Rayat Shikshan Sanstha's Karmaveer Bhaurao Patil College Vashi (Autonomous)

Annual Report of Internal Academic Monitoring Committee (IAMC)

Academic Year 2021-22

In the academic year 2021-22, the first meeting of IAMC with the Principal was conducted in the month of July 2021. The roles and responsibilities of each member were explained. The annual planning of the academic year was done and approved in the meeting. The various formats of committees regarding academic monitoring were prepared and was sent to all Heads of the Departments.

Due to COVID-19 pandemics' lectures were taken online mode. The distribution of monitoring online lectures was done to all members of IAMC for all the classes of Arts, Commerce, Science, and Self-finance courses. Notices were prepared and issued to all the Heads of the Departments of the college regarding the submission of reports of online lectures conducted by their concerned departments in the given format for every month. Notices were also prepared and issued to all the members of IAMC regarding the submission of the report on monitoring of online lectures of respective allotted classes in the given format for every month. The Chairman of IAMC Dr. V. A. Thakur collected all the data received from all the Heads of the departments and IAMC members and prepared a consolidated report of online lectures conducted by all the departments and online lectures monitored by IAMC members and submitted to the Principal Dr. Shubhada Nayak in every month of the academic year 2021-22.

In the month of October 2021, the follow-up of non-compliance of the previous year's departmental visit was taken with all the members of IAMC. In the first week of November 2021, the schedule of departmental visit for first half of the academic year was prepared and was notified to all the Heads of the department. The second meeting of IAMC was conducted with IAMC members, Heads of the Departments and the Hon. Principal in the last week of October 2021 regarding the first departmental visit. The documents which are going to be checked during this visit were enlisted and thoroughly discussed and communicated accordingly to all Heads of all the Departments of grantable and self-finance courses. The schedule of IAMC members visit was prepared for this second visit and accordingly, two departments were visited each day from 23rd October 2021 to 4th December 2021. The report of this visit was submitted at the end of the month of December 2021 to the Principal and IQAC Coordinator. Subsequently, the follow-up of non-compliance was taken from all the departments with IAMC members in the month of December 2021.

In the month of March 2022, the schedule of departmental visit in the second half of the academic year was prepared and was notified to all the Heads of the departments. The schedule of IAMC members was also prepared for this second visit and accordingly two departments each day were visited from 21st March 2022 to 31st March 2022. Subsequently, the follow-up of non-compliance was taken of all the departments with IAMC members in the month of April 2022. The report of this visit was submitted in the month of April 2022 to Hon. Principal and IQAC Coordinator. The IAMC meeting was conducted on 18th April 2022 to take follow up of second visit.

Some of the photographs of IAMC visits are attached with this report.

All the above activities were successfully conducted due to kind support from the Principal Prof. Dr. Shubhada Nayak and Vice-Principal and IQAC Coordinator. Mr. C. D. Bhosale, and kind Cooperation of all Criterion chairmen and co-chairmen and IAMC members.

Dr.Vikas A.Thakur, (Chairman, IAMC)

Approved By,

Principal

Karmaveer Bhaurao Patil College Vashi, Navi Mumbai-400703.

> Dr. Shubhada Nayak I/C Principal





