

**Ramnarain Ruia Autonomous College, Mumbai-19
Department of Commerce**

MINUTES OF THE MEETING OF THE BOARD OF STUDIES OF COMMERCE HELD ON 30th MARCH 2022 at 12.30 p.m. ON GOOGLE MEET PLATFORM , HELD FROM POWAI RESIDENCE OF CHAIRMAN.

A meeting of Board of Studies of Commerce, Ramnarain Ruia Autonomous College was held on 30th March 2022 at 12.30 p.m. online platform.

The following members attended the online meeting on Google Meet platform:

Sr. No.	Name	Details
1.	Dr.Urmila Moon	Chair –Subject Board of Commerce
2.	Dr. Milind Dalvi	Member
3.	Dr. Gordhan K. Saini	Member
4.	Dr Kushagra Goel	Member
5.	Dr. Varsha Ganatra	Member
6.	Mr. Eashaan Nair	Member

Dr. Sujata Suvarnapatki, Dean Academics, Ramnarain Ruia Autonomous College, also attended the meeting.

The agenda for the meeting is as follows:

Agenda:

- 1) To seek approval for the implementation of the Choice Based Credit System according to the UGC instructional template which includes the change in the total number of Credits for the Under Graduate program, and also to classify the Courses as Core Courses, Ability Enhancement Courses, Skill Enhancement courses and to revise, if needed, the syllabi for FY/SY/TY BA Commerce courses for the academic year 2022-23.
- 2) To seek approval for the new certificate courses, SWAYAM, NPTEL Courses, if any.
- 3) i) To decide on the changes in the modalities of assessment, if any, which includes the question paper pattern, for internal and semester end examination.



- ii) To seek approval for the examination pattern used for the internal assessments, semester end examinations conducted for the even semester exams in the current academic year.(2021-22)
- 4) Any other matter with the permission of the Chair.

Dr.Urmila Moon, Head, Department of Commerce and Chairperson of the meeting welcomed the members and introduced them. After confirming the quorum of the meeting, the agenda of the meeting was taken up for discussion.

The summary of the discussions and decisions taken on the agenda items during the meeting is as under:

The Agenda for the meeting was as follows:

1. Item No. 1

To seek approval for the implementation of the Choice Based Credit System according to the UGC instructional template which includes the change in the total number of Credits for the Under Graduate program, and also to classify the Courses as Core Courses, Ability Enhancement Courses, Skill Enhancement courses and to revise, if needed, the syllabi for FY/SY/TY BA Commerce courses for the academic year 2022-23.

Discussed that

- The members deliberated upon the change in the total number of credits for the UG program for the commerce course in conformity with the CBCS system introduced by the UGC. Accordingly, the credits for FYBA remains the same i.e. 3 credits per semester under the UGC LOCF framework. One credit per course per semester for SYBA and TYBA commerce courses was proposed to be increased in order to meet the 132 credits requirement of UG programme as per UGC norms. Dr. Saini and Dr. Varsha Ganatra raised the question on how the one credit increase would be implemented. The Chair and Dr. Sujata Suvarnapataki explained the modality of conduct of the increased credit lectures through digital mode for SYBA and TYBA courses.
- The members also classified the commerce courses to be offered as Discipline Specific Electives (DSE), Skill Enhancement Course (SEC), Generic Elective Course (GE) (Inter Disciplinary) and Core Courses as per the guidelines of UGC. Accordingly the commerce courses offered at FYBA (implemented for 2022-23) and SYBA (will be implemented for 2023-24) have been classified as Core courses while courses offered at TYBA (will be implemented for 2024-25) have been classified as Discipline Specific Electives (DSE). In addition, it was agreed to offer one course as General Elective course open to all and one course to be offered as Skill Enhancement Course (SEC) in either semesters at the TYBA level, to confirm to UGC guidelines.



The curricula of the commerce courses were reviewed for full year for all FY/SY/TY BA with detailed deliberations in the meeting at length and the Board members suggested the following changes in the current syllabus:

- Dr. Saini suggested to change the titles of courses at SYBA and TYBA to Financial Management I and Financial Management II, Introduction to Marketing I and Introduction to Marketing II, Introduction to Management I and Introduction to Management II, Human Resources Management I and Human Resource Management II, Export Management I and Export Management II respectively for identifying the course as per the semester.
- In FYBA Sem II course under Module I, Dr. Milind Dalvi suggested to replace types of foreign bank accounts with 'Role of technology in banking - UPI wallets etc . Dr. Varsh Ganatra suggested to club the topic of UPI wallets in 'Technology of banking' topic. Dr Saini suggested to cover briefly financial inclusion schemes.
- In SYBA Sem III RUACOM301 Financial Management course, under Module III, Dr. Milind Dalvi suggested to add format of cash flow statement. Under Module IV, he suggested to delete role of depreciation as it was not relevant to the module.
- In SYBA Sem IV RUACOM401 Financial Management Course, under Module II, Dr. Milind Dalvi suggested to add topics of ASBA and Derivatives - Futures, Forwards, Options and Swaps. Under Module III Dr. Milind Dalvi suggested to add ETFs topic and under module IV Role of depreciation was deleted. Under Module IV, Dr. Kushagra Goel suggested to add topic of Dividend decisions- Types of dividends- Dividend Policy as the syllabus covered all the topics related to investment decisions except dividend decisions hence this was added.
- In SYBA Sem IV RUACOM402 Introduction to Marketing Course, under Module III, Dr. Saini suggested to add Goods Vs Services Marketing, Recent Trends in Marketing of Services. Dr. Urmila Moon added subpoints - Drivers of growth in rural marketing, Green marketing and Social Marketing concepts, Strategies and Issues. Under Module IV, Title of the module was changed to Marketing Research and Digital Marketing, digital marketing was shifted from module III and MIS topic is deleted as per suggestion of Dr.Saini.
- In TYBA Sem V RUACOM502, under Module IV, Dr. Saini suggested to add topic on compensation and its types.
- In TYBA Sem V RUACOM503 Export Management course, under module IV, Mr.Eashaan Nair suggested to add Production linked Incentives scheme.
- In TYBA Sem V RUACOM601, under Module II, Dr. Saini suggested to change the title of the module to Management Issues and Practices . Also, he suggested to add topic on compensation and its types.



- In TYBA Sem V RUACOM602, Human Resource Management under module I, Dr. Saini suggested to delete the topic Human relations. Under Module II, Dr. Saini suggested to change the title to Management issues and practices and add topics of Adams Equity theory, Goal setting theory, Transformational leadership and charismatic leadership. Under Module III he suggested to add New pension scheme and New Labour code. In Module IV, topic of Strategic HRM –tools was suggested by Dr. Saini

“Resolved that the credits to be increased by 1 credit per course at SYBA and TYBA courses to meet the total of 132 credits as per UGC norms and the syllabus of Commerce courses for FY/SY/TYBA respectively for 2022-23 under autonomy was accepted and approved.”

2. Item No.3

To seek approval for the new certificate courses, SWAYAM, NPTEL Courses, if any.

No course was suggested under this.

“Resolved that the board did not suggest any specific course under this .”

3. Item No.4

i) To decide on the changes in the modalities of assessment, if any, which includes the question paper pattern, for internal and semester end examination.

ii) To seek approval for the examination pattern used for the internal assessments, semester end examinations conducted for the even semester exams in the current academic year.(2021-22)

Discussed that

- Board members agreed to continue the pattern for conduct of the exam including the modalities of assessment for internal and semester end examination which is External Examination- 60%- 60 Marks Semester End Theory and 40%- 40 Marks (20 Marks class test and 20 Marks Assignment) from the academic year 2022-23.
- As per the directives of the Ramnarain Ruia Autonomous College with respect to Examination a deviation from the usual modality will be observed, owing to the pandemic situation prevailing in 2020 and continuing in 2021, the internal and external examinations for the even semesters will be conducted online as per the instructions/circulars received from the University of Mumbai and Maharashtra State notifications from time to time for SYBA and TYBA respectively. The conventional mode of external examination will be implemented for FYBA semester end examination.



“Resolved that modalities for conduct of internal and external examination be implemented as per the institutional guidelines.”

4. Item No. 6

Any other item with the permission of Chair.

Dr. Milind Dalvi suggested to conduct Excel and Advanced Excel workshops and workshops on equity, derivatives, mutual funds for the benefit of the students. Dr. Saini suggested to conduct workshop on HR analytics.

Dr. Sujata Suvarnapatiki, Dean, Academics proposed a vote of thanks to the Chair and all the members.



Dr. Urmila Moon,
Chairman,
Board of Studies of Commerce,
Ramnarain Ruia Autonomous College.





**Ramnarain Ruia Autonomous College, Mumbai-19
Department of Commerce**

**MINUTES OF THE MEETING OF THE BOARD OF STUDIES OF COMMERCE HELD ON 22nd
APRIL 2022 at 12.15 p.m. ON GOOGLE MEET PLATFORM.**

A meeting of Board of Studies of Commerce, Ramnarain Ruia Autonomous College was held on 22nd April 2022 at 12.15 p.m. online platform.

The following members attended the online meeting on Google Meet platform:

Sr. No.	Name	Details
1.	Dr.Urmila Moon	Chair –Subject Board of Commerce
2.	Dr. Milind Dalvi	Member
3.	Dr. Gordhan K. Saini	Member
4.	Dr. Varsha Ganatra	Member
5.	Mr. Eashaan Nair	Member

Dr Kushagra Goel, Member, remained absent for the meeting.

The agenda for the meeting was as follows:

Agenda:

- 1) To confirm the minutes of the previous Board of Studies Meeting held on 30th March 2022
- 2) To seek suggestions, if any, for the changes in the content of the syllabi for Under Graduate Program as per CBCS system with reference to Core Courses, Skill enhancement Courses, Discipline specific electives for FY/SY/TY/MA (if applicable).
- 3) To seek suggestions, if any, for the Certificate courses, Swayam, NPTEL Courses for additional credits.
- 4) Any other matter with the permission of the Chair.

Dr.Urmila Moon, Head, Department of Commerce and Chairperson of the meeting welcomed the members. After confirming the quorum of the meeting, the agenda of the meeting was taken up for discussion.



The summary of the discussions and decisions taken on the agenda items during the meeting is as under:

The Agenda for the meeting was as follows:

1. Item No. 1

To confirm the minutes of the previous Board of Studies Meeting held on 30th March 2022.

The Minutes of the last meeting, were emailed to the members before the meeting. This was unanimously passed by the Council.

2. Item No. 2

To seek suggestions, if any, for the changes in the content of the syllabi for Under Graduate Program as per CBCS system with reference to Core Courses, Skill enhancement Courses, Discipline specific electives for FY/SY/TY/MA (if applicable).

Discussed that

- The members deliberated upon the change in the title for the UG program for the commerce course in conformity with the CBCS system introduced by the UGC. Under the UGC LOCF. Accordingly, RUACOM501 course titled 'Introduction to Management' was proposed to be titled as 'Principles of Management' and to be offered as Skill Enhancement Course (SEC) from academic year 2024-25, as per suggestions of Dr. Saini. Dr. Urmila Moon proposed that RUACOM603 course titled Export Management to be replaced with a new course titled 'Advertising' or any other appropriate course as would be discussed in respective meeting, to be offered as General Elective course from 2024-25. Dr. Milind Dalvi suggested to introduce Basics of Computer skills as general elective course. Dr. Urmila Moon appreciated the course suggested by Dr. Milind Dalvi and that it could be thought over, as it is also essential to look into the principal courses and specialisation covered under the commerce faculty.
- The curricula of the commerce courses were reviewed for full year for all FY/SY/TY BA with detailed deliberations in the first meeting at length and there were no new suggestions by the Board members in the syllabus. unanimously agreed to continue with the change the following changes in the current syllabus:

"Resolved that the course syllabus of Commerce courses for FY/SY/TYBA respectively for 2022-23 under core course category and under autonomy was accepted and approved."



3. Item No.3

To seek approval for the new certificate courses, SWAYAM, NPTEL Courses, if any.


No course was suggested under this.

“Resolved that the board did not suggest any specific course under this .”

4. Item No. 4

Any other item with the permission of Chair.

There was no other matter for discussion further. Dr. Urmila Moon, proposed a vote of thanks to all the members.



Dr.Urmila Moon,
Chairman,
Board of Studies of Commerce,
Ramnarain RuiaAutonomousCollege.

