



राष्ट्रीय प्रौद्योगिकी संस्थान मिज़ोरम
NATIONAL INSTITUTE OF TECHNOLOGY MIZORAM
(An Institution of National Importance under Ministry of Education, Govt. of India)
चलत्लांग, आइज़ोल, मिज़ोरम / CHALTLANG, AIZAWL, MIZORAM – 796012
Phone: 0389 - 2391236 / 2391774 / 2391699 Email: registraroffice@nitmz.ac.in Website: www.nitmz.ac.in

APPLICATION FOR LEAVE for TEMPORARY FACULTY

DATE: _____

NAME : _____

DESIGNATION : _____

DEPARTMENT : _____

LEAVE APPLIED : FROM _____ TO _____ / ON _____

NO. OF DAYS (PERIOD) : _____

PREFIXED / SUFFIXED : _____

REASON / GROUND : _____

ADDRESS IN CASE GOING OUT OF STATION : _____

ALTERNATE ARRANGEMENTS FOR CLASSES & OTHER ACADEMIC WORK : _____

Signature of the Applicant

Recommendations

From the HoD / Controlling Officer : Recommended / Not recommended

Signature of Registrar : _____

For Office Use

To : Superintendent / Senior Superintendent / Assistant Registrar

Total Leave : **10 Days**

Leave Availed Till Date :

Leave Balance :
