

RAMNARAIN RUIA AUTONOMOUS COLLEGE**DEPARTMENT OF COMPUTER SCIENCE & INFORMATION TECHNOLOGY**

MINUTES OF MEETING	DATE: - 26-09-2024	TIME:- 12:00 PM to 01:00 PM
MEETING PLACE	Online Meeting on Google Meet	
MEETING CALLED BY	Mrs. Aarya Tawde, HOD & Chairperson	
TYPE OF MEETING	Subject Board Meeting for M.Sc. Information Technology Syllabus (2024-25)	
NOTE TAKER	Ms. Kiran Prajapati	
MEMBERS ATTENDED		
<ul style="list-style-type: none">• Ms. Aarya Tawde, Chairperson, Ramnarain Ruia Autonomous College• Dr. Rajendra Patil, Principal, Bunt's Sangha Mumbai's Anna Leela College• Dr. Vinay Kulkarni, Director, VK Consulting and Training• Dr. Kamatchi Iyer Professor, ISME School of Management and Entrepreneurship• Ms. Rasika Mundhe, Assist Prof, Ramnarain Ruia Autonomous College• Ms. Edith Juni, Assist Prof, Ramnarain Ruia Autonomous College• Mr. Mahavir Advaya, Assist Prof, Ramnarain Ruia Autonomous College• Ms. Kiran Prajapati, Assist Prof, Ramnarain Ruia Autonomous College• Ms. Priyanka Vaddepalli, Assist Prof, Ramnarain Ruia Autonomous College		
MEETING AGENDA FOR M.Sc INFORMATION TECHNOLOGY		
<ol style="list-style-type: none">1. To confirm the minutes of the previously held BOS Meeting2. To seek approval for the changes in the Modalities of assessment (Internal Class tests/Assignment/Practicals etc.)3. To seek suggestion on CEP (Community Engagement Programs – Sem IV), Field Projects (Sem V – 2 Credits) & OJT(Online Job Training – Sem VI - 2 credits) to be conducted in the academic year 2025-26 and (MSC-Sem IV)4. To seek approval for the new/continue certificate courses for the academic year 2024-255. Any other matter with the permission of the chair.		
AGENDA 1	To confirm the minutes of the previously held BOS Meeting.	
DISCUSSED THAT: <ul style="list-style-type: none">• Ms. Aarya Tawde briefed about previous meeting minutes.		
AGENDA 2	To seek approval for the changes in the Modalities of assessment (Internal Class tests/Assignment/Practicals etc.)	
DISCUSSED THAT: <ul style="list-style-type: none">• Ms. Aarya Tawde explained the changes in modalities of assessment given by college to follow:		

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- Marking scheme for theory and practical (all courses) of UG and PG - 25 marks / credit from 2024-25 .
- Practicals conducting for 50 marks and converting to 25 Marks
- No internal assessment component for practicals under NEP for MSC.

RESOLVED THAT:

- BOS members suggested percentage wise weightage for theory and practicals to be well mentioned.
- Different styles of internal assessment or innovative assessment techniques need to be figured out as NEP is about being more flexible towards teaching and evaluation methods.
- Ensuring that CO and PO are properly aligned while doing formative assessment.

AGENDA 3

To seek suggestion on CEP (Community Engagement Programs – Sem IV), Field Projects (Sem V – 2 Credits) & OJT(Online Job Training – Sem VI - 2 credits and MSC Sem 4) to be conducted in the academic year 2025-26

DISCUSSED THAT:

- Ms.Aarya Tawde seeked suggestions for Field Projects, CEP, OJT in general. She briefed that SY students and MSC Part 1 students are having field projects in their curriculum. Also OJT will be a part of their curriculum next year. The placement of Field Project, OJT, CEP was discussed as below.
 - CEP (Community Engagement Programs (Sem IV - 2 Credits))
 - Field Projects (Sem V - 2 Credits) &
 - Online Job Training.

RESOLVED THAT:

- BOS Members suggested that Under CEP, various cyber awareness campaigns can be run. Few examples like parcel frauds, online shopping frauds, fake notices frauds etc. So the students can be divided in groups of 5, mentors can be assigned, and students can sensitize people around these issues. They also suggested training the senior citizens in handling new gadgets and getting their work done.
- It was added that students have to work in collaboration with cyber cells, where any issues are reported and brought to notice of students, then with help from cyber cell, students can help in resolving the issue.
- Conduct of CEP could be planned in a better way.

AGENDA 4

To seek approval for the new/continue certificate courses for the academic year 2024-25

DISCUSSED THAT:

- We sought permission to continue the certificate courses that were sanctioned earlier in the academic year 2024-25 also.
 - Python Programming
 - Web Development Fundamentals

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- o Linux Fundamentals.

RESOLVED THAT:

- BOS members sanctioned the permission to continue these courses in the next academic year also.

AGENDA 5 | Any other matter with the permission of the Chair

DISCUSSED THAT:

- Ms. Aarya Tawde asked for suggestions on the PG Diploma that can be introduced in the next academic year.

RESOLVED THAT:

- It was suggested by the BOS members that we can think of a PG Diploma which is for about 10-11 months duration. For that to happen, we need to focus on tie-ups, collaboration with industries. The target audience for such courses will be working professionals. The suggested trending courses are under AI & ML, Cyber Security. The mode of delivery for such courses can be hybrid. BOS members suggested that we all can plan on this and it can be discussed in the next meeting.
- They also suggested having a thought on a One-year PG Programme instead of a PG Diploma.
- BOS members recommended considering the workload of the mentors who guide students for Field Projects, Research Projects, OJT. As it will be easy to keep the account of the work done by the students as well as the faculty mentoring them.

Since there were no other matters to discuss, the meeting was concluded at 1 PM with a vote of thanks to the BOS Members & Academic Dean.

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MEMBERS OF SUBJECT BOARD IN INFORMATION TECHNOLOGY	
Mrs. Aarya Tawde (Ms. Megha Sawant) Head Dept. of Comp. Sci. & IT Ramnarain Ruia Autonomous College	Present
Dr. Rajendra Patil Principal Bunt's Sangha Mumbai's Anna Leela College	Present
Dr. Kamatchi Iyer Professor ISME School of Management and Entrepreneurship	Present
Dr. Vinay Kulkarni Director VK Consulting and Training	Present
Ms. Rasika Mundhe Dept. of Comp Sci Ramnarain Ruia Autonomous College	Present
Ms. Edith Juni Dept. of Comp Sci Ramnarain Ruia Autonomous College	Present
Mr. Mahavir Advaya Dept. of Comp. Sci. Ramnarain Ruia Autonomous College	Present
Ms. Kiran Prajapati Dept. of Comp Sci Ramnarain Ruia Autonomous College	Present
Ms. Priyanka Vaddepalli Dept. of Comp Sci Ramnarain Ruia Autonomous College	Present

Tawde
Mrs. Aarya Tawde (Ms. Megha Sawant)
Head
Dept. of Comp. Sci. & IT
Ramnarain Ruia Autonomous College



Aslakur
Principal
Ramnarain Ruia Autonomous College
Matunga, Mumbai - 400 019.

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MINUTES OF MEETING	DATE: - 28-03-2025	TIME:- 11:00 PM to 12:00 PM
MEETING PLACE	Online Meeting on Google Meet	
MEETING CALLED BY	Mrs. Aarya Tawde, HOD & Chairperson	
TYPE OF MEETING	Subject Board Meeting for M.Sc. Information Technology Syllabus (2025-26)	
NOTE TAKER	Ms. Kiran Prajapati	
MEMBERS ATTENDED		
<ul style="list-style-type: none">● Ms. Aarya Tawde, Chairperson, Ramnarain Ruia Autonomous College● Dr. Rajendra Patil, Principal, Bunt's Sangha Mumbai's Anna Leela College● Dr. Vinay Kulkarni, Director, VK Consulting and Training● Dr. Kamatchi Iyer Professor, ISME School of Management and Entrepreneurship● Dr. Deepali Vora, Associate Professor, Symbiosis Institute of Technology● Ms. Rasika Mundhe, Assistant Professor, Ramnarain Ruia Autonomous College● Ms. Edith Juni, Assistant Professor, Ramnarain Ruia Autonomous College● Mr. Mahavir Advaya, Assistant Professor, Ramnarain Ruia Autonomous College● Ms. Kiran Prajapati, Assistant Professor, Ramnarain Ruia Autonomous College● Ms. Priyanka Vaddepalli, Assistant Professor, Ramnarain Ruia Autonomous College● Ms. Pooja Chettiar, Assistant Professor, Ramnarain Ruia Autonomous College		
MEETING AGENDA FOR M.Sc INFORMATION TECHNOLOGY		
<ol style="list-style-type: none">1. To confirm the minutes of the previously held BOS Meeting.2. To seek approval for the new/continue certificate courses for the academic year 2025-263. To revise and approve the syllabi for MSc IT for the academic year 2025-26 under NEP.4. To review the feedback of students on the Curricula.5. Any other matter with the permission of the chair.		
AGENDA 1	To confirm the minutes of the previously held BOS Meeting.	
DISCUSSED THAT:		
<ul style="list-style-type: none">● Ms. Aarya Tawde briefed about previous meeting minutes. <p>Approved new/continue certificate courses for the academic year 2024-25</p> <p>Approved changes in modalities of assessment given by college.</p> <p>Had discussion on</p> <ul style="list-style-type: none">○ Community Engagement Program○ Field projects.		

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- On Job Training

AGENDA 2

To seek approval for the new/continue certificate courses for the academic year 2025-26

DISCUSSED THAT:

- Ms. Aarya Tawde discussed the certificate courses our department offers and we are continuing with the same in the next academic year.

RESOLVED THAT:

- BoS members approved the **conduct of certificate courses**.
 - Python Programming.
 - Web Development Fundamentals.
 - Linux Fundamentals.
 - Robotic Process Automation.

AGENDA 3

To revise and approve the syllabi for MSc IT for the academic year 2025-26 under NEP.

DISCUSSED THAT:

- Aarya Tawde discussed that we are continuing with the same syllabus. Only two small changes are brought in.
 - Placements of courses are changed. RPA is brought in Semester 3 and Advanced IOT is brought in Semester 4.
 - The Middleware Technology curriculum is getting covered in full stack papers. So instead of Middleware Technology paper, we are bringing Gen AI paper.
 - RPA syllabus is updated to include advanced topics.
- Pooja Rasam discussed the syllabus of Gen AI .
 - BoS members insisted on bringing a theoretical perspective of Gen AI instead of having a practical perspective. They further added to make sure some important concepts of Deep Learning are covered before Gen AI. They suggested the topic Building Gen AI Model(LLM, RAG).
 - BoS members suggested to include Azure Platform, REST API. For that College must register as an academic institution for such a platform, and 100 dollars can be credited for platform usage.

RESOLVED THAT:

- BoS members approved the changes related to placement of courses.
- It was approved that Gen AI syllabus should drive concepts towards development. It was approved that the syllabus will be reframed and mailed to the BoS members.
- RPA syllabus approved

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AGENDA 4	To review the feedback of students on the Curricula.
DISCUSSED THAT: <ul style="list-style-type: none">● Feedback from students included to Focus on Practical Learning and Balancing theory with practicals, case studies, and real-world applications, including live data where possible and to bring more technical trending papers.	
RESOLVED THAT: <ul style="list-style-type: none">● Based on student feedback, we upgraded our curriculum which focuses more on practical and skill-based learning.	
AGENDA 5	Any other matter with the permission of the Chair
DISCUSSED THAT: <ul style="list-style-type: none">● Aarya Tawde proposed the idea of increasing the batch size from 20 to 40 seats.<ul style="list-style-type: none">○ It was approved by the BoS members as far as resource requirement is met.	
RESOLVED THAT: <ul style="list-style-type: none">● BoS Members approved a batch size increase.	

Since there were no other matters to discuss, the meeting was concluded at 12 PM with a vote of thanks to the BOS Members & Academic Dean.

MEMBERS OF SUBJECT BOARD IN INFORMATION TECHNOLOGY	
Mrs. Aarya Tawde (Ms. Megha Sawant) Head Dept. of Comp. Sci. & IT Ramnarain Ruia Autonomous College	Present
Dr. Rajendra Patil Principal Bunt's Sangha Mumbai's Anna Leela College	Present
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