

**BUNTS SANGHA'S**  
**S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND MANAGEMENT**  
**STUDIES, POWAI.**  
**NAAC ACCREDITED 'A' GRADE**  
**IMC RBNQ CERTIFICATE OF MERIT 2019**  
**ISO 21001:2018 CERTIFIED**

**Date: 1/8/2022**

Department: ACCOUNTANCY AND FINANCIAL MANAGEMENT

Program: Bridge course in Accountancy for first year students of Commerce and Management Studies

Objectives: To help students understand about basic accounting policies, entries etc. and also make fresher more well verse with accounting.

Need: Students who are fresher to accountancy and those who have problem in basic accounting will be benefited from this course.

Content: Introduction to Basic Accountancy, Journal Entries and sums related to it, Ledger, Trial Balance, Subsidiary Book and Final Accounts.

Date: 08/08/2022 to 26/09/2022

Venue: Classroom (Block 706)

Duration: 30 hours

Free of Cost

Proposed by: Department of Accountancy and Financial Management

Verified by: Dr. Sridhara Shetty – Principal -



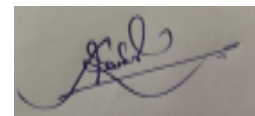
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**Department of Accountancy and Financial Management**

**Minutes of the Meeting**

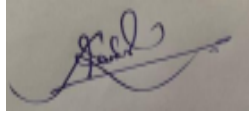

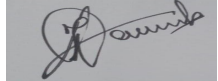
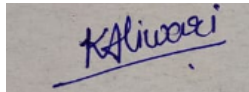


The Departmental meeting was held on 02 August 2022 at 12:30 pm in conference room. Following matters were discussed in the meeting:

1. It was decided that Department will be conducting Bridge course in Accountancy from 08<sup>th</sup> August, 2022 onwards and teachers were requested to plan their course schedule likewise.
2. It was discussed that Asst. Prof. Sandesha Shetty will be the Convenor for Bridge course in Accountancy.
3. Teachers were instructed to plan some events for the Department of Accountancy and Financial Management and suggestions were taken for the same.



Mr. Sandesha Shetty  
(In-charge of the Department)

Teachers who attended the meeting:

Name	Signature
Mr. Sandesha Shetty (In-charge of the Department)	
Mr. Virendra Singh – Member of Accountancy Department	
Ms. CA Zainab Rangwala - Member of Accountancy Department	
Ms. Komal Tiwari – Member of Accountancy Department	
Mr. Chirag Chandan – Member of Accountancy Department	
Mr. Ashish Navik – Member of Accountancy Department	

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**Department of Accountancy and Financial Management**

**POSTER**



 **BUNTS SANGHA'S**  
**S. M. Shetty College of Science, Commerce and**  
**Management Studies, Powai.**  
**Permanently Affiliated to University of Mumbai.**

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**THE DEPARTMENT OF**  
**ACCOUNTANCY & FINANCIAL**  
**MANAGEMENT**

Organises

**' Bridge course in Accountancy**  
**for first year students of**  
**Commerce and Management**  
**Studies'**

**From : 8th August, 2022**

*Highlights*

This course caters to those students  
who are freshers to accountancy and  
those who have problems in basic  
accounting.



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**Department of Accountancy and Financial Management**

**NOTICE**

Department of Accountancy & Financial Management of Bunts Sangha's S.M. Shetty College of Science, Commerce & Management Studies, Powai Organizing “Bridge Course in Accountancy” for First Year Students

**Highlights:**

This Course caters to those students who are freshers to Accountancy and also those who have problems in basic accounting.

**Schedule:**

Lectures will be starting from 8th August 2022 (12 Noon to 1 PM)

Interested Students, please fill out the form:

<https://forms.gle/bo8pM2jNdgCBrd3m6>

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**Department of Accountancy and Financial Management**

***BRIDGE COURSE IN ACCOUNTANCY FOR FIRST YEAR STUDENTS OF  
COMMERCE AND MANAGEMENT STUDIES***

**BUDGET**

**(Scheduled from: 8<sup>th</sup> August, 2022 to 26<sup>th</sup> September, 2022)**

<b>S.NO.</b>	<b>PARTICULARS</b>	<b>AMOUNT</b>
<b>1</b>	-	<b>NIL</b>

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**Department of Accountancy and Financial Management**

**BRIDGE COURSE IN ACCOUNTANCY FOR FIRST YEAR STUDENTS OF**  
**COMMERCE AND MANAGEMENT STUDIES**

(Course Date: 8<sup>th</sup> August, 2022 to 26<sup>th</sup> September, 2022)

**SYLLABUS**

SR NO.	CONTENT	Hours
1	<b>INTRODUCTION TO BOOK KEEPING AND ACCOUNTANCY</b> <ul style="list-style-type: none"> <li>● Introduction and meaning of book keeping</li> <li>● Meaning of accountancy</li> <li>● Difference between book keeping and accountancy</li> <li>● Basic of Accounting</li> <li>● Classification of accounts</li> <li>● Accounting Terminologies</li> <li>● Accounting concepts, Conventions and Principles</li> <li>● Key Accounting concepts</li> </ul>	3
2	<b>JOURNAL</b> <ul style="list-style-type: none"> <li>● Introduction</li> <li>● Journalizing</li> <li>● Basic journal entries</li> </ul>	5
3	<b>LEDGER</b> <ul style="list-style-type: none"> <li>● Introduction</li> <li>● Difference between journal and ledger</li> <li>● Ledger posting.eg:- Cash A/debtors A/c and bank A/c etc.</li> </ul>	6
4	<b>SUBSIDIARY BOOK/SUBDIVISION OF JOURNAL</b> <ul style="list-style-type: none"> <li>● Introduction</li> <li>● Types of Subsidiary book.i.e purchase book, sales book, purchase return, bills receivable etc.</li> <li>● Problems solved on Subsidiary book.</li> </ul>	3
5	<b>TRIAL BALANCE</b> <ul style="list-style-type: none"> <li>● Introduction</li> <li>● Accounting Trial balance examples.</li> <li>● Preparation of Trial balance.</li> </ul>	2

6	<b>FINAL ACCOUNTS</b> <ul style="list-style-type: none"> <li>● Introduction</li> <li>● Types of final accounts</li> <li>● Final accounts basic adjustment</li> <li>● Preparation of Trading and Profit and Loss account.</li> <li>● Preparation of Balance sheet.</li> </ul>	11
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## Course Schedule

DATE	TOPIC	NAME OF THE FACULTY
08/08/2022 – 12//08/2022	Introduction to Basic Accountancy	Prof. Sandesha Shetty
13/08/2022– 22/08/2022	Introduction to Journal and Sums	Prof. Chirag Chandan
23/08/2022 – 30/08/2022	Ledger	Prof. CA Zainab Rangwala
07/09/2022 – 09/09/2022	Trial Balance	Prof. Ashish Navik
10/09/2022 – 13/09/2022	Subsidiary Book	
14/09/2022 – 26/09/2022	Final Accounts	Prof. Virendra Singh and Prof. Komal Tiwari



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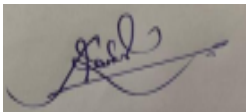
**REPORT**

**Event:** Bridge course in Accountancy for first year students of Commerce and Management Studies

**Platform:** Classroom (Block 706)

**Objective:** To help students understand about basic accounting policies, entries etc. and also make freshers more well verse with accounting.

**Highlights-** Department of Accountancy and Financial Management conducted Bridge course in Accountancy for first year students of Commerce and Management Studies. The Course started from 8<sup>th</sup> August, 2022 to 26<sup>th</sup> September, 2022. Students from BAF, BBI, BCOM and BMS have registered and in total we had 21 students registered for the same.



**Convenor**



**Principal**

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**PICTURES**



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**ATTENDANCE RECORD**

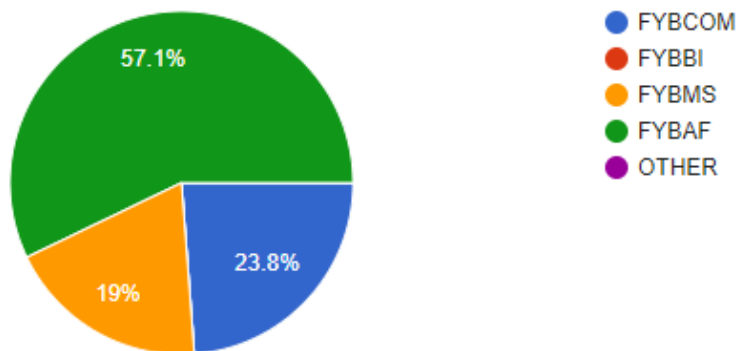
Name of the Student	Class	8/08	10/08	24/08	25/08	30/08	08/09	08/09	09/09	10/09	12/09	13/09	19/09
SNEHA MANDAL	FYBAF	P	P	P	P	P	P	P	P	P	P	P	P
KUMKUM KAMDAM	FYBAF	P	A	P	P	A	A	P	P	A	P	P	P
ABHIRAM BAINDLA	FYBAF	A	P	A	A	P	P	A	A	P	A	A	A
GAURAV POOJARI	FYBAF	P	P	P	P	P	P	P	P	P	P	P	P
DHRUTI PATEL	FYBAF	P	P	P	P	P	P	A	P	P	P	P	P
PARTH SHAH	FYBAF	A	P	A	P	A	A	P	A	P	P	A	P
ARVSH	FYBAF	P	A	P	P	P	P	A	P	A	P	P	P
SHRUTI PATOLE	FYBAF	P	P	P	P	P	P	P	P	P	P	P	P
KHUSHI BHANUSHALI	FYBMS	P	A	P	P	P	P	A	P	A	P	P	P
SAHIL SHETTY	FYBAF	A	P	A	P	P	A	P	A	P	P	A	P
SAKSHI KURHADE	FYBMS	P	P	P	A	A	P	P	P	P	A	P	A
PRATHAMESH NAIK	FYBMS	P	P	P	P	P	A	A	P	P	P	P	P
VIGHNESH BHAT	FYBMS	P	P	P	P	A	P	P	P	P	P	P	P
CHAYA SHETTY	FYBCO M	P	P	P	P	P	A	A	P	P	P	P	P
PRASHANT DUBEY	FYBCO M	A	A	A	P	A	P	P	A	A	P	A	P
SHAILESH MATRE	FYBCO M	A	P	A	A	P	P	A	A	P	A	A	A
VIGHNESH MOOLYA	FYBAF	P	P	P	P	P	A	P	P	P	P	P	P
ROHIT SAVALAM	FYBAF	P	P	P	P	A	P	A	P	P	P	P	P
KAIF KHAN	FYBCO M	P	A	P	A	P	A	P	P	A	A	P	A
GAURIPARVATI GUPTA	FYBCO M	P	P	P	P	P	P	P	P	P	P	P	P
ANSHIKA YADAV	FYBAF	P	P	P	A	A	P	P	P	P	A	P	A

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**CLASS**

21 responses

**ISO  
21001:2018**



**CERTIFIED**

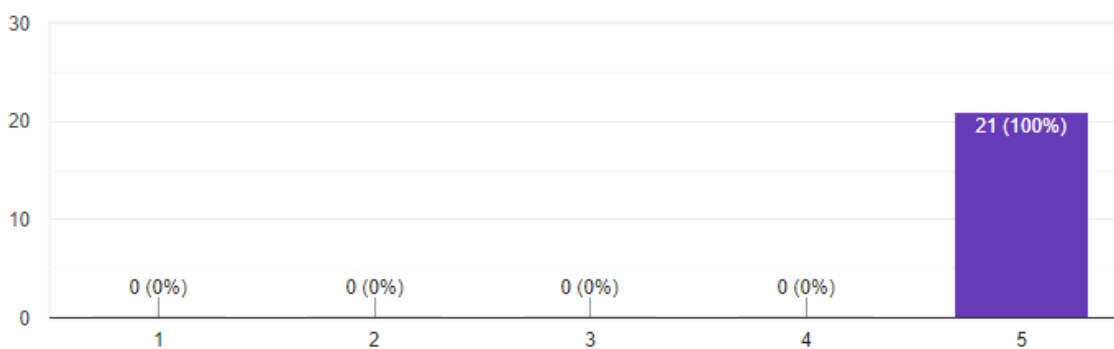
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**HOW SATISFIED WERE YOU WITH THE BRIDGE COURSE CONTENT**

1 responses



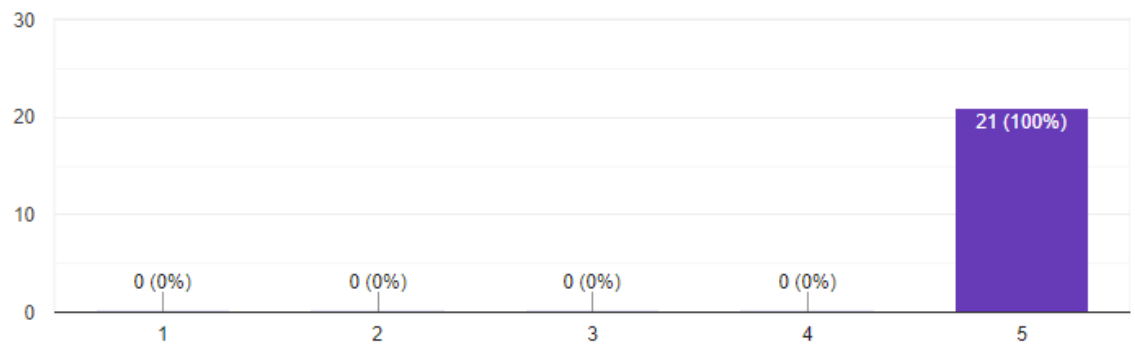
**FEEDBACK  
ANALYSIS**



### HOW RELEVANT AND HELPFUL BRIDGE COURSE FOR YOU?

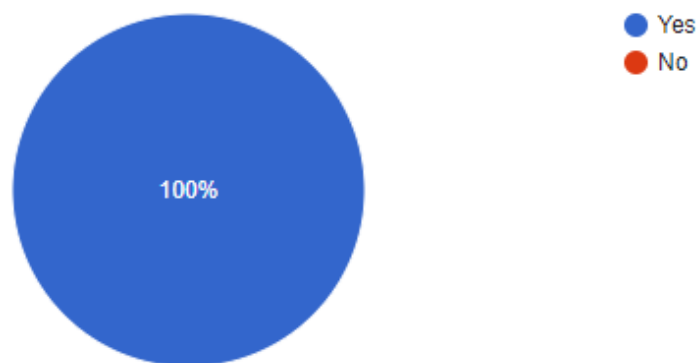


21 responses



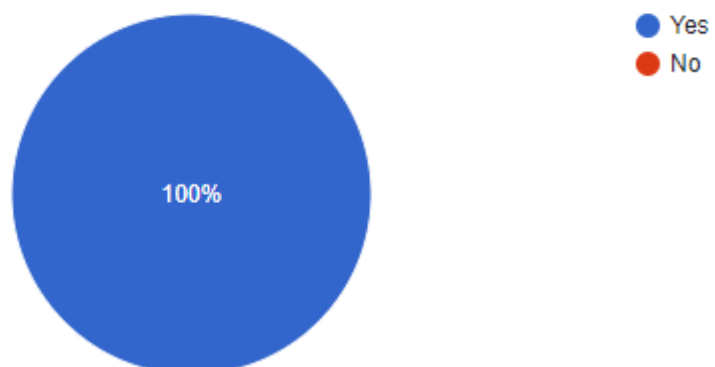
### ARE YOU HAPPY WITH THE INITIATIVE TAKEN BY THE DEPARTMENT OF ACCOUNTANCY AND FINANCIAL MANAGEMENT TO CONDUCT THESE TYPES OF BRIDGE COURSE ACCOUNTING?

21 responses



### WERE YOUR DOUBTS ADDRESSED DURING THE SESSION?

21 responses



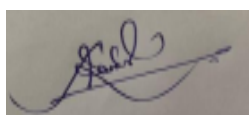
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**ACTION TAKEN REPORT**

Action taken by Department of Accountancy and Financial Management on the feedback provided on **Bridge Course in Accountancy for first year students of Commerce and Management Studies.**

<b>DATE</b>	<b>Feedback Received</b>	<b>Action Taken</b>
08th August, 2022 to 26th September, 2022	<ul style="list-style-type: none"><li>● Participants appreciated the efforts taken by the Department.</li><li>● Students found the sessions very helpful and their concepts were clear.</li><li>● Participants liked the way teaching faculty covered all the concepts of accounting in detail.</li></ul>	Department of Accountancy and Financial Management will conduct consistently more such course so that students who face difficulties in basic accounting are clear with their concepts.



**Convenor**



**Principal**