

**BUNTS SANGHA'S**  
**S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND MANAGEMENT**  
**STUDIES, POWAI.**  
**NAAC ACCREDITED 'A' GRADE**  
**ISO 9001:2015 CERTIFIED**

Department: ACCOUNTANCY AND FINANCIAL MANAGEMENT

Program: Bridge course in Accountancy for first year students of Commerce and Management Studies

Objectives: To help students understand about basic accounting policies, entries etc. and also make freshers more well worse with accounting.

Need: Students who are freshers to accountancy and those who have problem in basic accounting will be benefited from this course.

Content: Introduction to Basic Accountancy, Journal Entries and sums related to it, Ledger, Trial Balance, Subsidiary Book and Final Accounts.

Date: 06/08/2018 to 31/08/2018      Venue: 7<sup>th</sup> Floor (710)

Duration: 30 hours

Free of Cost

Proposed by: Department of Accountancy and Financial Management

Verified by: Dr. Sridhara Shetty – Principal - 

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**Department of Accountancy and Financial Management**

**Minutes of the Meeting**




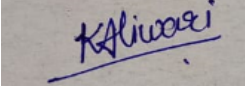
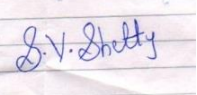
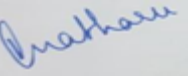

The Departmental meeting was held on 3<sup>rd</sup> August 2018 at 12:15 pm. Following matters were discussed in the meeting:

1. It was decided that Department will be conducting Bridge course in Accountancy from 6<sup>th</sup> August 2018 onwards and teachers were requested to plan their course schedule likewise.
2. It was discussed that Prof Sandesha Shetty will be the Convenor for Bridge course in Accountancy.
3. Teachers were instructed to plan some events for the Department of Accountancy and Financial Management and suggestions were taken for the same.



Prof Sandesha Shetty  
**Convenor**


Teachers who attended the meeting:

Name	Signature
Mr. Sandesha Shetty (In-charge of the Department)	
Mr. Virendra Singh – Member of Accountancy Department	
Ms. CA Zainab Rangwala - Member of Accountancy Department	
Ms. Komal Tiwari – Member of Accountancy Department	
Ms. Swati Shetty – Member of Accountancy Department	
Ms. Preeti Matharu– Member of Accountancy Department	
Mr. Ashish Navik – Member of Accountancy Department	


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**Department of Accountancy and Financial Management**

**POSTER**



**Bunts Sangha's  
S.M Shetty College of Science,  
Commerce and Management Studies  
Powai, Mumbai  
NAAC Accredited 'A' Grade  
ISO 9001:2015 Certified**



**Department of Accountancy and  
Financial Management  
Organizes  
Bridge course in Accountancy for  
first year students of Commerce  
and Management Studies**

**Highlights:**  
**This course caters to those students who  
are freshers to accountancy and also those  
who have problems in basic accounting.**

**DATE:  
STARTING FROM 6TH  
AUGUST, 2018.**

**CONTACT PERSON  
PROF. SANDESHA SHETTY  
CONTACT NO. +919900474089**

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**Department of Accountancy and Financial Management**

**NOTICE**

This is to inform all the students of first year of Commerce and Management Studies that the Department of Accountancy and Financial Management is organizing "BRIDGE COURSE IN ACCOUNTANCY". This course caters to those students who are freshers to accountancy and also those who have problems in basic accounting.

Interested students should give their names to Prof. Sandesha Shetty on 6<sup>th</sup> floor. Course will commence from 6<sup>th</sup> August, 2018 till 31<sup>st</sup> August, 2018.

Timing: From 12:00 noon to 1:30 pm.

Fees: Free of Cost



Prof. Sandesha Shetty  
(Convenor)



Dr Sridhara Shetty  
(Principal)

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***BRIDGE COURSE IN ACCOUNTANCY FOR FIRST YEAR STUDENTS OF  
COMMERCE AND MANAGEMENT STUDIES***

**BUDGET**

**(Scheduled from 6th August 2018 to 31st August 2018)**

<b>S.NO.</b>	<b>PARTICULARS</b>	<b>AMOUNT</b>
<b>1</b>		<b>NIL</b>

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**Department of Accountancy and Financial Management**

**BRIDGE COURSE IN ACCOUNTANCY FOR FIRST YEAR STUDENTS OF COMMERCE AND MANAGEMENT  
STUDIE**

Course Date: 6th August 2018 to 31st August 2018

**SYLLABUS**

SR NO.	CONTENT	Hours
1	<b>INTRODUCTION TO BOOK KEEPING AND ACCOUNTANCY</b> <ul style="list-style-type: none"> <li>• Introduction and meaning of book keeping</li> <li>• Meaning of accountancy</li> <li>• Difference between book keeping and accountancy</li> <li>• Basic of Accounting</li> <li>• Classification of accounts</li> <li>• Accounting Terminologies</li> <li>• Accounting concepts, Conventions and Principles</li> <li>• Key Accounting concepts</li> </ul>	3
2	<b>JOURNAL</b> <ul style="list-style-type: none"> <li>• Introduction</li> <li>• Journalizing</li> <li>• Basic journal entries</li> </ul>	5
3	<b>LEDGER</b> <ul style="list-style-type: none"> <li>• Introduction</li> <li>• Difference between journal and ledger</li> <li>• Ledger posting.eg: - Cash A/debtors A/c and bank A/c etc.</li> </ul>	6
4	<b>SUBSIDIARY BOOK/SUBDIVISION OF JOURNAL</b> <ul style="list-style-type: none"> <li>• Introduction</li> <li>• Types of Subsidiary book.i. e purchase book, sales book, purchase return, bills receivable etc.</li> <li>• Problems solved on Subsidiary book.</li> </ul>	3
5	<b>TRIAL BALANCE</b> <ul style="list-style-type: none"> <li>• Introduction</li> <li>• Accounting Trial balance examples.</li> <li>• Preparation of Trial balance.</li> </ul>	2
6	<b>FINAL ACCOUNTS</b> <ul style="list-style-type: none"> <li>• Introduction</li> <li>• Types of final accounts</li> <li>• Final accounts basic adjustment</li> <li>• Preparation of Trading and Profit and Loss account.</li> <li>• Preparation of Balance sheet.</li> </ul>	11

## Course Schedule

TOPIC	NAME OF THE FACULTY
Introduction to Basic Accountancy	Prof. Sandesha Shetty
Introduction to Journal and Sums	Prof. Swati Shetty
Ledger	Prof. CA Zainab Rangwala
Trial Balance	Prof. Preeti Matharu
Subsidiary Book	Prof. Ashish Navik
Final Accounts	Prof. Virendra Singh and Prof. Komal Tiwari



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**Department of Accountancy and Financial Management**

**REPORT**

**Event:** Bridge course in Accountancy for first year students of Commerce and Management Studies

**Venue:** 7<sup>th</sup> Floor (710)

**Objective:** To help students understand about basic accounting policies, entries etc. and also make freshers more well worse with accounting.

**Highlights-** Department of Accountancy and Financial Management conducted Bridge course in Accountancy for first year students of Commerce and Management Studies. The Course started from 6th August 2018 to 31st August 2018. Students from BBI, BCOM and BMS have registered and in total we had 40 students registered for the same.



**Convenor**



**Principal**

## PICTURES



**BUNTS SANGHA'S**  
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**Department of Accountancy and Financial Management**

**LIST OF STUDENTS**

<b>SR NO.</b>	<b>NAME OF THE STUDENT</b>	<b>CLASS</b>
1	Alisha Mathew	FYBMS B
2	Jayshree Nair	FYBMS B
3	Bhavana Shrinivas	FYBBI
4	Khazi Haliya	FYBBI
5	Sathvik Shetty	FYBMS A
6	Shreenas Shetty	FYBMS A
7	Pratik Potkule	FYBMS A
8	Anay Shetty	FYBMS A
9	Ishan Salian	FYBMS A
10	Pranay Kotian	FYBMS A
11	Shrishti Shetty	FYBMS A
12	Sarangi Deolikar	FYBMS A
13	Jeet Kotian	FYBMS A
14	Akshay Uchil	FYBCOM
15	Vrushali Bhosale	FYBCOM
16	Mrunmayi Rane	FYBCOM
17	Shivranga Misar	FYBCOM
18	Sneha Amin	FYBBI
19	Santosh Jadhav	FYBMS A
20	Ansari Shadab	FYBMS A
21	Lodhi Sapna	FYBBI
22	Patel Ravikumar	FYBCOM
23	Gami Mayur	FYBCOM
24	Kishor Vishwakarma	FYBBI
25	Sahani Santosh	FYBBI
26	Puru Gokhale	FYBMS B
27	Vishnu Gopinathan	FYBMS B
28	Jyoti Gupta	FYBBI
29	Sumeet Patel	FYBBI

30	Harsh Singh	FYBBI
31	Komal Giri	FYBBI
32	Riti Makwana	FYBBI
33	Purva Sawant	FYBBI
34	Rupesh Kashid	FYBBI
35	Melvin Noronha	FYBBI
36	Asim Biswas	FYBBI
37	Dharmaraj Prajapati	FYBBI
38	Chetan Malik	FYBCOM
39	Abhishek Gupta	FYBCOM
40	Nadar Anthony	FYBBI

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**Department of Accountancy and Financial Management**

**ATTENDANCE RECORD**

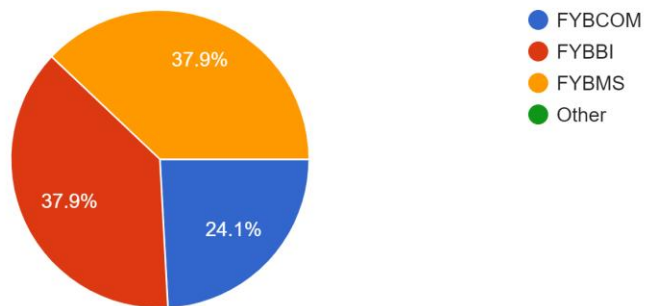
**(6th August 2018 to 31<sup>st</sup> August 2018)**

SR NO.	NAME OF THE STUDENT	CLASS	6/8/	7/8/	8/8/	9/8/	10/8/	11/8/	13/8/	14/8/	16/8/	17/8/	20/8/	21/8/	23/8/	24/8/	27/8/	28/8/	30/8/
1	Alisha Mathew	FYBMS	P	P	P	P	P	P	P	P	P	A	P	P	P	A	P	A	P
2	Jayshree Nair	FYBMS	P	A	P	A	A	P	P	A	P	P	P	P	A	P	P	P	P
3	Bhavana Shrinivas	FYBBI	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
4	Khazi Haliya	FYBBI	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
5	Sathvik Shetty	FYBMS	P	P	P	P	P	P	P	P	P	A	P	P	P	A	P	A	P
6	Shreenas Shetty	FYBMS	P	A	A	A	A	A	A	A	A	P	A	A	A	P	A	P	A
7	Pratik Potkule	FYBMS	P	A	P	A	A	P	P	A	P	A	P	P	A	A	P	A	P
8	Anay Shetty	FYBMS	P	A	A	A	A	A	A	A	A	P	A	A	A	P	A	P	A
9	Ishan Salian	FYBMS	P	P	A	P	P	A	A	P	A	P	A	A	P	P	A	P	A
10	Pranay Kotian	FYBMS	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
11	Shrishti Shetty	FYBMS	P	P	A	P	P	A	A	P	A	A	A	A	P	A	A	A	A
12	Sarangi Deolikar	FYBMS	P	A	P	A	A	P	P	A	P	P	P	P	A	P	P	P	P
13	Jeet Kotian	FYBMS	P	P	P	P	P	P	P	P	P	A	P	P	P	A	P	A	P
14	Akshay Uchil	FYBCOM	P	P	A	P	P	A	A	P	A	A	A	A	P	A	A	A	A
15	Vrushali Bhosale	FYBCOM	P	P	A	P	P	A	A	P	A	A	A	A	P	A	A	A	A
16	Mrunmayi Rane	FYBCOM	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
17	Shivranga Misar	FYBCOM	P	A	A	A	A	A	A	A	A	P	A	A	A	P	A	P	A
18	Sneha Amin	FYBBI	P	P	P	P	P	P	P	P	P	A	P	P	P	A	P	A	P
19	Santosh Jadhav	FYBMS	P	A	A	A	A	A	A	A	A	P	A	A	A	P	A	P	A
20	Ansari Shadab	FYBMS	P	P	P	P	P	P	P	P	P	A	P	P	P	A	P	A	P
21	Lodhi Sapna	FYBBI	P	P	A	P	P	A	A	P	A	P	A	A	P	P	A	P	A
22	Patel Ravikumar	FYBCOM	P	P	A	P	P	A	A	P	A	P	A	A	P	P	A	P	A
23	Gami Mayur	FYBCOM	P	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
24	Kishor Vishwakarma	FYBBI	P	A	P	A	A	P	P	A	P	A	P	P	A	A	P	A	P
25	Sahani Santosh	FYBBI	P	A	P	A	A	P	P	A	P	P	P	P	A	P	P	P	P
26	Puru Gokhale	FYBMS	P	P	A	P	P	A	A	P	A	P	A	A	P	P	A	P	A
27	Vishnu Gopinathan	FYBMS	P	P	A	P	P	A	A	P	A	A	A	A	P	A	A	A	A
28	Jyoti Gupta	FYBBI	P	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
29	Sumeet Patel	FYBBI	P	A	P	A	A	P	P	A	P	A	P	P	A	A	P	A	P
30	Harsh Singh	FYBBI	P	P	A	P	P	A	A	P	A	P	A	A	P	P	A	P	A
31	Komal Giri	FYBBI	P	A	P	A	A	P	P	A	P	P	P	P	A	P	P	P	P
32	Riti Makwana	FYBBI	P	A	A	A	A	A	A	A	A	P	A	A	A	P	A	P	A
33	Purva Sawant	FYBBI	P	P	P	P	P	P	P	P	P	A	P	P	P	A	P	A	P
34	Rupesh Kashid	FYBBI	P	P	A	P	P	A	A	P	A	A	A	A	P	A	A	A	A
35	Melvin Noronha	FYBBI	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
36	Asim Biswas	FYBBI	P	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
37	Dharmaraj Prajapati	FYBBI	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
38	Chetan Malik	FYBCOM	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
39	Abhishek Gupta	FYBCOM	P	P	P	P	P	P	P	P	P	A	P	P	P	A	P	A	P
40	Nadar Anthony	FYBBI	P	P	A	P	P	A	A	P	A	P	A	A	P	P	A	P	A

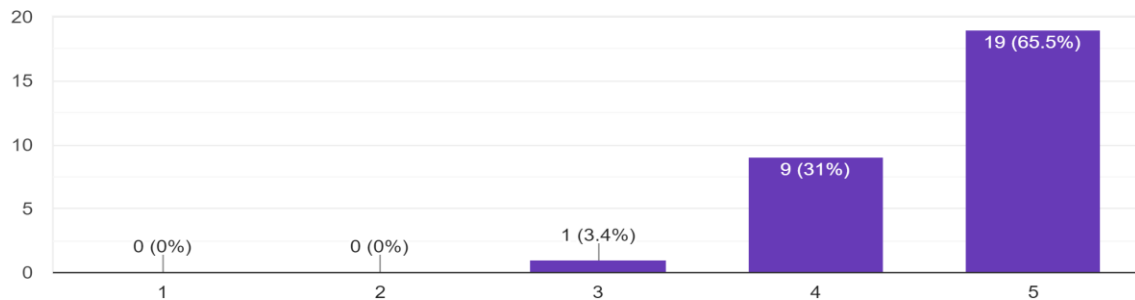
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**Department of Accountancy and Financial Management**  
**FEEDBACK ANALYSIS**

CLASS  
29 responses

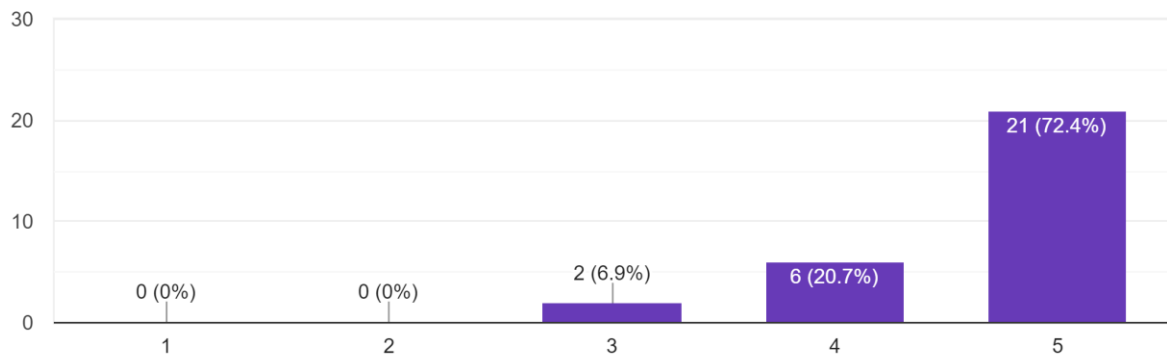


How satisfied were you with the bridge course content  
29 responses



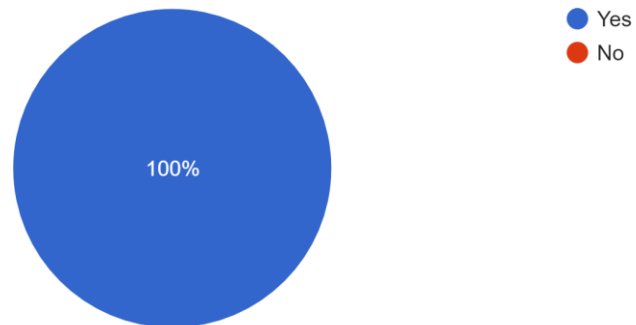
How relevant and helpful do you think the bridge course was for you?

29 responses



Are you Happy with the initiative taken by Department of Accountancy and Financial Management of conducting these type of Bridge course in Accounting?

29 responses



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**Department of Accountancy and Financial Management**

**ACTION TAKEN REPORT**

Action taken by Department of Accountancy and Financial Management on the feedback provided on **Bridge Course in Accountancy for first year students of Commerce and Management Studies.**

<b>DATE</b>	<b>Feedback Received</b>	<b>Action Taken</b>
6th August, 2018 to 31st August, 2018	<ul style="list-style-type: none"><li>• Participants appreciated the efforts taken by the Department to conduct this type of course for FY students.</li><li>• Students found the sessions very helpful and their concepts were clear.</li></ul>	Department of Accountancy and Financial Management will conduct consistently more such course so that students who face difficulties in basic accounting are clear with their concepts.



**In-charge**



**Principal**