Msg-Sgkm Universal College)



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**Thankyou letter – e-Environmentation**

SMS/

30<sup>th</sup> January, 2022

To,  
Prof. Neena Sharma,  
Mr. Sourav Chanda,  
Mr. Suraj Gupta,  
S.M Shetty Degree College,  
Powai.

Dear Sir,

It was an immense pleasure to have you with us as our Judge for 'e-Environmentation' event organized by IT Association of the college.

We on behalf of our college are indeed thankful to you for sparing your precious time, judging the competition and giving us your precious opinion. Your time and dedication made it possible for us to reward students for their creative efforts.

With Regards,

Thanking you,

Yours faithfully,  
Dr.Sridhara Shetty  
PRINCIPAL

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**Sample Certificate – e-Environmentation**



*Tushar*  
Coordinator

*Sridhara*  
Principal