



राष्ट्रीय प्रौद्योगिकी संस्थान मिज़ोरम
NATIONAL INSTITUTE OF TECHNOLOGY MIZORAM
 (An Institution of National Importance under Ministry of Education, Govt. of India)
 चलत्लांग, आइज़ोल, मिज़ोरम / CHALTLANG, AIZAWL, MIZORAM – 796012

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PROFORMA FOR SITTING ALLOWANCE / HONORARIUM

This is to certify that I have successfully performed my duties in the Department of _____ at NIT Mizoram vide **Office Order No.** _____ dated _____.

Name (in block letters)	
Designation	
Pay Scale / Pay Level	
Institute/Univ./Organization	
Lecture / Training on (Tick)	Theory: <input type="checkbox"/> Practical: <input type="checkbox"/>
Period of Engagement (Date)	From: _____ To: _____
No. of Days / No. of Hours	
Account Number	
Name of Bank	
Branch	
IFSC No.	
PAN	
Swift BIC Code for Foreign Transaction / BSB for Australia (if any)	
IBAN No. (if applicable)	

Dated: _____

Signature of Claimant

Countersigned by:

Concerned Faculty

Signature : _____

Name : _____ HoD/ In-Charge/Dean (Faculty Welfare)

To be filled in by Office:

No. of Day(s) or Hour(s)	
Rate per day or hour	
Conveyance	
TOTAL HONORARIUM	₹

Superintendent (Accounts)

Senior Superintendent

Assistant Registrar