



**Ramnarain Ruia Autonomous College, Mumbai-19
Department of Commerce**

MINUTES OF THE MEETING OF THE BOARD OF STUDIES OF COMMERCE HELD ON 19th June, 2023 at 10.30 a.m. IN ONLINE MODE.

A meeting of Board of Studies of Commerce, Ramnarain Ruia Autonomous College was held on 19th June, 2023 at 10.30 a.m. ON GOOGLE MEET PLATFORM.

The following members attended the online meeting on Google Meet platform:

Sr. No.	Name	Details
1.	Dr.Urmila Moon	Chair –Subject Board of Commerce
2.	Dr. Milind Dalvi	Member
3.	Dr. Gordhan K. Saini	Member
4.	Dr. Varsha Ganatra	Member
5.	Mr. Eashaan Nair	Member
6.	Dr Kushagra Goel,	Member

The agenda for the meeting was as follows:

- 1) To confirm the minutes of the previous Board of Studies Meeting held on 11th APRIL 2023.
- 2) To present the board, the proposed credit system for the Four-Year Undergraduate Program (B.A., B.Sc., BACM) and the Post Graduate Program (M.A., M.Sc.), aligning with the guidelines outlined in NEP2020, commencing from the Academic Year 2023-24.
- 3) To seek approval for the syllabus of the first-year of undergraduate program (Semester I and II) courses, and Postgraduate Program (Semester I) courses including the courses offered for the subject, Generic Elective or Open Elective Courses, Ability Enhancement Courses, Skill Enhancement Courses, and Vocational Skill Enhancement Courses, Discipline specific Core Courses and Discipline specific elective Courses (whichever is applicable) for the Academic Year 2023-24.



- 4) To seek approval for the modifications in the assessment methods, including changes to the question paper pattern for internal and semester-end examinations, as well as the evaluation process for Semester End examinations (Theory/Practical, as applicable).
- 5) Any other matter with the permission of the Chair.

Dr.Urmila Moon, Head, Department of Commerce and Chairperson of the meeting welcomed the members. After confirming the quorum of the meeting, the agenda of the meeting was taken up for discussion.

The summary of the discussions and decisions taken on the agenda items during the meeting is as under:

The Agenda for the meeting was as follows:

1. Item No. 1

To confirm the minutes of the previous Board of Studies Meeting held on 11th April 2023.

The Minutes of the last meeting, were emailed to the members before the meeting. This was unanimously passed by the Council.

2. Item No. 2

To present the board, the proposed credit system for the Four-Year Undergraduate Program (B.A., B.Sc., BACM) and the Post Graduate Program (M.A., M.Sc.), aligning with the guidelines outlined in NEP2020, commencing from the Academic Year 2023-24.

Discussed that

The proposed credit system for the Four-Year Undergraduate Program (B.A., B.Sc., BACM) and the Post Graduate Program (M.A., M.Sc.), aligning with the guidelines outlined in NEP2020, commencing from the Academic Year 2023-24 was presented before the board and was accepted.

“Resolved that the proposed course structure under the NEP 2020 was accepted by the Board.”

3. Item No.3

To seek approval for the syllabus of the first-year of undergraduate program (Semester I and II) courses, and Postgraduate Program (Semester I) courses including the courses offered for the subject, Generic Elective or Open Elective Courses, Ability Enhancement Courses, Skill Enhancement Courses, and Vocational Skill Enhancement Courses, Discipline specific Core Courses and Discipline specific elective Courses (whichever is applicable) for the Academic Year 2023-24.

As per the new structure proposed and planned by the Institution, Commerce subject will introduced as a Minor course of 4 credits at FYBA for Sem I and Sem II and offered alongwith Economics and Literature. Similarly, ‘Entrepreneurship and Management skills’ can be offered as Vocational Enhancement Course /Skill Enhancement Course of 2 credits for FYBA Sem I and ‘Integrated Marketing Communications’ for FYBA Sem II. A general elective course titled ‘Entrepreneurship and Management skills’ of 2 Credits at Sem I and Sem II also is proposed for



Science students. The papers have been planned so as to give maximum exposure to Arts and Science students through the proposed courses. Dr. Gordhan Saini appreciated the proposed courses for Arts and Science students. Dr. Milind Dalvie mentioned to keep the topics brief. Dr. Kushagra also agreed for the courses and suggested to keep Finance papers in Semester III.

“Resolved that the proposed courses to be introduced for the new batch of students admitted for First Year B.A. and B.Sc. undergraduate programs from 2023-24.”

4. Item No.4

To seek approval for the modifications in the assessment methods, including changes to the question paper pattern for internal and semester-end examinations, as well as the evaluation process for Semester End examinations (Theory/Practical, as applicable).

No course was suggested under this.

“Resolved that the board agreed to implement the institutional guidelines in this regard .”

5. Item No. 5

Any other item with the permission of Chair.

There was no other matter for discussion further. Dr. Urmila Moon, proposed a vote of thanks to all the members.



Dr. Urmila Moon,
Chairman,
Board of Studies of Commerce,
Ramnarain Ruia Autonomous College.



**Ramnarain Ruia Autonomous College, Mumbai-19
Department of Commerce**

**MINUTES OF THE MEETING OF THE BOARD OF STUDIES OF COMMERCE HELD ON 24th
February 2024 at 2.30 p.m. IN ONLINE MODE.**

A meeting of Board of Studies of Commerce, Ramnarain Ruia Autonomous College was held on 24th February 2024 at 2.30 p.m. **ON GOOGLE MEET PLATFORM.**

The following members attended the online meeting on Google Meet platform:

Sr. No.	Name	Details
1.	Dr.Urmila Moon	Chair –Subject Board of Commerce
2.	Dr. Milind Dalvi	Member
3.	Dr. Gordhan K. Saini	Member
4.	Dr. Varsha Ganatra	Member
5.	Mr. Eashaan Nair	Member
6.	Dr Kushagra Goel	Member

The agenda for the meeting was as follows:

Agenda Item No. 1:

To confirm the minutes of the previously held BOS Meeting.

Agenda Item No. 2:

To seek approval for the changes in the syllabi as per NEP2020 structure for SYBA/SYBSc/SYBVoc (Semester III and IV for the year 2024-25), MA/MSc (Part I/II for the year 2024-25).

Agenda Item No. 3:

To seek approval for the changes in the Modalities of assessment (Internal Class tests/Assignments etc.), if any.

Agenda Item No. 4:

To seek suggestion on Field Projects/CEP (Community Engagement Programs) to be conducted in Semester III and IV (2024-25)



Agenda Item No. 5:

To seek approval for the new certificate courses, if any (for 2024-25)

Agenda Item No. 6:

Any other matter with the permission of the chair. any (for 2024-25)

Dr.Urmila Moon, Head, Department of Commerce and Chairperson of the meeting welcomed the members. After confirming the quorum of the meeting, the agenda of the meeting was taken up for discussion.

The summary of the discussions and decisions taken on the agenda items during the meeting is as under:

The Agenda for the meeting was as follows:

Agenda Item No. 1:

To confirm the minutes of the previously held BOS Meeting.

The Minutes of the last meeting, were emailed to the members before the meeting. This was unanimously passed by the Council.

Agenda Item No. 2:

To seek approval for the changes in the syllabi as per NEP2020 structure for SYBA/ (Semester III and IV) for the year 2024-25.

The following proposed credit system for the SYBA/ (Semester III and IV) for the year 2024-25, aligning with the guidelines outlined in NEP2020, commencing from the Academic Year 2023-24 was presented before the board and was accepted.

YEAR	SEM	TYPE OF COURSE	COURSE TITLE	CREDITS
SYBA	III	Discipline Specific Course (DSC)	Financial Management	4
SYBA	IV	Discipline Specific Course (DSC)	Human Resource Management	4
SYBA	III / IV	Vocational Skill Course	Management skills	2
SYBA	III / IV	Vocational Skill Course	Business Research	2
SYBA	III / IV	Vocational Skill Course	Digital Marketing	2



SYBA	III / IV	Vocational Skill Course / Skill Enhancement Course	Consumer Behaviour and Market Segmentation	2
SYBA	III / IV	Vocational Skill Course	HR Skills	2

As per the new structure proposed and planned by the Institution, Commerce Department will introduce will offer two vocational courses s of 2 credits at SYBA for Sem III and Sem IV and offered. Similarly, Financial Management of 4 credits for SYBA Sem III and and Human Resource Management for SYBA Sem IV of 4 credits will be offered. The papers have been planned so as to give maximum exposure to Arts and Science students through the proposed courses. Dr. Gordhan Saini suggested to have digital marketing as a paper for vocation course. Dr. Varsha Ganatra suggested to replace the terminologies in HRM from 'Personnel management to Traditional Human resource management. Dr. Saini also suggested to add certain personality development components in HR skills paper.

“Resolved that the proposed courses for SYBA under the NEP 2020 was accepted by the Board.”

Agenda Item No. 3:

To seek approval for the changes in the Modalities of assessment (Internal Class tests/Assignments etc.), if any.

Department would implement the modalities as per SEC and Core course guidelines.

“Resolved that the board agreed to implement the institutional guidelines in this regard .”

Agenda Item No. 4:

To seek suggestion on Field Projects/CEP (Community Engagement Programs) to be conducted in Semester III and IV (2024-25)

Dr. Saini suggested that college can have tie ups with NGOs in the nearby localities for this and associate with them for engaging the students in CEP.

Agenda Item No. 5:

To seek approval for the new certificate courses, if any (for 2024-25)

No new courses were suggested for this.

Agenda Item No. 6:



Minutes of the Meeting of the Board of Studies of Commerce of Ramnarain Ruia Autonomous College, Mumbai held on 24th February 2024.

Any other matter with the permission of the chair. any (for 2024-25)
It was suggested by the Head to revert back the syllabus of FYBA to previous syllabus of 2022-23 of Semester I. This would be done in case if the college continues SEC in semester I and semester II offered by the department currently. It was suggested by the Head also to reframe the title of paper of FYBA Semester II SEC 'Integrated Marketing Communication' to 'Advertising and Sales Promotion'. This will be done eventually in second semester if the SEC will continue to be offered by the department.

There was no other matter for discussion further. Dr. Urmila Moon, proposed a vote of thanks to all the members.

Dr. Urmila Moon,
Chairman,
Board of Studies of Commerce,
Ramnarain Ruia Autonomous College.

