

S.P.MANDALI'S RAMNARAIN RUIA AUTONOMOUS COLLEGE, MATUNGA, MUMBAI 400 019  
DDU- KAUSHAL KENDRA

MINUTES OF THE NINTH BOARD OF STUDIES MEETING OF  
B. Voc. PHARMA ANALYTICAL SCIENCE

HELD ON 03<sup>rd</sup> October 2022, 09.30 a.m. ONWARDS  
ONLINE THROUGH GOOGLE MEET

(Meeting URL- <https://meet.google.com/dnj-hngk-rwe>)

MEETING No.:10/2022

**\*Note:** The meeting was originally planned as an OFFLINE one. Due to some unavoidable circumstances Dr. Vandana Patravale could not come personally. Therefore, for convenience, the meeting was conducted through online platform.

THE FOLLOWING MEMBERS WERE PRESENT:

Sr. No.	Name of the Person	Designation	Sr. No.	Name of the Person	Designation
01.	Dr. Sasikumar Menon	HOD & Senior Teacher	04.	Mr. YashGangal	Faculty
02.	Dr. VandanaPatravale	VC Nominee & Subject Expert from outside the parent university	05.	Ms. MitaliKelkar	Faculty
03.	Dr. KrishnapriyaMohanraj	Subject Expert	-	-	-

LEAVE OF ABSENCE WAS GRANTED TO THE FOLLOWING MEMBERS:

Sr. No.	Name of the Person	Designation	Sr. No.	Name of the Person	Designation
01.	Dr. Shailesh Singh	Representative from Industry/ Corporate Sector (Professional Expert)	03.	Dr. Sujata Suvarnapatki	Dean, Academics
02.	Dr. Varsha Shukla	Vice Principal, Coordinator (Special Invitee)			

The meeting commenced with all members linking up through the Google Meet. The meeting was with both video and audio linking through the Google meet link:

Meeting URL:<https://meet.google.com/dnj-hngk-rwe>

Prepared by  
(HOD,Pharma Analytical Sciences)  
Date:23/04/2022

Approved by  
(Hon. Director, DDU KAUSHAL Kendra)  
Date:23/04/2022



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**MEETING No.:10/2022**

**Date & Time:** Monday, 03<sup>rd</sup> October 2022 09:30 AM (IST)

Dr. Sasikumar Menon, the senior most faculty member of Pharma Analytical Sciences, as the Chairperson, welcomed all members present online and started the proceedings.

**Agenda item No.01 (A): Minutes of Earlier meeting**

The Minutes of the earlier meeting (09/2022), held on 03<sup>rd</sup> October 2022, had already been circulated to all members (via e-mail) and was accepted by all members. The members, therefore, unanimously approved the minutes.

**Resolution No. 10.1.1:**

**The members unanimously resolved to approve minutes of the earlier meeting (09/2022) held on 03<sup>rd</sup> October 2022.**

**Agenda item No.02: Action Taken / Not Taken on minutes of earlier meeting**

Dr. Menon enumerated various actions that were taken as per minutes of earlier meeting like the training of industrial project using FTIR instrument and training in clinical trials (Pharmacokinetic studies). The members expressed their approval for the same. Dr. Menon mentioned that the decision of starting of MVochas been kept in abeyance due to lack of adequate response form students.

**Resolution No. 10. 2.1:**

The members unanimously agreed to the actions taken / not taken on earlier minutes and noted the same.

**Agenda item No.03: To revise, if needed, and approve the changes in the syllabi for FY/SY/TY BVoc-PAS for the academic year 2022-23.**

Dr. Menon informed members that no revisions have been envisaged for the academic year 2022-23 in the syllabus. The members noted that no revisions are proposed to be made in the syllabus.

Prepared by  
(HOD, Pharma Analytical Sciences)  
Date: 23/04/2022

  
Approved by  
(Hon. Director, DDU KAUSHAL Kendra)  
Date: 23/04/2022



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**MEETING No.:10/2022**

**Resolution No.10.3.1**

The members unanimously resolved to approve the continuation of F.Y.,S.Y. and T.Y. B.Voc. Pharma Analytical Sciences syllabus of the year 2021-22 without any changes to the ensuing academic year, 2022-23.

**Agenda item No. 04: To decide the changes in the modalities of assessment, if any, which includes the question paper pattern, for internal and external examination. (Theory/Practical, wherever applicable).**

Dr. Menon has informed members that for every semester of the academic year 2022-23, all theory and practical exams will be held through offline mode. Dr. Menon has also informed that theory exams for semester III and V has started from 03<sup>rd</sup> October 2022 and students are appearing in person.

**Resolution No.10.4.1**

Members unanimously approved that all examinations for the academic year 2022-23 will be in the offline mode.

**Agenda item No.05: Report on admission status and examination results of academic years 22-23**

Dr. Menon informed that, the admission to FYBVoc PAS for the academic year 2022-23 has been very poor and only 4 students could only be admitted. Dr. Menon explained the probable reason for the same could be due to higher fee amount as compared to other aided and unaided courses. Dr. Menon has informed members that the 04 FYBVoc students were transferred to Bioanalytical Sciences Department.

**Resolution No.10.5.1**

The members expressed their concern and suggested to re-evaluate the overall fee structure for BVoc PAS. The members also suggested to emphasize more on placements along with publicity of this course.

**Agenda item No.06: To discuss and approve, if acceptable, the extension of different courses under LSSSDC to the students from various departments as vocational certificate courses equivalent to Two credits or more as per UGC guidelines.**

Prepared by  
(HOD, Pharma Analytical Sciences)  
Date: 23/04/2022

Approved by  
(Hon. Director, DDU KAUSHAL Kendra)  
Date: 23/04/2022

Estd. 2015

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S.P.MANDALI'S RAMNARAIN RUIA AUTONOMOUS COLLEGE, MATUNGA, MUMBAI 400 019  
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**MEETING No.:10/2022**

Dr. Menon explained the need to incorporate various Skill-Based training in various graduate and post-graduate programs, as per the recommendations of NEP2020. It was therefore proposed to provide LSSSDC certificate courses, from appropriate qualification packs to different science programs in Biology and Chemistry. He also explained that some of the theory aspects are being already covered in the graduate and post-graduate programs. Those which are not covered could be provide in hybrid mode by the faculty of PAS and guest faculty. These could be provided in hybrid mode depending on the convenience of the students. The practical component would be completed during week-end and during semester breaks as per the suitability. The students would be offered these course as per their skill levels and their educational background. The members expressed their satisfaction on this proposal. Dr. Patravale opined that efforts should be made to provide similar certificate programs for Physics students from the respective sector skill development council.

**Resolution No.10.6.1**

Members resolved to approve principally the proposal to offer different LSSSDC courses to different branches of science (Biology and Chemistry) through the department of BVoc PAS. The programs will be offered as additional credit courses to the students depending on their educational backgrounds. The department of BVoc PAS can provide grade based evaluation of the student along with the certification by the LSSSDC.

- The meeting ended after Dr. Menon thanked the members.

Prepared by  
(HOD, Pharma Analytical Sciences)  
Date: 23/04/2022

Approved by  
(Hon. Director, DDU KAUSHAL Kendra)  
Date: 23/04/2022

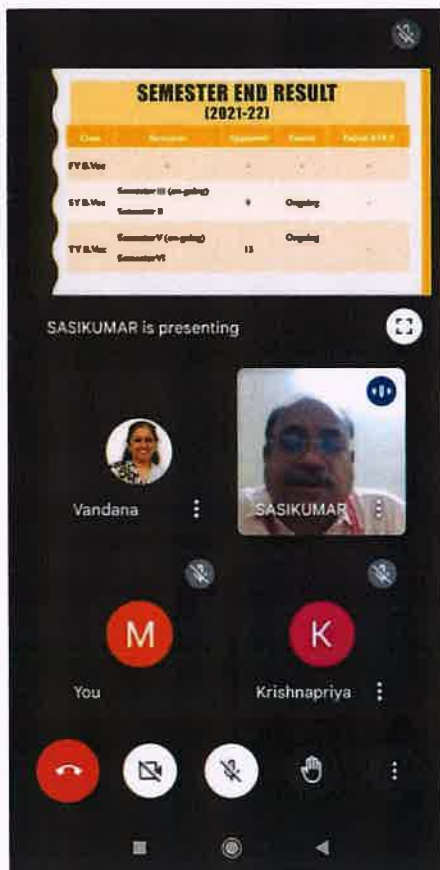


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MEETING No.:10/2022

Screenshots of online meeting held through Google Meet:



*Sasikumar*  
*BM*

Prepared by  
(HOD, Pharma Analytical Sciences)  
Date:23/04/2022

Approved by  
(Hon. Director, DDU KAUSHAL Kendra)  
Date:23/04/2022

RAMNARAIN RUIA  
DDU KAUSHAL  
Estd. 2015  
PHARMA ANALYTICAL SCIENCES  
MUMBAI 400 019

MINUTES OF THE NINTH BOARD OF STUDIES MEETING OF  
**B. Voc. PHARMA ANALYTICAL SCIENCE**  
HELD ON 13<sup>th</sup> April 2023, 10.30 a.m. ONWARDS  
ONLINE THROUGH GOOGLE MEET  
(Meeting URL-<https://meet.google.com/smp-tvap-cta>)

MEETING No.:11/2023

THE FOLLOWING MEMBERS WERE PRESENT:

Sr. No.	Name of the Person	Designation	Sr. No.	Name of the Person	Designation
01.	Dr. Sasikumar Menon	HOD & Senior Teacher	04.	Mr. Yash Gangal	Faculty
02.	Dr. Vandana Patravale	VC Nominee & Subject Expert from outside the parent university	05.	Ms. Mitali Kelkar	Faculty
03.	Dr. Krishnapriya Mohanraj	Subject Expert	-	-	-

LEAVE OF ABSENCE WAS GRANTED TO THE FOLLOWING MEMBERS:

Sr. No.	Name of the Person	Designation	Sr. No.	Name of the Person	Designation
01.	Dr. Shailesh Singh	Representative from Industry/ Corporate Sector (Professional Expert)	03.	Dr. Sujata Suvarnapatki	Dean, Academics
02.	Dr. Varsha Shukla	Vice Principal, Coordinator (Special Invitee)			

The meeting commenced with all members linking up through the Google Meet. The meeting was with both video and audio linking through the Google meet link:

**Meeting URL:** <https://meet.google.com/smp-tvap-cta>

**Date & Time:** Thursday, 13<sup>th</sup> April 2023 10:30 AM (IST)

Dr. Sasikumar Menon, the senior most faculty member of Pharma Analytical Sciences, as the Chairperson, welcomed all members present online and started the proceedings.

Prepared by  
(HOD, Pharma Analytical Sciences)  
Date: 13/04/2023

Approved by  
(Hon. Director, DDU KAUSHAL Kendra)  
Date: 13/04/2023

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MINUTES OF THE NINTH BOARD OF STUDIES MEETING OF  
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**MEETING No.:11/2023**

**Agenda item No.01 (A): Minutes of Earlier meeting**

The Minutes of the earlier meeting (10/2022), held on 03<sup>rd</sup> October 2022, had already been circulated to all members (via e-mail) and was accepted by all members. The members, therefore, unanimously approved the minutes.

**Resolution No. 11.1.1:**

The members unanimously resolved to approve minutes of the earlier meeting (10/2022) held on 03<sup>rd</sup> October 2022.

**Agenda item No.02: Action Taken / Not Taken on minutes of earlier meeting**

Dr. Menon enumerated various actions that were taken as per minutes of earlier meeting like the training of industrial project using FTIR instrument and training in clinical trials (Pharmacokinetic studies). He also mentioned the 7 days industry workshop (at LifeSenz, Bhiwandi) that was arranged for TYBvoc students. The members expressed their approval for the same. Dr. Menon mentioned that the decision of starting of MVoc has been kept in abeyance due to lack of adequate response from students.

**Resolution No. 11. 2.1:**

The members unanimously agreed to the actions taken / not taken on earlier minutes and noted the same.

**Agenda item No.03: To revise, if needed, and approve the changes in the syllabi for SY/TY BVoc-PAS for the academic year 2023-24**

Dr. Menon informed members that no revisions have been envisaged for the academic year 2023-24 in the syllabus. The members noted that no revisions are proposed to be made in the syllabus.

**Resolution No.11.3.1**

The members unanimously resolved to approve the continuation of F.Y., S.Y. and T.Y. B.Voc. Pharma Analytical Sciences syllabus of the year 2021-22 without any changes to the ensuing academic year, 2023-24.

Prepared by  
(HOD, Pharma Analytical Sciences)  
Date: 13/04/2023

Approved by  
(Hon. Director, DDU KAUSHAL Kendra)  
Date: 13/04/2023

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**MEETING No.:11/2023**

**Agenda item No. 04: To decide the changes in the modalities of assessment, if any, which includes the question paper pattern, for internal and external examination. (Theory/Practical, wherever applicable).**

Dr. Menon has informed members that for every semester of the academic year 2022-23 and 2023-2024, all theory and practical exams will be held through offline mode. He also shared the pattern of question paper. The members expressed their agreement for the same.

**Resolution No.11.4.1**

Members unanimously approved that all examinations for the academic year 2022-23 and 2023-2024 will be in offline mode. The question paper pattern was also accepted without any modifications.

**Agenda item No.05: Report on admission status and examination results of academic years 22-23**

Dr. Menon informed that results for SYBvoc semester IV and TYBVoc semester VI are pending as exams are ongoing. He has also mentioned that this year also admission to FYBVoc will be difficult as new rules will be applied as per NEP 2020. So this year only one batch of TYBVoc will be continued.

**Resolution No.11.5.1**

The members expressed their concern and suggested to re-evaluate the structure for BVoc PAS. They expressed their concern that a vocational with good industry approval should be continued as soon as guidelines are made available from the University or UGC.

**Agenda item No.06: To seek approval for the change in the number of Credits to be awarded for the undergraduate programs B.A. and B.Sc. (for the students admitted to First Year for the academic year 2022-23) from 132 to 120.**

Dr. Menon explained the need to incorporate various Skill-Based training in various graduate and post-graduate programs, as per the recommendations of NEP2020. He has also explained the overall structural changes in whole syllabus as per NEP2020.

Prepared by  
(HOD,Pharma Analytical Sciences)  
Date:13/04/2023

Approved by  
(Hon. Director, DDU-KAUSHAL Kendra) Page 3 of 5  
Date:13/04/2023



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**Resolution No.11.6.1**

Members unanimously approved the required changes to be made in overall grading system as per NEP2020 and approved the extension of smaller modular courses as approved earlier to be made available to BSc and MSc students..

- The meeting ended after Dr. Menon thanked the members.



Prepared by  
(HOD,Pharma Analytical Sciences)  
Date:13/04/2023

Approved by  
(Hon. Director, DDU KAUSHAL Kendra)  
Date:13/04/2023

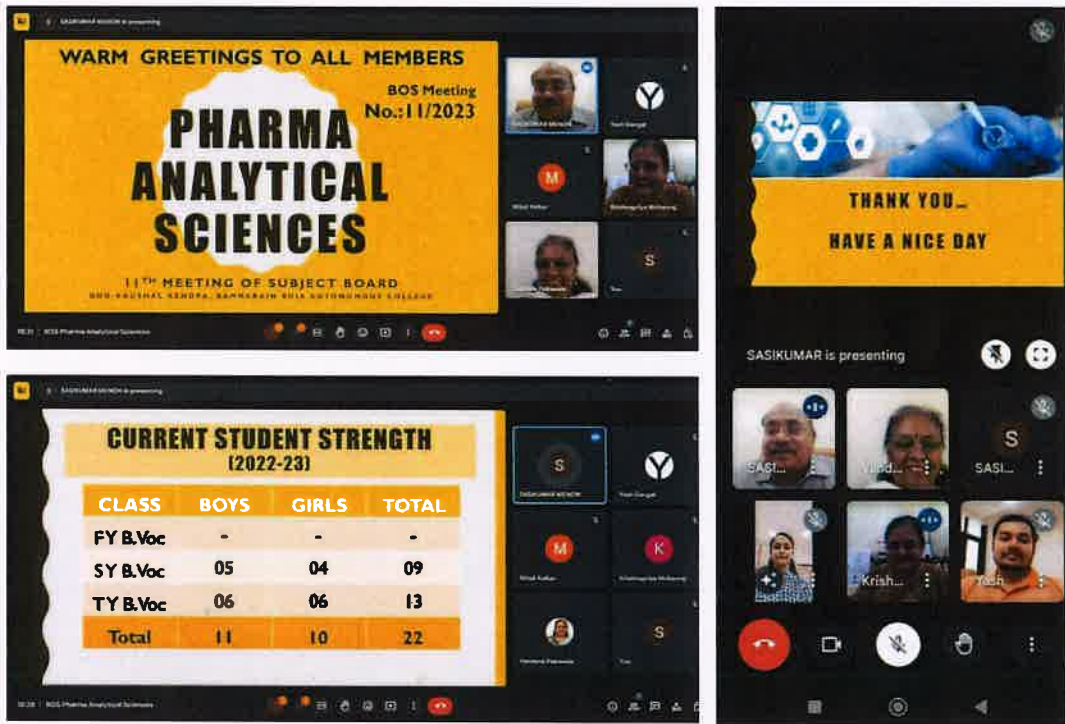


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