



**Rayat Shikshan Sanstha's
Karmaveer Bhaurao Patil College Vashi,
Navi Mumbai
[Autonomous]**

Admission Policy

As per:

- 1. The Maharashtra Government Letter No. TEM-2015/C.N.32/T.E.-4 dated 24th Feb.2015 issued by the Higher and Technical Education Department, Mantralaya Annexe, Mumbai-400 032 and*
- 2. Admission Circulars Issued by University of Mumbai from time to time*



Rayat

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**KARMAVEER BHURAO PATIL COLLEGE
VASHI, NAVI MUMBAI 400 703.**



Admission Policy

Document No: KBPCV/AP/01

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**ADMISSION AND RESERVATION POLICY FOR ADMISSIONS TO FIRST YEAR
UNDER-GRADUATE AND POST-GRADUATE DEGREE PROGRAMME**

INTRODUCTION

KARMAVEER BHAURAO PATIL COLLEGE, VASHI is committed to following the regulations and guidelines on admissions stipulated by statutory bodies such as Govt. of Maharashtra, and the University of Mumbai which have recognized the program.

The College shall form an Admission Committee to be headed by an Hon. Principal as the Chairperson, One of a Senior Head of Department as the working chairperson and all the Heads of Departments as its' members. The Committee shall meet based on the need to plan and initiate admission-related procedures. The Committee shall provide necessary guidance to ensure that the interests, rights, and needs of prospective candidates/students who are looking for educational opportunities in various courses at **Karmaveer Bhaurao Patil College, Vashi, Navi Mumbai** are attended. The College shall ensure the following:

1. Relevant and Comprehensive information such as programs/courses offered, eligibility criteria, procedures and details regarding their Fees, etc shall be widely publicized by displaying the banners at the college entrance/gate, and the same information is also published on the college website.
2. The College shall prepare an updated prospectus which provides detailed information on the vision and mission of the college, details of recognition and awards from the various institutes/organizations, and courses offered, with details of the duration of the course, course pattern, entry requirement, eligibility criteria, and Fee structure details.
3. **KARMAVEER BHAURAO PATIL COLLEGE, VASHI** shall follow the reservation norms of the Government of Maharashtra for admission at the entry point.
4. The details of various facilities available in the college such as well-equipped Laboratories, Central instrumentation facility, Central Library facilities (including Open Access), Earn and Learn Scheme, National Service Scheme (NSS), NCC (National Cadet Corps), Gymkhana, Art Circle, Placement Cell, Avishkar research convention, Contact Number of the Chairpersons of the different committees (activities) etc. shall also be provided in the prospectus.
5. The college is conducting a unique program viz. '*Self-development program (SDP)*' for first-year students is one of the Institutional best practices. It helps students with their overall personality development in general and morality and ethics in particular.




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6. Candidates who wish to apply for the various courses conducted by the college may visit the college website for admissions and apply online by clicking the suitable link given therein. After filling out the admission form, submit the same to consider their application for the merit lists as per the norms and schedule laid down by the University of Mumbai.

The procedure for Confirmation of Admission (Plane Procedure) is as under:

The College is committed to enacting and following the admission procedure which ensures that there will be transparency in the entire admission process. Some of the important steps to be followed for the admissions are as under:

- The criteria for admission to any program/course in the College shall be based on the academic merit as the priority. In addition to this, the reservation policy declared/stated from time to time by the Govt. of Maharashtra and the University of Mumbai should strictly be followed.
- The list of the eligible candidates for admission as per the course requirements shall be displayed on the College campus and the same lists shall be uploaded on the college website as well for the convenience of the Students and their Parents.
- Then the eligible students shall visit the college counter and submit their admission forms in person and after verification of the documents (from Originals), the online payment link will be sent to the students to pay their fees. The economically backward students shall pay their fees in 2 instalments.
- After receiving the fees, the admission shall be confirmed and the students may download their fee receipts, etc. from their logins.
- In case of non-admission of the selected candidate for any reason, candidates who are waitlisted shall be allowed to join the program in general.



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The procedure for Confirmation of Admission and Transfer of Seats in case of vacant seats shall be as under:

1. All the candidates (Open/Reserved) belonging to various categories shall be considered for allotment as per their inter se merit after waving out 15% Management Quota for each Program.

2. Backward Class Category candidates viz. Scheduled Caste (SC – 13%), Scheduled Tribes (ST – 7%), Nomadic and Denotified Tribes (NT/DT – 11%), Other Backward Classes (OBC – 19%), Economically Weaker Section (EWS – 10%) and **Other Category Candidates:**

a. *Women* – (As per circular No. Aff/Recog./322 of 2000 dated 7th Sept. 2000)

b. *SBC* – 2% (As per circular No. BCC/29/334 of 1997 dated 25th Sept. 1997)

c. *Physically Handicapped* – (As per circular No. Spl. Cell/ICC/2021-22/02 dated 30th Aug. 2001)

d. **3% Seats** – (As per circular No. Aff/Recog./ 221 of 1998 dated 6th June 1998) for

(i) Transferred State/Central Govt. Employee/Officers' ward

(ii) Existing/Retired Soldiers' ward (Defense)

(iii) Special achievements in State/National level sports/cultural activity

(iv) Divorced female candidates

(v) Son/daughter/nephew/niece of freedom fighters

... shall be considered for allotment in OPEN category seat by their merit.

3. The Backward Class category seats remaining vacant shall be considered for allotment to the candidates from other Backward Classes.

4. The seats remaining vacant in the respective group of the following categories shall be considered for allotment to the candidates within the respective group:

Group -1: i) Scheduled Castes and Scheduled Castes converted to Buddhism (SC)

ii) Scheduled Tribes including those living outside the specified areas (ST)

Group -2: i) Vimukta Jatis/De- Notified Tribes (VJ /DT) NT(A)

ii) Nomadic Tribes I (NT-B)

iii) Nomadic Tribes 2 (NT-C)



iv) Nomadic Tribes 3 (NT-D)

Group -3: i) Other Backward Class (OBC)

ii) Economically Weaker Section (EWS)

iii) Special Backward Class (SBC)

Explanation for Group -1: The seats remaining vacant in the Scheduled Tribes category due to the non-availability of its Candidates, those seats shall be considered for allotment to the candidates belonging to the Scheduled Castes Category.

Explanation for Group -2: The seats remaining vacant in any sub-category of the NT/DT category due to the non-availability of its Candidates, those seats shall be considered for allotment to the candidates within that group. Furthermore, if still seats remain vacant in this group, then those seats will be transferred to **Group-1** candidates.

The explanation for Group -3: The seats remaining vacant either under **the EWS and SBC** categories due to the non-availability of proper Certificates from the competent authority, in that case, those seats will be transferred to **the OBC** category within the group. Furthermore, if still seats remain vacant in this group, then those seats will be transferred to **Group-2** candidates.

Usually, more applications are received from OPEN, SC, and OBC category students, therefore, not all of the applied candidates under these categories shall get admission.

For all Backward Class category candidates, the seats reserved for Backward Class category candidates remaining vacant shall be considered for allotment to the candidates of all the Backward Class categories.


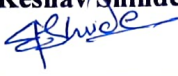
After allotment of vacant seats of the reserve category to the other reserve category seats, if reserve seats remain vacant, then those seats will be transferred to the OPEN category.




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Concerned Authorities:

1. Principal of the college as the Chairperson
2. Working Chairperson, Admissions
3. Admission Committee Members
4. Office Superintendent (OS)

Prepared By	Reviewed By	Approved By
Dr. V.B.Pujari 	Dr. Keshav Shinde 	Dr. V.S, Shivankar Principal
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