

FORM FOR CANCELLATION OF ADMISSION

The Principal  
Bunts Sangha's S M Shetty College of Science, Commerce and  
Management Studies, Powai, Mumbai 400 076.

Date : \_\_\_\_\_

Respected Sir,

**Subject : Cancellation of admission in \_\_\_\_\_ class.**

**REASON OF CANCELLATION :** \_\_\_\_\_.

This is to request you to kindly cancel my admission in your college in the above class. My details are given below : -

I am enclosing herewith original challan by which I have deposited the fees in the college. Kindly issue the cheque towards refund in favour of \_\_\_\_\_.

Thank you.

Yours faithfully,

(Signature)

Name : \_\_\_\_\_

Address : \_\_\_\_\_

Tel. No. : \_\_\_\_\_ Mobile no. : \_\_\_\_\_.

REMARKS :

Course Co-ordinator

Chief Co-ordinator

Principal.

No Dues :

Librarian

Accounts department

Order for refund :

Registrar

Principal.

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