

Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai

B.Sc. IT Department
Minutes of Meeting

The Following points discussed in the department meeting conducted on 13th June 2022 at 10.30am in 814 class room.

1. To prepare the remuneration statement of M.Sc.IT Sem 2-4 Practical Examination to be conducted from 15th June 2022.
2. The following teachers will conduct the M.Sc.IT Sem 2-4 Practical Exam in offline mode

Date	M.Sc-IT-Sem-2	Examiner	M.Sc-IT-Sem-4	Examiner
15/06/2022	Big Data Analytic	Ms Raveena Shetty Tilak	Blockchain	Ms Disha Bhakta
16/06/2022	Modern Networking	Ms Sheetal Khanore	Natural Language Processing	Ms Himani Shukla Varia
17/06/2022	Micro services Architecture	Ms Raveena Shetty Tilak	Server Virtualization on VMWare Platform	Mr. Vinay Shahpurkar
18/06/2022	Image Processing	Mr Mithilesh Chauhan	Information Security Auditing	Dr. Tushar Sambare

3. To check and update the IT Labs as per the required software to conduct M.Sc.IT Sem 2-4 Practical Exam.

4. To do follow up of S.Y / T.Y pending admissions by Class teachers.

5. All the lectures will be conducted as per last year workload till the new appointment.


6. To set and submit one question paper for the additional exam of F.Y.IT student Adnan Malik for the following subjects by the concern subject teachers by tomorrow.

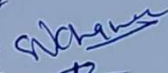
NSM – Suman mam


WP – Vinay Sir


GC – Disha Mam

The Following Members were present in the meeting:


Dr. Tushar Sambare 

Asst. Prof. Sheetal Khanore 

Asst. Prof. Vinay Shahapurkar 


Asst. Prof. Disha Deliwala 

Asst. Prof. Raveena Shetty Tilak

Asst. Prof. Himani Shukla Varia 

Asst. Prof. Mithilesh Chauhan

Asst. Prof. Suman Upadhyay


Co-ordinator
(Dr. Tushar Sambare)

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B.Sc. IT Department
Minutes of Meeting

The Following points discussed in the department meeting conducted on 27th June 2022 at 12.30pm in 814 class room.

1. To verify the FYSem-2 Examination marks sheet of Medical Case students and to submit it in the office.
2. To upload the Mentoring documents in the proper drive.
3. To complete the SYIT Sem-3 Nov 2017 Results analysis.
4. To complete FY Sem-2 CO-PO attainment submission by the coming Saturday 2nd July 2022. As well take a follow up of Sem-4-6 Marks from Eklavya software team.
5. To suggest visiting faculty for Technical Communication Skills subject of FYIT.
6. To conduct the following certificate courses in the current academic year

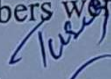
Course Name	Resource Person / Incharge
Robotic Process Automation(RPA)	Dr. Tushar Sambare
MS Office Skills	Asst. Prof. Himani Shukla / Asst. Prof. Raveena Shetty
Advanced Python	Asst. Prof. Mithilesh Chauhan
Microsoft Certification (ATS Learning Solution)	Asst. Prof. Vinay Shahapurkar
Digital Design	Asst. Prof. Sheetal Khanore

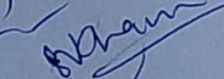
7. The following teachers will be a class teachers of the mentioned classes in the current year


Class	Teacher Name
F.Y.B.Sc.IT - A	Asst. Prof. Dipti Parab
F.Y.B.Sc.IT - B	Asst. Prof. Suman Upadhyay
S.Y.B.Sc.IT - A	Asst. Prof. Himani Shukla
S.Y.B.Sc.IT - B	Asst. Prof. Sheetal Khanore
T.Y.B.Sc.IT - A	Asst. Prof. Vinay Shahapurkar
T.Y.B.Sc.IT - B	Asst. Prof. Disha Bhakta

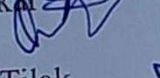
8. To select 5 good students from the department and prepare them for Avishkar by conducting the sessions by all teachers.
9. Every teacher has to take at least one initiative at the college or department level.
10. Asst. Prof. Mithilesh Chauhan will be the Incharge of IT Association and all other members of the department will assist him for the activities.
11. The subject workload was verified and finalised by the department teachers.

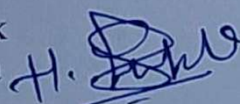
The Following Members were present in the meeting:


Dr. Tushar Sambare 

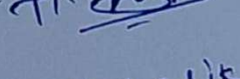
Asst. Prof. Sheetal Khanore 

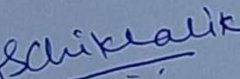
Asst. Prof. Vinay Shahapurkar 

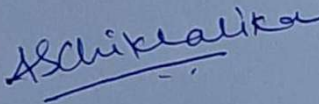
Asst. Prof. Disha Deliwala 

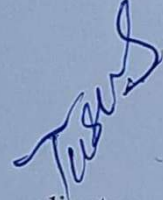
Asst. Prof. Raveena Shetty Tilak 

Asst. Prof. Himani Shukla Varia 

Asst. Prof. Mithilesh Chauhan 

Asst. Prof. Suman Upadhyay 

Asst. Prof. Aditi Chikhalikar 



Co-ordinator
(Dr. Tushar Sambare)

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S.M. Shetty College of Science, Commerce and Management Studies,
Powai


B.Sc. IT Department
Minutes of Meeting

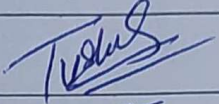
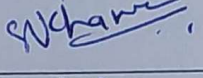

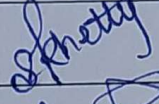
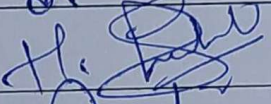
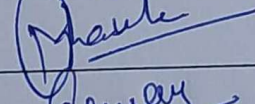
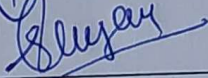
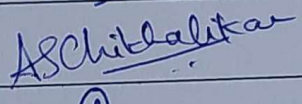

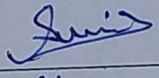
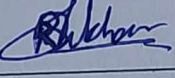
The Following points discussed in the department meeting conducted on 22nd July 2022 at 12.30pm in 814 class room.

1. To finalize the TY project topics before 30th July 2022. Topics must be specific. All guides to submit verified topics list on or before 30th July 2022.
2. Every teacher has to conduct at least 6 sessions with respective project students.
3. To conduct session on New Technologies for TY IT Students on Monday/Tuesday under Project Innovation Center by Asst. Prof. Raveena Shetty Tilak.
4. Under Project Innovation Center 20 students to be tracked with projects using New Technologies.
5. To complete Academic calendar by 25th Monday 2022. All teachers to update about their respective initiative.
6. To complete SY paper checking by 30th July 2022.
7. Papers to be shown to students and then taken back.
8. For Internal Marks of SY- Average of 3 test to be taken- 1 Unit test and 2 Internals.
9. To set 2 sets for TY IT Unit test – 1. Paper Pattern 4 out of 6 Questions 5 Marks each.
10. 5 Unit tests to be conducted for TY IT at department level. Answer sheets to be taken from Examination Room.
11. To arrange MSc Laptop in Room no. 817.
12. To check for stools requirements in Electronics Lab.
13. FY Lectures and Practicals to start form next week.
14. Letters to be sent to students with Zero attendance from office.
15. Lecture and Content delivery monitoring by Dr. Tushar Sambare will begin form next week.

The Following Members were present in the meeting:

Dr. Tushar Sambare
Asst. Prof. Sheetal Khanore
Asst. Prof. Vinay Shahapurkar
Asst. Prof. Raveena Shetty Tilak
Asst. Prof. Himani Shukla Varia
Asst. Prof. Mithilesh Chauhan
Asst. Prof. Suman Upadhyay
Asst. Prof. Aditi Chikhalikar
Asst. Prof. Dipti Parab
Mr. Sunil Jabre
Mr. Rakesh Lakhan


Co-ordinator
(Dr. Tushar Sambare)

Name	Signature
Dr. Tushar Sambare	
Asst. Prof. Sheetal Khanore	
Asst. Prof. Vinay Shahapurkar	
Asst. Prof. Raveena Shetty Tilak	
Asst. Prof. Himani Shukla Varia	
Asst. Prof. Mithilesh Chauhan	
Asst. Prof. Suman Upadhyay	
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Asst. Prof. Dipti Parab	
Mr. Sunil Jabre	
Mr. Rakesh Lakhan	

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B.Sc. IT Department
Minutes of Meeting

The Following points were discussed in the department meeting conducted on 30th July 2022 at 01.00pm in 8th Floor Room No. 814.

1. TY Project details – including Name of project, technology used to be collected from students. 2nd Deadline for final project approval - 3rd August. Guides need to instruct students to write technology properly while filling form. Once filled all the projects will be verified by Tushar Sir.
2. TY Parents Meeting on 6th August 2022. Average of June, July Attendance will be shown in the meeting.
3. TY First Unit test are to be shown to students before PTA Meeting.
4. TY teachers to inform students that attending meeting is mandatory.
5. Students with 75% and more marks will be considered for TY Placements. This point must be discussed with Parents in PTA.
6. SY remaining papers to be shown to students on Monday.
7. Fresher's to be planned on 13th August 2022.

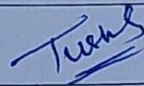
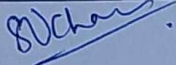
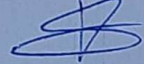
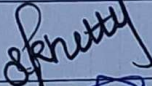
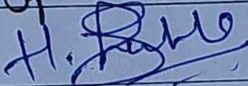
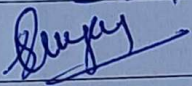
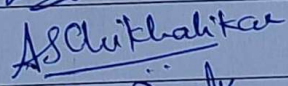
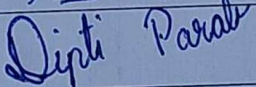
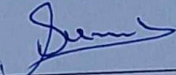
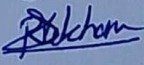
The Following Members were present in the meeting:

Dr. Tushar Sambare
Asst. Prof. Sheetal Khanore
Asst. Prof. Vinay Shahapurkar
Asst. Prof. Raveena Shetty Tilak
Asst. Prof. Himani Shukla Varia
Asst. Prof. Suman Upadhyay
Asst. Prof. Aditi Chikhalikar
Asst. Prof. Dipti Parab
Mr. Sunil Jabre
Mr. Rakesh Lakhan


Co-ordinator
(Dr. Tushar Sambare)

Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies,
Powai

B.Sc. IT Department
Attendance – 30th July 2022

Name	Signature
Dr.Tushar Sambare	
Asst. Prof. Sheetal Khanore	
Asst. Prof. Vinay Shahapurkar	
Asst. Prof. Raveena Shetty Tilak	
Asst. Prof. Himani Shukla Varia	
Asst. Prof. Suman Upadhyay	
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Bunts Sangha's
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Powai

B.Sc. IT Department
Minutes of Meeting

The Following points discussed in the department meeting conducted on 14th, September 2022 at 01.00pm in 813 class room.

1. To Conduct remaining Project Lectures before 24th September 2022. Physical Attendance has to be taken for the same.
2. Status of teachers initiative was discussed. Teachers whose Initiative has not yet started have to plan and start as soon as possible.
3. Students Appointment for the IT Association has to be completed by Wednesday 21st September 2022.
4. Status of ATKT Students and their exams was discussed.

The Following Members were present in the meeting:

Dr. Tushar Sambare *Tushar*

Asst. Prof. Sheetal Khanore

Asst. Prof. Vinay Shahapurkar

Asst. Prof. Disha Bhakta

Asst. Prof. Raveena Shetty Tilak

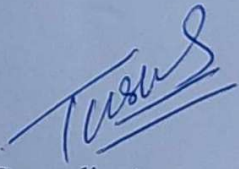
Asst. Prof. Himani Shukla Varia

Asst. Prof. Mithilesh Chauhan

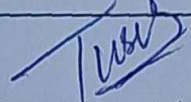
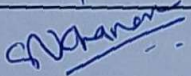
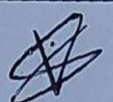

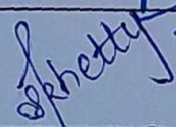
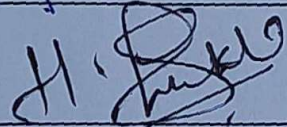
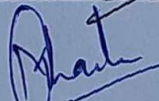
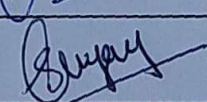
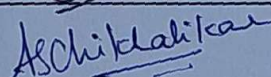
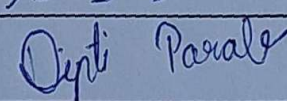
Asst. Prof. Suman Upadhyay

Asst. Prof. Aditi Chikhalikar

Asst. Prof. Dipti Parab


Co-ordinator
(Dr. Tushar Sambare)

Attendance

Name	Signature
Dr. Tushar Sambare	
Asst. Prof. Sheetal Khanore	
Asst. Prof. Vinay Shahapurkar	
Asst. Prof. Disha Bhakta	
Asst. Prof. Raveena Shetty Tilak	
Asst. Prof. Himani Shukla Varia	
Asst. Prof. Mithilesh Chauhan	
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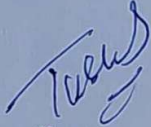
B.Sc. IT Department
Minutes of Meeting

The Following points discussed in the department meeting conducted on 19th October 2022 at 12 noon in Lab 8.

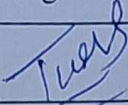
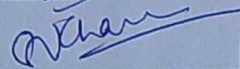
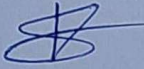

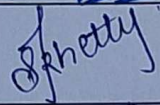
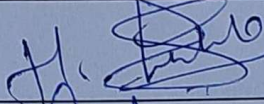
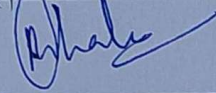
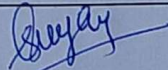
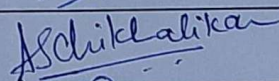

1. Agenda of this meeting was workload finalisation for Semester 2, 4 and 6.
2. New Class teachers were decided:
 - a. FY IT A : Suman Upadhyay
 - b. FY IT B : Dipti Parab
 - c. SY IT A : Aditi Chikhalikar
 - d. SY IT B : Sheetal Khanore
 - e. TY IT A : Vinay Shahapurkar
 - f. TY IT B : Himani Shukla Varia

The Following Members were present in the meeting:

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Asst. Prof. Sheetal Khanore
Asst. Prof. Vinay Shahapurkar
Asst. Prof. Disha Bhakta
Asst. Prof. Raveena Shetty Tilak
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Asst. Prof. Mithilesh Chauhan
Asst. Prof. Suman Upadhyay
Asst. Prof. Aditi Chikhalikar
Asst. Prof. Dipti Parab


Co-ordinator
(Dr. Tushar Sambare)

Attendance
19th October 2022

Name	Signature
Dr. Tushar Sambare	
Asst. Prof. Sheetal Khanore	
Asst. Prof. Vinay Shahapurkar	
Asst. Prof. Disha Bhakta	
Asst. Prof. Raveena Shetty Tilak	
Asst. Prof. Himani Shukla Varia	
Asst. Prof. Mithilesh Chauhan	
Asst. Prof. Suman Upadhyay	
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Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai

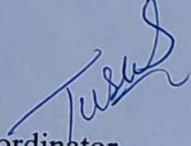
B.Sc. IT Department
Minutes of Meeting

The Following points discussed in the department meeting conducted on 26th November 2022 at 12:10 pm in Lab 8.

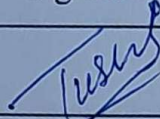
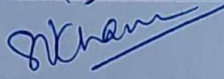


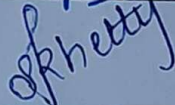
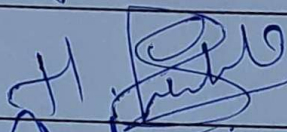
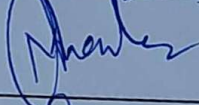
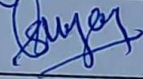
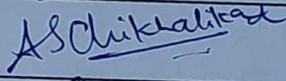

1. TY Assessment to be completed at earliest. Quota is 1.5 times - 250 Papers. Machines are set up in M.Sc. IT Lab and Lab 5.
2. TY Internal and Practical Marksheets to be finalised and submitted to Prema Madam by Monday.
3. FY and SY attendance entry to be completed.
4. Industrial Visit destination options were discussed. Following teachers have shown interest to go for Industrial Visit: Mithilesh Chauhan, Raveena Shetty Tilak, Suman Upadhyay, Sheetal Khanore.
5. Teachers have to call parents for payment of remaining fees.
6. Class Teachers were revised as per follows:
 - a. TY IT A: Raveena Shetty
 - b. M.Sc. IT: Vinay Shahapurkar
 - c. Data Science: Dr.Tushar Sambare

The Following Members were present in the meeting:

Dr.Tushar Sambare
Asst. Prof. Sheetal Khanore
Asst. Prof. Vinay Shahapurkar 
Asst. Prof. Disha Bhakta
Asst. Prof. Raveena Shetty Tilak
Asst. Prof. Himani Shukla Varia
Asst. Prof. Mithilesh Chauhan
Asst. Prof. Suman Upadhyay
Asst. Prof. Aditi Chikhalikar
Asst. Prof. Dipti Parab


Co-ordinator
(Dr. Tushar Sambare)

Attendance
26th November 2022

Name	Signature
Dr. Tushar Sambare	
Asst. Prof. Sheetal Khanore	
Asst. Prof. Vinay Shahapurkar	
Asst. Prof. Disha Bhakta	
Asst. Prof. Raveena Shetty Tilak	
Asst. Prof. Himani Shukla Varia	
Asst. Prof. Mithilesh Chauhan	
Asst. Prof. Suman Upadhyay	
Asst. Prof. Aditi Chikhalikar	
Asst. Prof. Dipti Parab	

Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai

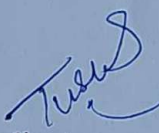
B.Sc. IT Department
Minutes of Meeting

The Following points discussed in the department meeting conducted on 21st December 2022 at 11:30 am in Lab 8.

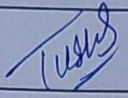



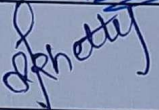
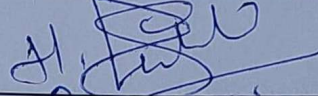
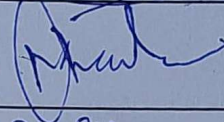
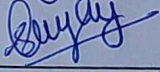
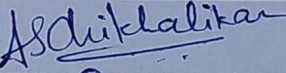

1. Update was taken regarding FY Paper checking Status.
2. Moderation of FY to be done on 2nd and 3rd January 2023.
3. Update was taken regarding the Student Exchange Program.
4. Status and readiness of Annual Day Dance was discussed.
5. FY Subject teachers need to keep track of students.
6. TY Syllabus deadline tentative is Mid-March.

The Following Members were present in the meeting:

Dr. Tushar Sambare
Asst. Prof. Sheetal Khanore
Asst. Prof. Vinay Shahapurkar
Asst. Prof. Disha Bhakta
Asst. Prof. Raveena Shetty Tilak
Asst. Prof. Himani Shukla Varia
Asst. Prof. Mithilesh Chauhan
Asst. Prof. Suman Upadhyay
Asst. Prof. Aditi Chikhalikar
Asst. Prof. Dipti Parab


Co-ordinator
(Dr. Tushar Sambare)

Attendance
21st December 2022

Name	Signature
Dr. Tushar Sambare	
Asst. Prof. Sheetal Khanore	
Asst. Prof. Vinay Shahapurkar	
Asst. Prof. Disha Bhakta	
Asst. Prof. Raveena Shetty Tilak	
Asst. Prof. Himani Shukla Varia	
Asst. Prof. Mithilesh Chauhan	
Asst. Prof. Suman Upadhyay	
Asst. Prof. Aditi Chikhalikar	
Asst. Prof. Dipti Parab	

Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies,
Powai

B.Sc. IT Department
Minutes of Meeting

The Following points discussed in the department meeting conducted on 23rd January 2023 at 12:00 noon in Room No 8.14.

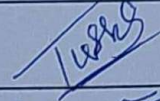
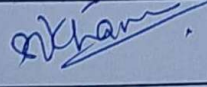
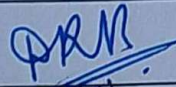
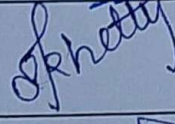
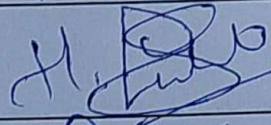
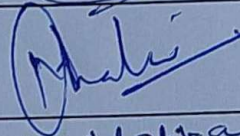
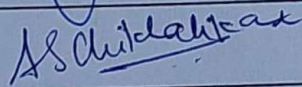
1. To allow students with 60% attendance to go to Industrial Visit.
2. M.Sc. Part 1- Need to finalise Subject teacher for MicroServices Architecture.
3. Changes to be made in Raveena Shetty's Timetable to accommodate Visiting Faculty Slots.
4. Complete CO Attainment - OS, IP and GIS Pending.
5. Class teachers have to call parents of Defaulter Students and keep records of the same.
6. Teachers going for Industrial Visit: Raveena Shetty and Mithilesh Chauhan.
7. Teachers going for Student Exchange Program: Aditi Chikhalikar and Vinay Shahapurkar.
8. All teachers should conduct TY project sessions for respective students and maintain attendance and topics covered during the sessions.
9. TY Projects to be ready by April.

The Following Members were present in the meeting:

Dr. Tushar Sambare *Tushar*
Asst. Prof. Sheetal Khanore *Sheetal*
Asst. Prof. Disha Bhakta
Asst. Prof. Raveena Shetty Tilak
Asst. Prof. Himani Shukla Varia
Asst. Prof. Mithilesh Chauhan
Asst. Prof. Aditi Chikhalikar

Tushar
Co-ordinator
(Dr. Tushar Sambare)

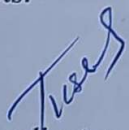
Attendance
23rd January 2023

Name	Signature
Dr. Tushar Sambare	
Asst. Prof. Sheetal Khanore	
Asst. Prof. Disha Bhakta	
Asst. Prof. Raveena Shetty Tilak	
Asst. Prof. Himani Shukla Varia	
Asst. Prof. Mithilesh Chauhan	
Asst. Prof. Aditi Chikhalikar	

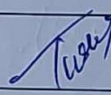
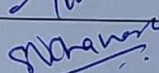
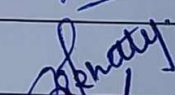
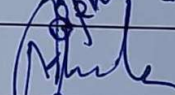




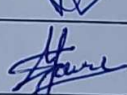
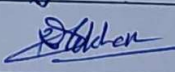
Bunts Sangha's
B.Sc. IT Department
Minutes of Meeting

The Following points discussed in the department meeting conducted on 3rd March 2023 at 12:50 am in Room No. 814.

1. Update was taken regarding completion of syllabus.
2. Deadlines for syllabus completion: SY - 18th March 2023, FY - 30th March 2023.
3. Schedule and Start Date for Theory Exams was discussed as follows:
 - a. ATKT Sem 1 and Sem 3 - 23rd March 2023
 - b. Sem 4 Regular and ATKT- 1st April 2023
 - c. Sem 2 Regular and ATKT- 11th April 2023
4. ATKT Practical exam to be conducted for sem 1 and sem 3 from 16th March 2023. Time Table has to be prepared and students have to be informed regarding the same. Respective teachers have to prepare slips for their subjects.


Co-ordinator
(Dr. Tushar Sambare)

Attendance
3rd March 2023

Name	Signature
Dr. Tushar Sambare	
Asst. Prof. Sheetal Khanore	
Asst. Prof. Raveena Shetty	
Asst. Prof. Mithilesh Chauhan	
Asst. Prof. Disha Bhakta	
Asst. Prof. Himani Shukla	
Asst. Prof. Suman Upadhyay	
Asst. Prof. Dipti Parab	
Mr. Sunil Jabre	
Mr. Rakesh Lakhan	

Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies, Powai

B.Sc. IT Department
Minutes of Meeting

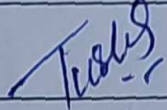
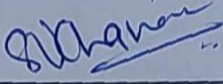



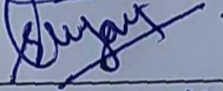
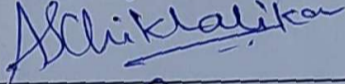

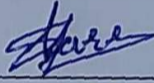
The Following points discussed in the department meeting conducted on 15th March 2023 at 12:15 am in Lab 8.

1. Update was taken regarding readiness for ISO Audit.
2. Update was taken regarding ATKT Practical Exams. Slips are ready, Students are updated, Lab is updated with required softwares.
3. Reminder was given regarding submission of ATKT sem 1 and sem 3 papers to be submitted with answer key on or before 18th March 2023.
4. Schedule for remedial lectures has to be prepared for FY and SY students. Lectures to be started from 18th March 2023.
5. Prelims have to be conducted for TY Students.
6. Status of teachers initiative and respective report completion was discussed.



Co-ordinator
(Dr. Tushar Sambare)

Attendance
15th March 2023

Name	Signature
Dr. Tushar Sambare	
Asst. Prof. Sheetal Khanore	
Asst. Prof. Vinay Shahapurkar	
Asst. Prof. Disha Bhakta	
Asst. Prof. Himani Shukla	
Asst. Prof. Suman Upadhyay	
Asst. Prof. Aditi Chikhalikar	
Asst. Prof. Dipti Parab	
Mr. Sunil Jabre	
Mr. Rakesh Lakhan	