

Rayat Shikshan Sanstha's
Karmaveer Bhaurao Patil College, Vashi, Navi Mumbai
Minutes of Meeting

The Second meeting of the Board of Examination of the academic year 2019-2020 was held on 29th February 2020 at 01.00 p.m. in board room under the Chairmanship of Prin. Dr. Shivankar V.S.

This meeting was attended by the following members:

Sr. No.	Designation	Name of faculty	Department
01	Chief Controller of Examination	Dr. V. S. Shivankar	Principal
02	Special Invitee Director, Board of Examination and Evaluation. Mumbai University	Dr. Vinod P. Patil	Mumbai University
03	Deputy Controller of Examination	Prof. (Smt) S.S. Patil	Chemistry
04	Vice Principal, IQAC Coordinator	Dr. S.S. Nayak	Microbiology
05	Vice Principal and Evaluation Expert	Mr. C.D. Bhosale	Commerce
06	Examination Committee Member	Dr. V. A. Thakur	Chemistry
07	Examination Committee Member	Dr. P.J. Hajare	Geography
08	Examination Committee Member	Dr. B.M. Munde	Economics
09	Examination Committee Member	Dr. Harsha Goyal	Commerce
10	Examination Committee Member	Mr. S. R. Bhagwat	Chemistry
11	Examination Committee Member	Ms. Manisha Abhyankar	Computer Science
12	University ATKT Exam. Chairman	Mr. Sandesh Gharge	Microbiology
13	University ATKT Exam. Committee Member	Dr. Vivek Bhoir	Commerce
14	University ATKT Exam. Committee Member	Ms. Gayatri Gaidhane	Chemistry

Reading of Agenda:

- Motion from Prof. (Smt) Patil S.S.: **To approve the agenda for 29th February 2020.**

Vote: All in favor.

Resolved: **Motion carried.**

Agenda for the meeting on 29th February 2020 approved without modification.

Business:

- **Motion 1** [from Prof. (Smt) Patil S.S]: **Approval for minutes and action taken report of the last meeting dated 28th Sept. 2019**

Discussion: Prof. (Smt.) Patil S.S. read the minutes and action taken report of the last meeting dated 28th Sept. 2019.

Vote: All in favor.

Resolved: **Motion carried.**

- **Motion 2** [from Prof. (Smt) Patil S.S]: **Approval for time table of first half examination of 2020.**

Discussion: Prof. (Smt) Patil S.S. declared the following schedule for first half examination of 2020.

Schedule for conduct of SEE for first half of 2020

Sr. No.	Type of Exam	Exam Start Date	Exam. End Date
01	UG and PG Internal examination along with ATKTKT (Departmental conduct)	10/02/2020	28/02/2020
02	SEE (Sem. VI) Practical Examination along with ATKTKT practical examination	01/03/2020	15/03/2020
03	PG- SEE (Sem. II and Sem IV) Practical Examination along with ATKTKT practical examination	01/03/2020 Or in April after the theory examination	15/03/2020 Or in April after the theory examination
04	SEE (Sem. IV) Practical Examination along with ATKTKT practical examination	16/03/2020	21/03/2020
05	SEE (Sem. II) Practical Examination along with ATKTKT practical examination	23/03/2020	01/04/2020
06	UG ATKTKT - Sem. III (8-10 a.m.), Sem. IV (11.30-1.30 p.m.) Sem. V (2.30-4.30 p.m.)	21/03/2020 21/03/2020	03/04/2020 30/03/2020

	PG ATKT - Sem. I (8-10/10.30 a.m.), Sem. II (11.30-1.30 /2.00 p.m.) Sem. III (2.30-4.30 /5.00 p.m.)	21/03/2020	28/03/2020
07	UG- Sem. II , Sem. VI SEE and Sem. VI ATKT (8-10 a.m.) Sem. IV (11.30-1.30 p.m.) PG - Sem.II, Sem.IV/ Sem. IV ATKT (11.30-1.30 /2.00 p.m.)	01/04/2020 01/04/2020 01/04/2020	11/04/2020 16/04/2020 08/04/2020
08	UG ATKT - Sem. I (8-10 a.m.), Sem. II (11.30-1.30 p.m.)	15/04/2020	22/04/2020
09	Open day for all classes	28, 29 &30 April 2020	
10	Result declaration	05-09 th May 2020	
11	Call for the revaluation	18-23 rd May 2020	
12	Revaluation and declaration of revaluation results	1 st Week June 2020	

Dr. Vinod P. Patil , Director, Board of Examination and Evaluation., Mumbai University appreciated the good practice of having open day for students which gives transparency to examination system. He suggested to have Open Day for all students instead of failure students only. He further added that if open day is taken for failure students , then declaration of result should be before the open day. He further suggested to give guidelines to teachers about the conduct of open day i.e. collect the grievances regarding totaling of the marks, unassessed part of answer sheet and communicate to examination section. Student is asked to apply for revaluation if disagrees with allotted marks

Vote: All in favor.

Resolved: **Motion carried.**

- **Motion 3** [from Prof. (Smt) Patil S.S]: **Approval for examination result of the second half of 2019.**

Discussion : Prof. (Smt) Patil S.S. presented the comparison of result of Sem. V - 2019 with that before autonomy.

Class	Sem. V 2017-18	Sem. V 2019-20
T.Y.B.A.	65.75	67.68
T.Y.B.Com	63.69	35.88
T.Y.B.Sc.	50.91	68.97
T.Y.C. S.	65	67.86

T.Y. I. T.	57	25.49
T.Y. Biotech.	50	50.00
T.Y. B.B.I.	62.71	89.36
T.Y.B.M.S.	73.04	75.78
T.Y.B.A.F.	78.67	80.99

In this comparison drastic drop down of the result of T.Y.B.Com. was seen during 2019. She also presented the comparison of result of Sem. III - 2019 of all PG courses with that before autonomy.

Class	Sem. III 2017-18	Sem. III 2019-20
M.A.	76.47	70.83
M.Com.	70.13	77.50
M.Sc. Chem.	56.89	68.52
M.Sc. Micro.	100	100
M.Sc. Bioanal.	89.5	88.89
M.Sc. Maths.	12.50	63.64
M.Sc. Physics	54.54	100
M.Sc. C.S.	85.71	72.22
M.Sc. I.T.	50	55.56

In this comparison drastic rise in the result of PG –Maths was seen during 2019.

In both the cases Dr. Vinod P. Patil asked to give proper justification and asked to work on this result.

Vote: All in favor.

Resolved: **Motion carried.**

- **Motion 4** [from Prof. (Smt) Patil S.S]: **Approval for System generated question papers**

Discussion.: Prof. (Smt) Patil S. S. said that System generated question papers will be for P.G. Classes for Sem.II and Sem. IV SEE. Formats of question papers are fixed, tagging for the questions are decided based upon the difficulty level, allotted marks and similarity of answer. Teachers are asked to prepare exhaustive question bank, so that multiple question papers with very less repetition can be drawn. Training program for this is taken for teachers. But still as a standby two question paper sets are called.

Vote: All in favor.

Resolved: **Motion carried.**

- **Motion 5**[from Prof. (Smt) Patil S.S]: **Approval for audit of question papers by the BOS of respective subject.**

Discussion: Discussion on the audit of question papers was done. When Dr. Vinod P. Patil said that BOS has to see the reflection of Blooms taxonomy, and weightage for each subtopic in the question paper.

Vote: All in favor.

Resolved: **Motion carried.**

Motion 6[from Prof. (Smt) Patil S.S]: **Approval for option of research project (200 marks) / two papers at PG level**

Discussion: About this agenda point Dr. Vinod P. Patil said to take the approval for the same from BOS and Academic Council as it is not the part of BOE.

Vote: All in favor.

Resolved: **Motion carried.**

Motion 7[from Prof. (Smt) Patil S.S]: **Approval for online internal ATKT examination of 40 marks.**

Discussion: Prof. (Smt) Patil S. S. explained the system of internal ATKT examination.

Vote: All in favor.

Resolved: **Motion carried.**

- **Motion 8**[from Prof. (Smt) Patil S.S]: **Approval for late and super late fee for ATKT examination**

Discussion: Prof. (Smt) Patil S. S. said that in order to create awareness regarding filling of ATKT forms in time we want to take approval of late fee for ATKT examination as 500/- and a super late fee as 1000/- Dr. Vinod P. Patil suggested to give four day for students to fill the ATKT forms without late fee and then four days each for filling the ATKT forms with late and super late fee. Dr. Vinod P. Patil further suggested that once the super late fees days are over charge Rs. 100/- per day upto four days prior to the commencement of examination.

Vote: All in favor.

Resolved: **Motion carried.**

- **Motion 9**[from Prof. (Smt) Patil S.S]: **Change in course title at MKCL Portal**

Discussion: Prof. (Smt) Patil S. S. said that being autonomous our college is in the process of framing the new syllabus at each level during which title of the courses are also changed and made relevant to content of syllabus. However these course names are not there on university portal so it becomes hurdle some at the time of admission enrollment. So if separate portal is made available for autonomous colleges it will be possible to upload the new course names. Dr. Vinod P. Patil said that it is already under consideration of Mumbai University and will take the necessary action.

Vote: All in favor.

Resolved: **Motion carried.**

- **Motion 10**[from Prof. (Smt) Patil S.S]: **Approval for Manual on Examination and Evaluation System**

Discussion: Prof. (Smt) Patil S. S. said that Our college being autonomous conducts there examinations at their own so we have prepared our own **Manual on Examination & Evaluation System**. This manual was already mailed to Dr. Vinod P. Patil for the reference. He suggested following things-

- a. Not to show examination schedule in the manual.
- b. Revise the manual as and when changes are made.
- c. Write about the open day which is the best practice

Vote: All in favor.

Resolved: **Motion carried.**

- **Motion 11**[from Prof. (Smt) Patil S.S]: **Any other matter with the permission of chairman.**

Discussion: There was no other matter to discuss.

Vote: All in favor.

Resolved: **Motion carried.**

The meeting was concluded by offering the vote of thanks by Mr. C. D. Bhosale.




CONTROLLER OF EXAMINATION
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