

**Bunts Sangha's**  
**S. M. Shetty College of Science, Commerce & Management Studies, Powai (Autonomous)**  
**NAAC Re-Accredited With A+ Grade, 2nd Cycle**  
**IMC RBNQ Certificate of Merit 2019**  
**ISO 21001:2018 Certified**

**Approval Form – Workshop on Digital Literacy for Employability  
Program.**

**Department:** NSS UNIT.

**Program:** Workshop on Digital Literacy for Employability Program.

**Objectives:** To enhance digital literacy skills among participants to improve employability.

**Need:** Increase confidence of students in using different digital tools.

**Content:** Volunteers will be attending the workshop on Digital Literacy.

**Judge:** NA

**Date:** 4<sup>th</sup> October, 2024.

**Cost/Budget:** NA.

**Proposed by:** Ms. Vanshita Ghodke.

**Verified by:** Dr. Vijay Vishwakarma.

**Date of Approval:** 26<sup>th</sup> September, 2024.

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**Notice (WhatsApp):**

The NSS UNIT  
in collaboration with,  
Department of Lifelong Learning and Extension (DLLE)  
of  
Bunts Sangha's S.M. Shetty College of Science, Commerce and Management  
Studies, Powai (Autonomous)

presents Workshop on Digital Literacy for Employability Programme.  
We are excited to announce an upcoming collaboration event session focused  
on employability that promises to be both enlightening and motivating.

Resource Person :-  
Varsha Bhalerao  
(Program coordinator)  
Vishal Kamble  
(Program training associate)

Date :- 4th October 2024

Time :- 1 :00 PM

Venue : AV ROOM

For any queries contact:

Ms. SimranpreetKaur -7666991444

Ms. Vanshita Ghodke- 838484904

**Minutes of the Meeting: - Workshop on Digital Literacy for Employability Program.**

There was an online meeting held on the Zoom Platform.

**1<sup>st</sup> Meeting on 3<sup>rd</sup> October, 2024.**

- Volunteers were acknowledged about the location.
- Volunteers were told reporting time and some basic information about the activity.
- Volunteers were also acknowledged about how to plant seeds properly.

**Report: Workshop on Digital Literacy for Employability Program.**

**Event:** Workshop on Digital Literacy for Employability Programme.

**Date:** 4<sup>th</sup> October, 2024.

**Objectives:** To enhance digital literacy skills among participants to improve employability.

**Highlight:** The NSS unit of our college has organized Workshop on Digital Literacy for Employability Program. The program demonstrated its effectiveness in bridging the digital divide. The comprehensive workshop covered digital literacy fundamentals, industry-specific training, practical sessions, and expert guest lectures. Participants gained hands-on experience with digital tools and platforms, and received valuable career guidance on resume building, job search strategies, and interview preparation. The program received the Best Digital Literacy Initiative Award and a Certificate of Appreciation from the local government. Building on this success, future plans include expanding the program to reach more participants, introducing advanced digital skills training, and establishing a digital literacy resource center. By empowering individuals with digital literacy skills, this workshop has paved the way for a brighter, more employable future.

**Total Number of Volunteers- 91.**

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**Photos:**



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**Participants list:**

Date: 04/10/24		Activity No: 11					
Time: 10:30 to 12:00 pm		Total Vols: F-54					
Name of the activity: Workshop on Digital Literacy for Employability		Beneficiaries: M-37					
At: S.M. Shetty College		(4)					
Date: 04-10-24 - Workshop on Digital Literacy for Employability Programme							
Time: 10:30 am		F-15 M-9					
Sr no	Name	Class	NSS Yes/No	DLE Yes/No	NCC CC Yes/No	DLE CC Yes/No	Sign
1.	Pooja . Borhade	FYBAF	NO	YES	NO	YES	<u>Pooja</u>
2.	Sanchita Bhushi	FYBAF	NO	YES	NO	YES	<u>Bhushi</u>
3.	Somya Rawal	FYIT	YES	NO	YES	NO	<u>Rawal</u>
4.	Gulnaz Shaikh	FYBSC-IT	NO	YES	NO	YES	<u>Gulnaz</u>
5.	Shivani Sharma	FYBcom	YES	NO	YES	NO	<u>Sharma</u>
6.	Mamta Shah	FYBcom	YES	NO	YES	NO	<u>Mamta</u>
7.	Carol Pinto	FYDS	YES	NO	YES	NO	<u>Pinto</u>
8.	Zeenac Shaikh	FYIT	NO	YES	NO	YES	<u>Shaikh</u>
9.	Farman Khan	FYDS	NO	YES	NO	YES	<u>Khan</u>
10.	Shaikh Huzefa	FY-IT	NO	NO	YES	NO	<u>Huzefa</u>
11.	Shaikh Nawaz	FY-IT	NO	NO	YES	NO	<u>Nawaz</u>
12.	Talal Shaikh	FY-IT	NO	NO	YES	NO	<u>Talal</u>
13.	Hamza Khan	FYIT	YES	NO	YES	NO	<u>Hamza</u>
14.	Shaikh Shouban	FYIT	NO	NO	YES	NO	<u>Shouban</u>
15.	Summit Chavan	FYDS	YES	NO	YES	NO	<u>Summit</u>
16.	August Hindalekar	FYDS	YES	NO	YES	NO	<u>August</u>
17.	Pratyaksha Bhagure	FYBAF	YES	NO	YES	NO	<u>Pratyaksha</u>
18.	Shivani Bawar	FYBAF	YES	NO	YES	NO	<u>Shivani</u>
19.	Kusumjali V. Gupta	FYBAF	YES	NO	YES	NO	<u>Kusumjali</u>
20.	Vanshita Ghodke	FYDS	YES	NO	NO	NO	<u>Vanshita</u>
21.	Aditya Zalte	FYDS	YES	NO	NO	NO	<u>Aditya</u>
22.	Arya Dhokase	FYIT	YES	NO	NO	NO	<u>Arya</u>
23.	Manoj Kute	FYIT	YES	NO	YES	NO	<u>Manoj</u>
24.	Vidhi Salian	FYIT	YES	NO	YES	NO	<u>Vidhi</u>
25.							

Sr no	Name	Class	NSS Yes/No	DLE Yes/No	NCC CC Yes/No	DLE CC Yes/No	Sign
1	Tanvi Ambre	FYIT-B	YES	NO	YES	NO	
2	Ananya Banai	FYIT-A	YES	NO	YES	NO	
3	Ananya Baandal	FYBcom	NO	YES	NO	YES	
4	Manisha Khan	FYIT-B	NO	NO	NO	YES	
5	Huda Shaikh	FYIT-B	NO	NO	NO	YES	
6	Nisa Amari	FYDS	YES	NO	YES	NO	
7	Jain Nidhi	FYIT-B	NO	YES	NO	YES	
8	Kulsum Sayeal	FYBcom	NO	YES	NO	YES	
9	Lavanya Thale	FYIT-B	NO	YES	NO	YES	
10	Badhana Bhushan	FYBSC-IT	NO	YES	NO	YES	
11	Bhagyashri Bhatade	FYBSC-IT	NO	YES	NO	YES	
12	Akanksha Satam	FYDS	NO	YES	NO	YES	
13	Rajeshwari Rajga	FYBmm	—	YES	—	YES	
14	Sirish Bind	FYBSC-IT	—	YES	—	YES	
15	Wan Abu Numan	FYBSC-IT	YES	NO	YES	—	
16	Kaustabh Mishra	FY-IT	NO	YES	—	YES	
17	Allen Fernandes	FY-IT	NO	YES	—	YES	
18	Dhruv Kavkasa	FYDS	YES	NO	YES	NO	
19	Himesh Bekera	FYDS	YES	NO	YES	NO	
20	Sarvad Khudbuddin	FYDS	YES	NO	YES	NO	
21	Yunus Shaikh	FYDS	YES	NO	YES	NO	
22	Rumana Sayyed	FYDS	YES	NO	YES	NO	
23	Jasika Khan	FYBSC-IT	YES	NO	YES	NO	
24	Painle Thakur	FYIT	YES	NO	YES	NO	
25	Sonikumar Yadav	FYIT	YES	NO	YES	NO	

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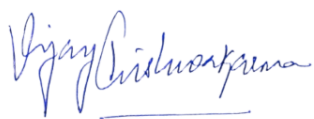
Sr no.	Name	Sign	NSS Yes/NO	DLE Yes/NO	NSS CC Yes/NO	DLE CC Yes/NO	Sign
1	Alisha Panchal	<u>Alisha</u>			Yes		<u>Alisha</u>
2	Khushi Surve	<u>Khushi</u>			Cultural		<u>Khushi</u>
3	Gajendra Nagda	<u>Gajendra</u>			Yes		<u>Gajendra</u>
4	Pratibha Shukla	<u>Pratibha</u>		Yes		Yes	<u>Pratibha</u>
5	Pallavi Rane	<u>Pallavi</u>	Yes				<u>Pallavi</u>
6	Chandhary Kulsum Inaid	<u>Chandhary</u>				Yes	<u>Chandhary</u>
7	Jiya Swarna	<u>Jiya</u>				Yes	<u>Jiya</u>
8	Pooja choudhary	<u>Pooja</u>	Yes	Yes		Yes	<u>Pooja</u>
9	Pallavi Padwar	<u>Pallavi</u>		Yes		Yes	<u>Pallavi</u>
10	Khan Saina	<u>Khan</u>	NO	Yes		Yes	<u>Khan</u>
11	Khan Shahid	<u>Khan</u>	NO	Yes		Yes	<u>Khan</u>
12	Sonam Chauvasiya	<u>Sonam</u>	NO	Yes		Yes	<u>Sonam</u>
13	Mohd. Sadique Sheikh	<u>Mohd.</u>	Yes		Yes		<u>Mohd.</u>
14	Ankit Gupta	<u>Ankit</u>	Yes	NO	Yes	NO	<u>Ankit</u>
15	Shreyash Singh	<u>Shreyash</u>	Yes	NO	Yes	NO	<u>Shreyash</u>
16	Dhruv More	<u>Dhruv</u>	Yes	NO	Yes	NO	<u>Dhruv</u>
17	Siddhant Wani	<u>Siddhant</u>	Yes	NO	Yes	NO	<u>Siddhant</u>
18	Vedant Pokharkar	<u>Vedant</u>	Yes	NO	Yes		<u>Vedant</u>

Sr no.	Name	Class	NSS Yes/NO	DLE Yes/NO	NSS CC Yes/NO	DLE CC Yes/NO	Sign
1	Netra Rambode	FNIT-A	Yes	NO	Yes	NO	<u>Netra</u>
2	Radhika Dguskar	FYDS	Yes	NO	Yes	NO	<u>Radhika</u>
3	Priya Shrivastava	FYDS	NO	Yes	Yes	Yes	<u>Priya</u>
4	Sanika Gauda	FYIT-A	Yes	NO	Yes	NO	<u>Sanika</u>
5	Alankrit Lodangre	FYBB1	Yes	NO	Yes	NO	<u>Alankrit</u>
6	Priya Jaiswar	FYBB1	Yes	NO	Yes	NO	<u>Priya</u>
7	Shivani Lodangre	FYBB1	Yes	NO	Yes	NO	<u>Shivani</u>
8	Anjali Sunar	FYBB1	Yes	NO	Yes	NO	<u>Anjali</u>
9	Dhruv Anand	FYBB1	NO	Yes	NO	Yes	<u>Dhruv</u>
10	Dakshya Shetty	FYBB1	NO	Yes	NO	Yes	<u>Dakshya</u>
11	Thirisha Shetty	FYBB1	Yes	NO	Yes	NO	<u>Thirisha</u>
12	Ritika Gargwal	FYBSCIT	NO	Yes	NO	Yes	<u>Ritika</u>
13	Diya Sasmal	FYBSCIT	NO	Yes	NO	Yes	<u>Diya</u>
14	Kajal Ramesh yadav	FYBSCOM	NO	Yes	NO	Yes	<u>Kajal</u>
15	Maithali Kale	FYBSCOM	Yes	NO	Yes	NO	<u>Maithali</u>
16	Shubham Yadav	FY-IT	Yes	NO	Yes	NO	<u>Shubham</u>
17	Mithlesh Rajbhar	FY-IT	Yes	NO	Yes	NO	<u>Mithlesh</u>
18	Mayur Khurda	FY-IT-B	Yes	NO	Yes	NO	<u>Mayur</u>
19	Vishal Jomale	FY-IT-B	Yes	NO	Yes	NO	<u>Vishal</u>
20	PRATAP GIWADE	FY-IT-B	Yes	NO	Yes	NO	<u>Pratap</u>
21	THAKUR SUMIT	FY-Bcom	Yes	NO	Yes	NO	<u>Sumit</u>
22	Sandeep chawhan	FY-Bcom	Yes	NO	Yes	NO	<u>Sandeep</u>
23	Milind Runwar	FY-Bcom	Yes	NO	Yes	NO	<u>Milind</u>
24	Nupoor Rai	FYBSCDS	Yes	NO	Yes	NO	<u>Nupoor</u>

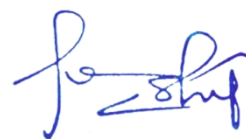
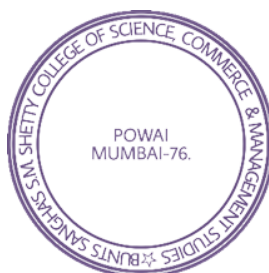
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**Action Taken Report Of Workshop on Digital Literacy for Employability Program.**

Date	Feedback Received	Suggestions Provided
4 <sup>th</sup> October, 2024.	<p>The feedback received was expert guest lectures and industry insights by the specialist.</p> <p>It was a Best way to learn the digital literacy and have hands on training.</p>	<p>Extend workshop duration or offer advanced training sessions.</p>



**NSS Programme Officer**



**Principal**