

Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies, Powai

B.Com Department

Notice

Date: 15-06-21

This is to inform all the teachers of B. Com department that a meeting is convened over Zoom on the **16th of June, 2021** Wednesday, at **5.30 to 6.30 PM**. All are requested to attend the same.

Agenda of Meeting:

1. Alumni for different sessions every month
2. Departmental presentation and class-wise competition
3. Admission process
4. Defaulters undertaking
5. Faculty Whatsapp groups of subject teachers
6. E-commerce lab
7. Certificate course
8. PTA meetings and preliminary exams
9. Departmental social media accounts



Coordinator and Vice principal

Bunts Sangha's

S M Shetty College of Science, Commerce and Management Studies, Powai

B.Com Department

Minutes of the Meeting

B.Com Departmental Meeting was held over Zoom on the **16th of June, 2021** Wednesday, at **5.30 to 6.30 PM.**

Agenda of Meeting:








1. Alumni for different sessions every month
2. Departmental presentation and class-wise competition
3. Admission process
4. Defaulters undertaking
5. Faculty Whatsapp groups of subject teachers
6. E-commerce lab
7. Certificate course
8. PTA meetings and preliminary exams
9. Departmental social media accounts

Discussion:

1. Alumni for different sessions to be called as resource persons every month for FY, SY, TYBCom.
2. Class-wise data for presentation to be given for the year 2021-22. Healthy competition between classes has to be promoted, on the parameters of attendance, inter-collegiate events, results, initiative taken by the class teacher to conduct programs.
3. Teachers to encourage students to take admission soon, as classes have already begun.
4. Defaulters undertaking for a few students which is pending, has to be followed up on.
5. Faculty Whatsapp groups of subject teachers for posting links for lectures have to be kept separate for better communication between class teachers and students.
6. E-commerce lab to be set up from the year 2021-22.
7. A minimum of 3 certificate courses to be conducted for the B.Com students (Financial Management Course and others to be thought of).
8. PTA meetings and preliminary exams to be planned well in advance.
9. Departmental social media accounts on LinkedIn and Instagram, and a team to be created.

The Coordinator summarized and concluded the meeting.

Teachers who attended the meeting:

Name	Signature
Mr.. Sandesha Shetty- Vice Principal and B.Com Coordinator	
Mr. John Menezes – TY B.Com A Class Incharge	
Ms. Prachi Agarwal - TY B.Com B Class Incharge	
Mr. Vijay Vishwakarma - SY B.Com B Class Incharge	
Ms. Richa Sharma - SY B.Com A Class Incharge	
Ms. Taqdis Pawle - FY B.Com A Class Incharge	
Ms. Debbie James - FY B.Com B Class Incharge	

Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies, Powai

B.Com Department

Notice

Date: 20-06-21

This is to inform all the teachers of B. Com department that a meeting will be held in in Room No. 601 on the **21st of June, 2021**, Monday, at **12.30 PM**.

Agenda of Meeting:

1. To plan and discuss the academic year activities
2. To inform the teachers about the class wise presentations by the teachers



Coordinator and Vice principal

Bunts Sangha's

S M Shetty College of Science, Commerce and Management Studies, Powai

B.Com Department

Minutes of the Meeting

B.Com Departmental Meeting was held in Room No. 601 on the **21st of June, 2021**, Monday, at **12.30 PM.**

Agenda of Meeting:

1. To plan and discuss the academic year activities
2. To inform the teachers about the class wise presentations by the teachers

Discussion:

1. The various bridge courses, webinars, and workshops to be conducted for the academic year 2021-22 were discussed, with the respective teacher in-charges. Each faculty member gave their inputs and owned up different activities.
2. The idea of having a special lecture by alumni each month was put forward by the Coordinator, the title "Alumni Diaries-Knowledge Sharing" was given for the series.
3. SYBCom and TYBCom class teachers were requested to plan and schedule the Parents-Teachers Meetings soon, and the tentative dates for the preliminary examinations were given as well.





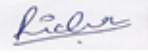


4. It was also decided that this year we would revive the Commerce lab by taking it online, such that the E-Commerce lab would have a wealth of resources for students in the online learning mode.
5. Career guidance sessions, a national level conference, and various quizzes were also planned and scheduled.
6. Each class teacher was requested that this year onwards class-wise presentations of the students' achievements and participation, the events and activities organized, is to be given at the end of the year in order to ensure there is a healthy and rich competition between all the classes in the B.Com Department.

The Coordinator thanked the attendees, summarized and concluded the meeting.

A summary of the overall activities planned:

[Summary of Overall Activities with Date 2021-22.docx](#)

Teachers who attended the meeting:

Name	Signature
Mr.. Sandesha Shetty- Vice Principal and B.Com Coordinator	
Mr. John Menezes – TY B.Com A Class Incharge	
Mr. Utkarsh Kapadia - TY B.Com B Class Incharge	
Mr. Vijay Vishwakarma - SY B.Com B Class Incharge	
Ms. Richa Sharma - SY B.Com A Class Incharge	
Ms. Taqdis Pawle - FY B.Com A Class Incharge	
Ms. Debbie James - FY B.Com B Class Incharge	

Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies, Powai
B.Com Department

Notice

Date: 25-6-2021.

This is to inform all the teachers of B. Com department that a meeting is convened on 26 June 2021 with Principal sir at 12:30 pm via Zoom platform. All are requested to attend the same.

Zoom Link:

<https://zoom.us/j/97940077273?pwd=L05FMVcrWEFpbU9RWG50Z2FKZXRDdz09>

Meeting ID: 979 4007 7273

Passcode: SMS



Coordinator and Vice principal



Principal

Whatsapp Message

Sandesha Shetty is inviting you to a scheduled Zoom meeting.

Topic: **B.COM DEPARTMENT MEETING WITH PRINCIPAL SIR**

Time: Jun 26, 2021 12:30 PM India

Join Zoom Meeting

<https://zoom.us/j/97940077273?pwd=L05FMVcrWEFpbU9RWG50Z2FKZXRDdz09>

Meeting ID: **979 4007 7273**

Passcode: SMS

3:56 pm

Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies, Powai

B.Com Department
Minutes of the Meeting

B.Com Departmental Meeting was held over Zoom on the **26st of June 2021**, Saturday, from **12:30 pm** onwards.









Agenda of Meeting:

Discussion of academic calendar of B.Com department with Principal sir.

Discussion:

1. Vice Principal and B.Com Co-ordinator Prof. Sandesha Shetty started the meeting with the discussion on different Certificate courses that B.Com department is going to organize in the academic year 2021-22.
2. It was followed by a list of all Bridge courses.
3. He then discussed various activities that the department is going to do in the following academic year.
4. The idea of E- Commerce Lab was presented
5. Long discussion about the content that is to be uploaded on E-Commerce lab was made. Principal sir also gave his input on the same. A demo look of an E- commerce lab was also given in the meeting.
6. Decision of organising National Conference in the month of September was taken.
7. Discussion on Alumni diaries was also done .
8. Principal and Vice Principal both thanked Prof Prachi Agarwal for the service she gave to the institution.

Teachers who attended the meeting:

Name	Signature
Dr Liji Santosh - Vice Principal	
Mr.. Sandesha Shetty- Vice Principal and B.Com Coordinator	
Mr. John Menezes – TY B.Com A Class Incharge	
Ms. Prachi Agarwal - TY B.Com B Class Incharge	
Mr. Vijay Vishwakarma - SY B.Com B Class Incharge	
Ms. Richa Sharma - SY B.Com A Class Incharge	
Ms. Taqdis Pawle - FY B.Com A Class Incharge	
Ms. Debbie James - FY B.Com B Class Incharge	

Bunts Sangha's
S.M. Shetty College of Science, Commerce and Management Studies,
Powai

B.COM DEPARTMENT

Report

Event: B.Com department meeting with Principal sir

Date: 26-06-2021

Timing: 12:30 pm

Venue: Zoom App

Objective: Discussion of academic calendar of B.Com department

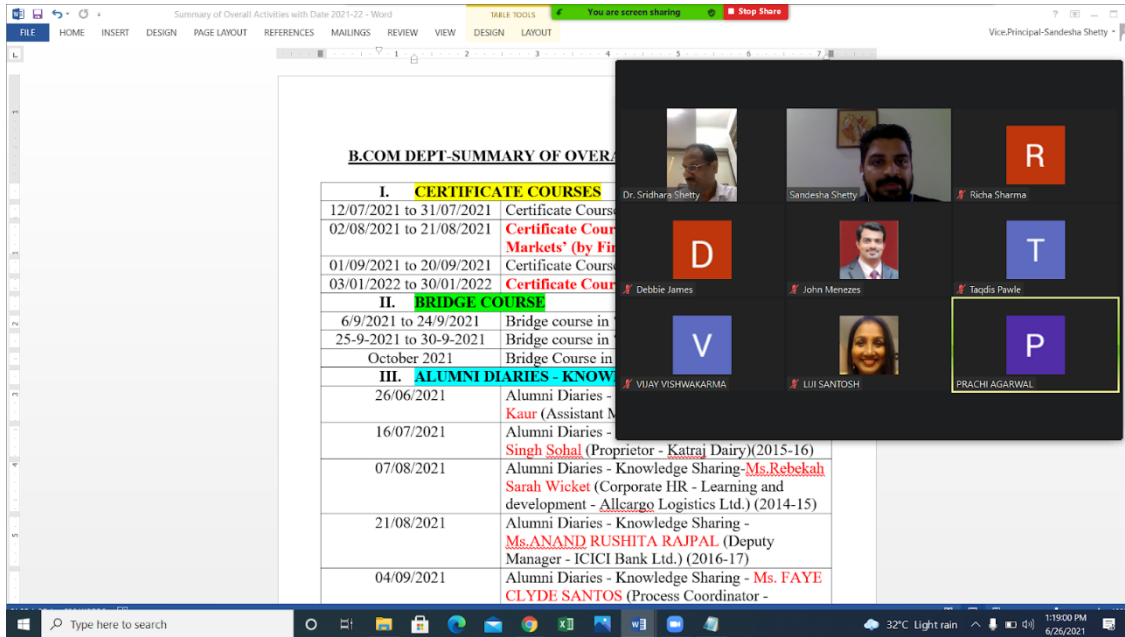
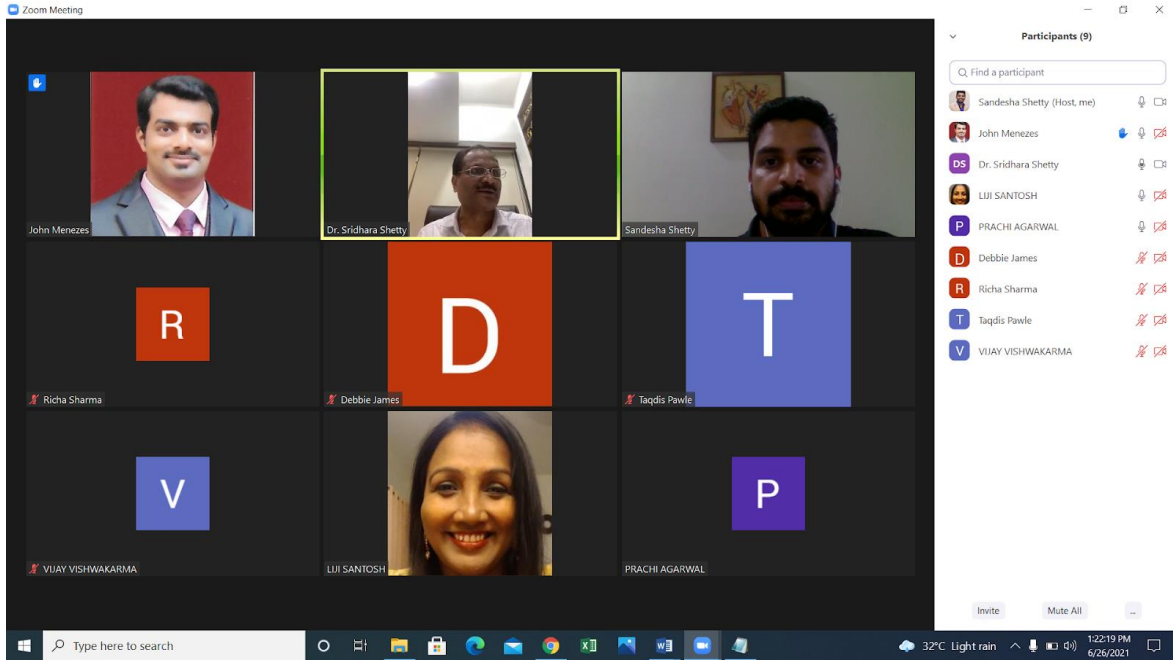
1. **Highlights-** Vice Principal and B.Com Co-ordinator Prof. Sandesha Shetty started the meeting with the discussion on different Certificate courses that the B.Com department is going to organize in the academic year 2021-22. It was followed by a list of all Bridge courses. He then discussed various activities that the department is going to do in the following academic year. The idea of E- Commerce Lab was presented before Principal sir, long discussion about the content that is to be uploaded on E-Commerce lab was made. Principal sir also gave his input on the same. A demo look of an E- commerce lab was also given in the meeting.

A National Conference in the month of September is planned. There was discussion on Alumni diaries also. Principal and Vice Principal both thanked Prof Prachi Agarwal for the service she gave to the institution. The meeting ended with Prof Prachi Agarwal talking about her positive experience she got in this institution.

Members for the event:

1. Dr Sridhara Shetty – Principal
2. Dr. Liji Santosh - Vice Principal & IQAC Coordinator
3. Asst. Prof. Sandesha Shetty– Vice Principal and B.Com Coordinator
4. Asst. Prof. John Menezes - Class In charge TY B.COM A
5. Asst. Prof. Prachi Agarwal – Class In charge TY B.COM B
6. Asst. Prof. Vijay Vishwakarma - Class In Charge SYBCOM B
7. Asst. Prof. Richa Sharma - Class In Charge SYBCOM A
8. Asst. Prof. Taqdis Pawle - Class In Charge FYBCOM A
9. Asst. Prof. Debbie James - Class In Charge FYBCOM B

Pictures of Event



WhatsApp | COMMERCE LAB_Bunts Sangha's | Post Attendee - Zoom | My Meetings - Zoom | New Tab

sites.google.com/d/1WIB8-Gxj11R-Dt7RXvP6U0kPN4Phrgj/p/106lv1mly85Cp5YkZ9z1rMTyF3J0k0R/edit

COMMERCE LAB

Purpose

Bunt's Sangha's S.M. Shetty College of Science, Commerce and Management Studies is committed to the promotion and propagation of quality education with excellence. The main focus is to impart domain specific knowledge, flexible skill mix, positive attitudes, ethically sound values and continuous learning habits through reflective thinking in a student.

Participants: Sandesha Shetty, Dr. Sridhara Shetty, John Menezes, Taqdis Pawle, VIJAY VISHWAKARMA

Zoom Controls: Mute, Stop Video, Security, Participants, Chat, Share Screen, Record, Reactions, End

**Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies, Powai**

B.Com Department

Notice

Date: 18-07-21

This is to inform all the teachers of B. Com department that a meeting will be held over Zoom on the **19th of July, 2021**, Monday, at **12.45 PM**.

Agenda of Meeting:

1. PTA Meetings
2. Criteria 1 documentation update
3. Work diary needs to be updated
4. Research workshop and Marketing workshop syllabus
5. Class wise presentations by the teachers
6. Updating the reports and photos in the Academic Year folder



Coordinator and Vice principal

Bunts Sangha's

S M Shetty College of Science, Commerce and Management Studies, Powai

B.Com Department

Minutes of the Meeting

B.Com Departmental Meeting was held over Zoom on the **19th of July, 2021, Monday, at 12.45 PM.**

Agenda of Meeting:

1. PTA Meetings
2. Criteria 1 documentation update
3. Work diary needs to be updated
4. Research workshop and Marketing workshop syllabus
5. Class wise presentations by the teachers
6. Updating the reports and photos in the Academic Year folder



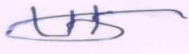

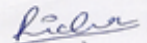


Discussion:

1. The SYBCom and TYBCom class teachers were requested to hold the PTA Meetings soon.
It was decided that SYBCOM will conduct it on Thursday, 22nd July 2021 at 5 PM and TYBCOM will conduct it at the same time on Friday, 23rd July 2021.
2. It was also decided that special interaction with parents of students who still haven't paid fees will be done on a separate day.
3. The pending work in NAAC Criterion 1 documentation- teaching learning resources, attendance record, work diary etc- was also discussed.
4. Faculty were requested to update their work diary on a daily basis.

5. Marketing workshop syllabus and resource person decision to be made at the earliest by Utkarsh Sir and Vijay Sir. Research workshop syllabus to be refined and sent by John sir, Taqdis ma'am, and Debbie ma'am.
6. As discussed earlier, class-wise presentations to be given of the students' achievements and participation at the end of the year by the teachers- parameters will be given by the coordinator.
7. Faculty were requested to update the reports and photos in the Academic Year folder as and when an event is concluded.

The Coordinator thanked the attendees, summarized and concluded the meeting.

Teachers who attended the meeting:

Name	Signature
Mr.. Sandesha Shetty- Vice Principal and B.Com Coordinator	
Mr. John Menezes – TY B.Com A Class Incharge	
Mr. Utkarsh Kapadia - TY B.Com B Class Incharge	
Mr. Vijay Vishwakarma - SY B.Com B Class Incharge	
Ms. Richa Sharma - SY B.Com A Class Incharge	
Ms. Taqdis Pawle - FY B.Com A Class Incharge	
Ms. Debbie James - FY B.Com B Class Incharge	

Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies, Powai
B.Com Department

Notice

Date: 24-09-21

This is to inform all the teachers of B. Com department that a meeting will be held over Zoom on the **25th of September, 2021** Saturday, from **12.45 to 1.15 PM.**

Agenda of Meeting:

1. Program schedule of the conference
2. Division of work for the upcoming e-conference on "Pandemic Induced Creative Disruptions: Issues, Challenges and Prospects"



Coordinator and Vice principal

Bunts Sangha's

S M Shetty College of Science, Commerce and Management Studies, Powai

B.Com Department

Minutes of the Meeting

B.Com Departmental Meeting was held over Zoom on the **25th of September, 2021** Saturday, from **12.45 to 1.15 PM.**

Agenda of Meeting:





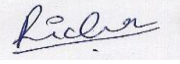
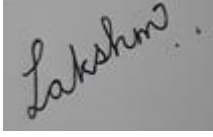

1. Program schedule of the conference
2. Division of work for the upcoming e-conference on "Pandemic Induced Creative Disruptions: Issues, Challenges and Prospects"

Discussion:

1. Program schedule: Asst. Prof. Vijay Vishwakarma explained that the conference will be divided into three parts, and shared how the work has been divided amongst the faculty, mainly the forwarding of judgement sheet to the chairperson, recording and sharing of the zoom link to the participants, feedback link to be shared with all in-charges and with the participants.
2. Duty list: as shared in the Whatsapp group, was elaborately explained for the benefit of the faculty members.
3. A rehearsal meeting to be held one day prior to the final day and PPTs of each candidate to be kept ready by the track members as a contingency plan.

The Coordinator as well as the convener of the conference Asst. Prof. Vijay Vishwakarma summarized, thanked the members present, and concluded the meeting.

Teachers who attended the meeting:

Name	Signature
Mr.. Sandesha Shetty- Vice Principal and B.Com Coordinator	
Mr. John Menezes – TY B.Com A Class Incharge	
Ms. Prachi Agarwal - TY B.Com B Class Incharge	
Mr. Vijay Vishwakarma - SY B.Com B Class Incharge	
Ms. Richa Sharma - SY B.Com A Class Incharge	
Ms. Shreelaxmi Pai - FY B.Com A Class Incharge	
Ms. Debbie James - FY B.Com B Class Incharge	

**Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies, Powai**

B.Com Department

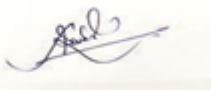
Notice

Date: 21-11-21

This is to inform all the teachers of B. Com department that a meeting will be held over Zoom on the **22nd of November, 2021**, Monday, from **12.45 to 1.25 PM.**

Agenda of Meeting:

1. Welcoming of the new faculty
2. Certificate Courses
3. FYB.Com PTM
4. Commerce lab
6. Internships
7. Departmental presentation and research papers, Aavishkar
8. Any other matters



Coordinator and Vice principal

Bunts Sangha's

S M Shetty College of Science, Commerce and Management Studies, Powai

B.Com Department

Minutes of the Meeting

B.Com Departmental Meeting was held over Zoom on the **22nd of November, 2021**, Monday, from **12.45 to 1.25 PM**.

Agenda of Meeting:



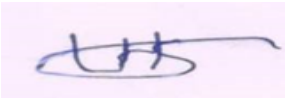


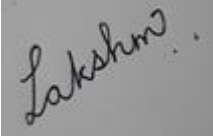

1. Welcoming of the new faculty
2. Certificate Courses
3. FYB.Com PTM
4. Commerce lab
6. Internships
7. Departmental presentation and research papers, Aavishkar
8. Any other matters

Discussion:

1. Ms. Adya Bharati, the class teacher of SYB.Com A division was welcomed and oriented about her roles and responsibilities by the Coordinator.
2. Two certificate courses have been organized in the first half of the semester, two more are to be conducted in the next semester. It was decided that the Research Methodology course will be planned to commence tentatively by the 13th of December, 2021. The final syllabus, fee amount and speakers are to be finalized.
3. Coordinator thanked the FYBCOM faculty for organizing the PTM.
4. Asst Prof. Vijay Vishwakarma briefed the members about the commerce lab- the profile, accessibility, resources to be made available and the activities to be put on the website. Inauguration of the Commerce lab to tentatively take place in the month of January.
5. The Coordinator requested the class teachers to encourage their students to undertake internships and submit documents for record keeping in the form of certificates, company identity proof, or salary slip.
6. The new faculty were briefed about the annual departmental presentations and were encouraged to publish research papers. The Coordinator also urged all faculty to mentor students for Avishkar.

The coordinator thanked and appreciated all for attending the meeting, and concluded the same.

Teachers who attended the meeting:

Name	Signature
Mr.. Sandesha Shetty- Vice Principal and B.Com Coordinator	
Mr. John Menezes – TY B.Com A Class Incharge	
Mr. Utkarsh Kapadia - TY B.Com B Class Incharge	
Mr. Vijay Vishwakarma - SY B.Com B Class Incharge	
Ms. Adya Bharati - SY B.Com A Class Incharge	
Ms. Shreelaxmi Pai - FY B.Com A Class Incharge	
Ms. Debbie James - FY B.Com B Class Incharge	

Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies, Powai
B.Com Department

Notice

Date: 19-12-21

This is to inform that the B.Com Departmental Meeting will be held in the cabin of the Coordinator on the **20th of December, 2021**, Monday, from **12.45 to 1.25 PM**.

Agenda of Meeting:

1. FY term end and SEM I examinations
2. Coordination for MCQs bank with the faculties of the cluster
3. Youth Festival participation
4. Student teams for Aavishkar to be formed
5. Registration to certificate courses
6. Result analysis of semester I, III, V



Coordinator and Vice principal

Bunts Sangha's

S M Shetty College of Science, Commerce and Management Studies, Powai

B.Com Department

Minutes of the Meeting

B.Com Departmental Meeting was held in the cabin of the Coordinator on the **20th of December, 2021**, Monday, from **12.45 to 1.25 PM**.

Agenda of Meeting:


1. FY term end and SEM I examinations
2. Coordination for MCQs bank with the faculties of the cluster
3. Youth Festival participation
4. Student teams for Aavishkar to be formed
5. Registration to certificate courses
6. Result analysis of semester I, III, V

Discussion:

1. The coordinator briefed the FY class teachers that the FY lectures will end on 12th of January, subject teachers have to be notified of the same; and the FYB.Com Sem I exams will commence on the 21st of January upto the 29th of January from 11 AM to 12 PM.
2. Subject teachers have to coordinate with the cluster teachers for the collection of 250 MCQs, for which the last date would be the 5th of January.
3. Coordinator also requested the class teachers to coordinate with the cultural in-charge, Asst. Prof. Ashish Navik to find out the number of students that have registered from each class for the Youth Fest, each class to have 10 registrations.
4. Aavishkar teams to be ready by December 24th, 2021. Each teacher to mentor two teams and a general orientation is to be given to the students for the sake of uniformity. It was agreed upon that these students can also be requested to join the certificate course in Research Methodology.
5. Class teachers were also requested to maintain a database of students who have participated in extracurricular activities at the college, state and national level.
6. An update about the certificate courses was requested and the coordinator encouraged each faculty to promote the certificate courses in their classes.
7. Result analysis of each semester I, III, V has to be done as and when the examinations are concluded.
8. All documents to be uploaded on the NAAC website, which have to be proofread and sent to the website team.

The coordinator thanked and appreciated all for attending the meeting, and concluded the same.

Teachers who attended the meeting:

Name	Signature
Mr.. Sandesha Shetty- Vice Principal and B.Com Coordinator	
Mr. John Menezes – TY B.Com A Class Incharge	
Mr. Utkarsh Kapadia - TY B.Com B Class Incharge	
Ms. Adya Bharati - SY B.Com A Class Incharge	
Ms. Shreelaxmi Pai - FY B.Com A Class Incharge	
Ms. Debbie James - FY B.Com B Class Incharge	

Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies, Powai

B.Com Department

Notice

Date: 05-01-22

This is to inform all the teachers of B.Com Departmental Meeting will be held via Zoom Link on the **6th of January, 2022**, Thursday, from **12.40 to 1.10 PM**.

Agenda of Meeting:

1. Departmental Presentation- 7th of January
2. Even Sem PTA meetings and preliminary examinations
3. Interior beautification
4. Webinar by expert lecturer
5. Fees payment
6. Commerce lab
7. Remedial lectures
8. Mock test/ Eklavya software
9. Attendance



Coordinator and Vice principal

Bunts Sangha's

S M Shetty College of Science, Commerce and Management Studies, Powai

B.Com Department

Minutes of the Meeting

B.Com Departmental Meeting was held via Zoom Link on the **6th of January, 2022**, Thursday, from **12.40 to 1.10 PM**.

Agenda of Meeting:

1. Departmental Presentation- 7th of January
2. Even Sem PTA meetings and preliminary examinations
3. Interior beautification
4. Webinar by expert lecturer
5. Fees payment
6. Commerce lab
7. Remedial lectures
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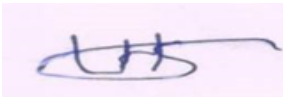

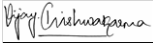
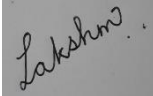
Discussion:

1. The coordinator welcomed the faculty and congratulated Dr. Vijay Vishwakarma on achieving his doctorate.
2. The meeting was called primarily to discuss the B.Com Departmental presentation that is to be put forward to the Principal on the 5th of January. Therefore all faculty were requested to update the departmental academic calendar by EOD.
3. The coordinator also requested the class teachers to notify him of the dates for the preliminary examination and the PTM of FY, SY, and TY B.Com for the even semester, if it is being conducted.
4. Department wise plan for interior beautification of the 6th, 7th, 8th floors to be given. Department members' opinions can be conveyed to Asst. Prof. Adya Bharati; must be feasible.
5. As suggested by the Principal, a placement related webinar is to be organised for the students in the even semester. Further, the Principal is to be notified of the change of dates of the two certificate courses- Research Methodology and Tally ERP.
6. The class teachers were also requested to remind students of payment of the second installment of fees and to circulate the notice found on the website, along with a message drafted by Dr. Vishwakarma.
7. Alumni diaries student resource person and tentative dates to be informed about by Asst. Prof. John Menezes and the Commerce Lab inauguration date is to be finalised, and all the faculty were requested to email content of their respective subjects to Dr. Vishwakarma.

8. The coordinator also asked whether an offline, class-wise promotion of the certificate course for research methodology has to be done and if yes, the dates are to be confirmed by Asst. Prof. Menezes.
9. He also mentioned that the FY students will have their orientation of the Eklavya software on the 15th at 10: 30 AM and the mock test on the 19th for FY students, followed by their semester exams on the 21st. Time table will be circulated soon.
10. He emphasized that the attendance needs to be updated for the month of December for the Internal and External audit and that the concerned teachers need to be informed about the same. The documentation for remedial lectures needs to be compiled.
11. Attention was drawn to the UPSC training message sent by the Principal that needs to be promoted in all classes well enough since the orientation is to be held on the 8th.
12. It was proposed that during this academic year, Asst. Prof. Utkarsh Kapadia and Shreelaxmi Pai are to decide if any extracurricular activities can be taken up.

The coordinator asked if there were any other matters to be discussed and then summarized and concluded the meeting with thanks.

Teachers who attended the meeting:

Name	Signature
Mr.. Sandesha Shetty- Vice Principal and B.Com Coordinator	
Mr. John Menezes – TY B.Com A Class Incharge	
Mr. Utkarsh Kapadia - TY B.Com B Class Incharge	
Ms. Adya Bharati - SY B.Com A Class Incharge	
Mr. Vijay Vishwakarma - SY B.Com B Class Incharge	
Ms. Shreelaxmi Pai - FY B.Com A Class Incharge	

**BUNTS SANGHA'S
S.M. SHETTY COLLEGE OF SCIENCE, COMMERCE AND MANAGEMENT STUDIES,
POWAI
(Permanently Affiliated to University of Mumbai)
NAAC ACCREDITED 'A' GRADE
IMC RBNQ CERTIFICATE OF MERIT 2019
ISO 21001:2018 CERTIFIED**

This is to inform all faculty of the Department of Accountancy and Financial Management that the departmental presentation and a review of the academic calendar, is scheduled for the 7th of January, 2022 at 12.40 PM in the Conference Room, wherein all department teachers are to be present.



Dr. Sridhara Shetty

Principal

Report

The B.Com departmental presentation with the Principal Dr. Sridhara Shetty and vice principal Dr. Liji Santosh, was held on the 7th of January, 2022 from 12.40 PM to 1.30 PM, along with the coordinator Prof. Sandesha Shetty and all the department's faculty members. The presentation commenced with the coordinator's welcome address and an overview of all the events, sessions, webinars, certificate courses and the national conference conducted so far and the plans that the department has for the rest of the academic year such as two more certificate courses and FINMON- the department's intercollegiate festival. He mentioned that this year there was more clarity in the assignment and distribution of the work, since the department was able to function under the banner of the B.Com Department. Further, he stated that the highlights of this year are the Alumni Diaries and the Commerce Lab, and the one drawback that the department faces is the lack of internal marks.

Prof. Shetty also acknowledged the efforts taken by the class teachers in motivating their students to participate in the various events and in mapping their progress for the annual departmental presentation that has to be made by each class teacher. It was suggested by the principal that the department prepare for a departmental audit at the end of the academic year, owing to the size of the department, where the individual teacher's performance and the profile and growth of the department could be documented and showcased. Another suggestion was to aim for 100% results in this academic year and to conduct one expert lecture online. The meeting concluded with appreciation taken by the team towards the department, by the principal and vice principal.



Head of Department






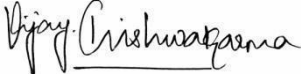
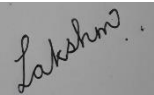

Mr.. Sandesha Shetty

PICTURES OF THE EVENT





Teachers who attended the meeting:

Name	Signature
Dr.Liji Santosh - Vice Principal & IQAC Coordinator	
Mr.. Sandesha Shetty- Vice Principal and B.Com Coordinator	
Mr. John Menezes – TY B.Com A Class Incharge	
Mr. Utkarsh Kapadia - TY B.Com B Class Incharge	
Ms. Adya Bharati - SY B.Com A Class Incharge	
Mr. Vijay Vishwakarma - SY B.Com B Class Incharge	
Ms. Shreelaxmi Pai - FY B.Com A Class Incharge	
Ms. Debbie James - FY B.Com B Class Incharge	

Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies, Powai
B.Com Department

Notice

Date: 18-01-22

This is to inform all the teachers of B.Com Departmental Meeting was held via Zoom Link on the **19th January, 2022** from **11.45 PM** onwards.

Agenda:

1. Departmental magazine
2. Preliminary examination and remedial courses
3. Avishkar
4. Documentation of the academic year 2021-22
5. Inter-collegiate event participation, webinar, FDP, & internships data- certificates and job proofs; Proof of professional courses enrollment
6. Attendance
7. Result analysis
8. FINMON
9. Tally Certificate Course
10. Alumni Session documentation
11. NISM certificate
12. Conference documentation
13. Mentoring



Coordinator and Vice principal

Bunts Sangha's

S M Shetty College of Science, Commerce and Management Studies, Powai

B.Com Department

Minutes of the Meeting

B.Com Departmental Meeting was held via Zoom Link on the **19th January, 2022** from **11.45 PM** onwards

Agenda:

1. Departmental magazine
2. Preliminary examination and remedial courses
3. Avishkar
4. Documentation of the academic year 2021-22
5. Inter-collegiate event participation, webinar, FDP, & internships data- certificates and job proofs; Proof of professional courses enrollment
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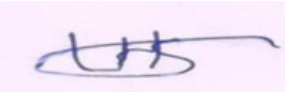

Discussion:


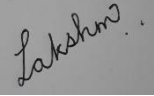

1. An update of the Dept. Magazine was requested by Asst. Prof. Debbie James. She informed the faculty that the Arthlekh magazine's cover page is in process, a competition was held and judged for the same. Also, student articles are also being received.
2. Prelims exams dates for SY and TY have been submitted. Few remedial lectures have to be conducted post the preliminary examinations based on the marks obtained.
3. Avishkar rules and regulations- only 6 papers can be submitted under the Commerce department.
4. Documentation 2021-22 needs to commence at the earliest; updates required for missing files
5. Data of students working (proof of employment, proof of enrolment to professional courses such as CA, CS), students having attended intercollegiate events, fdp, webinars needs to be collected and shared.
6. PTA- wherein parents have to be informed of students who have KTs

7. Attendance of students needs to be supervised and in case of poor attendance, an undertaking can be asked to be signed by parents and students.
8. Result analysis has to be done by TY and FY soon after the results are declared.
9. FINMON- Asst. Prof. Shreelaxmi Pai and Utkarsh Kapadia briefed the team about the two events planned- event on portfolio, which will be a combination of a webinar and an activity, and the second would be a debate competition, tentatively on the 15th and 16th of February.
10. Tally Certificate Course- details of students survey regarding availability and accessibility of data and devices, to be submitted by the end of the week to the Coordinator by the Tally Certificate Course team.
11. Alumni Diaries documentation is yet to be made. Asst. Prof. John Menezes was requested to look into it.
12. Conference documentation is to be modified as per the 11 point sequence.
13. Mentoring session forms have to be collected by all teachers.

The coordinator asked if there were any other matters to be discussed and then summarized and concluded the meeting with thanks.

Teachers who attended the meeting:

Name	Signature
Mr.. Sandesha Shetty- Vice Principal and B.Com Coordinator	
Mr. John Menezes – TY B.Com A Class Incharge	
Mr. Utkarsh Kapadia - TY B.Com B Class Incharge	
Ms. Adya Bharati - SY B.Com A Class Incharge	

Mr. Vijay Vishwakarma - SY B.Com B Class Incharge	
Ms. Shreelaxmi Pai - FY B.Com A Class Incharge	
Ms. Debbie James - FY B.Com B Class Incharge	

Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies, Powai
B.Com Department

Notice

Date: 21-02-22

This is to inform all the teachers of B.Com Departmental Meeting was held in Vice Principal and Coordinator Sandesha Shetty's cabin on the **22nd February, 2022** from **12.45 PM** onwards.

Agenda:

1. FYB.Com results
2. PTA meeting
3. Attendance
4. Payment of fees
5. FINMON
6. Alumni Diaries session
7. Certificate Course
8. Commerce Lab
9. Class wise presentations
10. Any other matters that may arise



Coordinator and Vice principal

Bunts Sangha's

S M Shetty College of Science, Commerce and Management Studies, Powai

B.Com Department

Minutes of the Meeting

B.Com Departmental Meeting was held in Vice Principal and Coordinator Sandesha Shetty's cabin on the **22nd February, 2022** from **12.45 PM** onwards.

Agenda:

1. FYB.Com results
2. PTA meeting
3. Attendance
4. Payment of fees
5. FINMON
6. Alumni Diaries session
7. Certificate Course
8. Commerce Lab
9. Class wise presentations
10. Any other matters that may arise

Discussion:




The meeting commenced with the coordinator welcoming the faculty members.



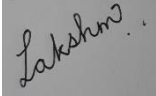

1. He informed the class teachers that the FYB.Com results have been uploaded on the website and that the result analysis can be done shortly.
2. The PTA meeting will be conducted online this semester since it has to be made convenient for the parents to attend. The Coordinator requested the SY and TY faculty to give a tentative date; it was decided to have the SY PTM on 2nd March and the TY PTM on 12th March, from 5 to 6 PM.
3. Coordinator requested the class teachers to brief their classes about the seriousness of attendance.

4. Coordinator also requested the class teachers to encourage the students to pay the fees at the latest and emphasized on the urgency of this.
5. Concerning FINMON- 3rd and 4th March were the dates given by Asst Prof. Utkarsh Kapadia. Asst. Prof. Shreelaxmi Pai briefed the team that two events are to be conducted and the brochure is to be approved today.
6. Asst. Prof. John Menezes updated the gathering that the next Alumni Diaries is due this week.
7. Documents for the Certificate Course in Research Methodology to be kept ready by Asst. Prof. Debbie James- work diary to be checked, certificates, proof of fees deposited to be verified with Vishwanath sir. Tally Certificate Course to be promoted once again in all classes.
8. Commerce Lab update requested- an inauguration to be held tentatively on 11th March, and the management is to be invited for the same.
9. The Coordinator also reminded the faculty to prepare for the class wise presentations- students who have enrolled for CA/ CS, intercollegiate events, etc.
10. Asst. Prof. Debbie James also requested the help of faculty members in providing the past years toppers data for the departmental magazine.

The coordinator asked if there were any other matters to be discussed and then summarized and concluded the meeting with thanks.

Teachers who attended the meeting:

Name	Signature
Mr.. Sandesha Shetty- Vice Principal and B.Com Coordinator	
Mr. John Menezes – TY B.Com A Class Incharge	
Mr. Utkarsh Kapadia - TY B.Com B Class Incharge	

Ms. Adya Bharati - SY B.Com A Class Incharge	
Mr. Vijay Vishwakarma - SY B.Com B Class Incharge	
Ms. Shreelaxmi Pai - FY B.Com A Class Incharge	
Ms. Debbie James - FY B.Com B Class Incharge	

Bunts Sangha's
S M Shetty College of Science, Commerce and Management Studies, Powai
B.Com Department

Notice

Date: 16-03-22

This is to inform all the teachers of B.Com Departmental Meeting will be held in Vice Principal and Coordinator Sandesha Shetty's cabin on the **17th March, 2022** from **12.45 PM** onwards.

Agenda:

1. Farewell
2. ATKT follow up
3. ATKT marks verification
4. Commerce Lab
5. Class wise presentations
6. NAAC documents
7. Any other matters that may arise



Coordinator and Vice principal

Bunts Sangha's

S M Shetty College of Science, Commerce and Management Studies, Powai

B.Com Department

Minutes of the Meeting

B.Com Departmental Meeting was held in Vice Principal and Coordinator Sandesha Shetty's cabin on the **17th March, 2022** from **12.45 PM** onwards.

Agenda:

1. Farewell
2. ATKT follow up
3. ATKT marks verification
4. Commerce Lab
5. Class wise presentations
6. NAAC documents
7. Any other matters that may arise






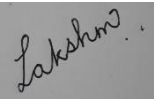
Discussion:

The meeting commenced with the coordinator welcoming the faculty members.

1. It was decided that the TYB.Com farewell would be organized on the 13th April, 2022. The SY class teachers were requested to assign their respective classes responsibilities to organize the program and also collect a nominal fee for conducting the same.
2. All the teachers were requested to ensure that students have applied for the ATKT and that the marks are verified and signed against.
3. A tentative date for the inauguration of the Commerce Lab was decided, such that the Management may be invited accordingly.
4. Coordinator also reminded the faculty to start working on the class wise presentations and present the same to him by the 10th of April, 2022.
5. Concerning NAAC, the coordinator requested the faculty to begin verification of the documents already uploaded.

The coordinator asked if there were any other matters to be discussed and then summarized and concluded the meeting with thanks.

Teachers who attended the meeting:

Name	Signature
Mr.. Sandesha Shetty- Vice Principal and B.Com Coordinator	
Mr. John Menezes – TY B.Com A Class Incharge	
Mr. Utkarsh Kapadia - TY B.Com B Class Incharge	
Ms. Adya Bharati - SY B.Com A Class Incharge	
Mr. Vijay Vishwakarma - SY B.Com B Class Incharge	
Ms. Shreelaxmi Pai - FY B.Com A Class Incharge	
Ms. Debbie James - FY B.Com B Class Incharge	