



Rayat Shikshan Sanstha's

KARMAVEER BHAURAO PATIL COLLEGE, VASHI

(AUTONOMOUS COLLEGE)

Sector 15-A, Vashi, Navi Mumbai - 400 703. (Maharashtra)

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Email : principal@kbpcollegevashi.edu.in ■ Web : www.kbpcollegevashi.edu.in

Principal
Dr. V. S. Shivankar

FOUNDER : Padmabhushan Dr. Karmaveer Bhaurao Patil, D. Litt.

Ref. No.: 726/2019-20

Date : 6 / 11 / 2019

**AUTONOMOUS
COLLEGE**
(SINCE 2018)

**NAAC GRADE 'A+'
CGPA 3.53**
(SINCE 2017)

**DBT-STAR COLLEGE
SCHEME**
GOVERNMENT OF INDIA
(SINCE 2014)

DST-FIST SCHEME
GOVERNMENT OF INDIA
(SINCE 2013)

BEST COLLEGE AWARD
UNIVERSITY OF MUMBAI
(2013-14)

ISO 9001:2015
INTERNATIONAL
ACCREDITATION FORUM
(SINCE 2017)

**COMMUNITY
COLLEGE**
UNIVERSITY OF MUMBAI
(SINCE 2013)

**MERIT IN
INNOVATION AWARD**
HIGHER EDUCATION FORUM
(2014-15)

To,
Dr. V. S. Negi,
Department of Geography
Shaheed Bhagat Sing (Evn) College
New Delhi 110017

Subject: Invitation to Governing Body Meet

Dear Sir,

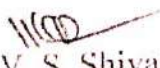
We are pleased to invite you to the meeting of the Governing Body of this college, organized on 20th November 2019 at 11:00 a.m. in Board Room, Karmaveer Bhaurao Patil College, Vashi. The agenda of the meeting is attached herewith.

Your experience, expertise and proficiency will be of great value in scrutinizing and approving the curricula of various courses, which should actuate achieving excellence in Higher Education, in general. Your guidance and motivation have always helped us to progress in our endeavor of providing quality education. We shall be highly obliged if you kindly accept our invitation to this meeting and be with us on 20th November 2019.

A line of confirmation from your side will be appreciated.

Thanking you with warm regards,

Sincerely yours


Dr. V. S. Shivankar
PRINCIPAL
KARMAVEER BHAURAO PATIL COLLEGE
VASHI, NAVI MUMBAI-400 703.

KARMAVEER BHAURAO PATIL COLLEGE VASHI

[Autonomous College]

MEETING OF GOVERNING BODY

Date: 20th November 2019 [Wednesday], Time: 11.30 am to 1.30 pm

Location: Board Room, Library Building [Ground Floor].

Meeting Chair: Hon. Dr. Anil Patil [Chairman, Rayat Shikshan Sanstha]

AGENDA


1. Welcome.
2. Significant matters since last Governing Body meeting.
3. Reading of minutes of the meeting conducted on 16th March 2019.
4. Scrutiny and approval of curricula of **Core Courses** of following departments:

i. Physics	viii. Accounting and Finance
ii. Psychology	ix. Accountancy
iii. Food Technology	x. Mathematics
iv. Commerce	xi. Philosophy
v. Chemistry	xii. Geography
vi. Economics	xiii. Information Technology
vii. English	

5. Scrutiny and approval of curricula of **Skill Based Courses** of following departments:

i. Microbiology	vi. Bioanalytical Sciences
ii. Economics	vii. Computer Sciences
iii. Physics	viii. BAF
iv. Biotechnology	ix. Geography
v. Psychology	x. BBI

6. Approval of minutes of Board of Examination meeting held on 28th September 2019.
7. Approval of minutes of Finance Committee meeting held on 5th October 2019.
8. Approval of minutes of Academic Council meeting held on 19th October 2019.
9. Approval for starting new programmes- M. A. in English and M.Sc. in Data Science.
10. Any other business with permission of the Chair.
11. Closing remarks.


Dr. V. S. Shivankar
Principal
K.B.P. College Vashi

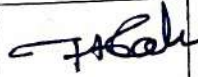
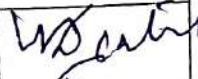
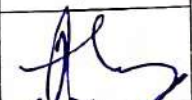


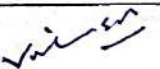
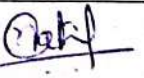

Rayat Shikshan Sanstha's
KARMAVEER BHAURAO PATIL COLLEGE VASHI
[Autonomous College]

MEETING OF GOVERNING BODY

Date: 20th November 2019 [Wednesday], Time: 11.30 am to 1.30 pm .

Location: Board Room, Library Building [Ground Floor]

Signature Report:

Sr. No.	Name	Designation	Position	Signature
1	Dr. Anil Patil	Chairman, Rayat Shikshan Sanstha	Chairman	
2	Dr. N.D. Patil	Member, Managing Council Rayat Shikshan Sanstha	Member	
3	Mr. Ramsheth Thakur	Member, Managing Council Rayat Shikshan Sanstha	Member	
4	Prin. Dr. Bhausaheb Karale	Secretary, Rayat Shikshan Sanstha	Member	
5	Prin. Dr. Vijaysinh Sawant	Joint Secretary, Rayat Shikshan Sanstha	Member	
6	Dr. Vijay Joshi	Educationist	Member	
7	Dr. V. S. Negi	UGC Nominee	Member	
8	Prin. Dr. Kiran Mangaonkar	University Nominee	Member	
9	Dr. Sanjay Jagtap	Joint Director, Higher Education Konkarn Region, Panvel	Member	
10	Mrs. Shakuntala Patil	Faculty Member	Member	
11	Dr. Shubhada Nayak	Faculty Member	Member	
12	Prin. Dr. V. S. Shivankar	Ex- Officio	Member	

Rayat Shikshan Sanstha's
Karmaveer Bhaurao Patil College, Vashi, Navi Mumbai
[Autonomous College]

Minutes of Governing Body Meeting

The meeting of the Governing Body was held on 20th November 2019 at 11.30 am in Board room under the chairmanship of Hon. Dr. Anil Patil.

This meeting was attended by the following members:

Sr. No.	Name	Designation	Position
1	Dr. Anil Patil	Chairman, Rayat Shikshan Sanstha, Satara	Chairman
2	Dr. N. D. Patil	Member, Managing Council Rayat Shikshan Sanstha, Satara	Member
3	Mr. Ramsheth Thakur	Member, Managing Council Rayat Shikshan Sanstha, Satara	Member
4	Dr. Bhausheb Karale	Secretary, Rayat Shikshan Sanstha, Satara	Member
5	Dr. Vijaysinh Sawant	Joint Secretary, Rayat Shikshan Sanstha, Satara	Member
6	Dr. V. S. Negi	UGC Nominee	Member
7	Mrs. Shakuntala Patil	Faculty Member	Member
8	Dr. Shubhada Nayak	Faculty Member	Member
9	Prin. Dr. V. S. Shivankar	Ex- Officio	Member

The meeting was started with the welcome of all the members by the Prin. Dr. V. S. Shivankar which was followed by the agenda reading by Dr. S. S. Nayak

Reading of Agenda:

- Motion from Dr. S. S. Nayak.: To approve the agenda for 20th November 2019.

Vote: All in favour.

Resolved: **Motion carried.**

Agenda for the meeting on 19th October 2018 approved without modification.

1. **Motion I**[from Dr. S. S. Nayak]: Significant matters since last Governing Body meeting.

Description: Dr. Shubhada Nayak briefed the Significant matters since the last Governing Body meeting.

Vote: All in favour.
Resolved: **Motion carried.**

2. **Motion 2**[from Dr. S. S. Nayak]: Reading of minutes of the meeting conducted on 16th March 2019.

Description: Dr. Shubhada Nayak read the minutes as well as action is taken report of the last meeting of Governing Body which was held on 16th March 2019.

Vote: All in favour.
Resolved: **Motion carried.**

3. **Motion 3**[from Dr. S. S. Nayak]: Scrutiny and approval of curricula of **Core Courses**:

Description: The college offers 15 undergraduate [UG] courses, 11 post-graduate [PG] courses, 01 PG Diploma and has 04 research centres offering a doctoral degree. In the current academic year 2019-20, the curricula of Second Year UG and Second Year PG are redesigned. In the next academic year i.e. 2020-21 the curricula of third-year UG will be revised. The curricula of **Core Courses** of the following departments were presented to the respective Boards of Studies [BoS] in the meetings held in the months of July and August 2019. After making the changes as per the suggestions given by the BoS, the final drafts were presented to the Academic Council in a meeting held on 19th October 2019.

i. Physics	viii. Accounting and Finance
ii. Psychology	ix. Accountancy
iii. Food Technology	x. Mathematics
iv. Commerce	xi. Philosophy
v. Chemistry	xii. Geography
vi. Economics	xiii. Information Technology
vii. English	

Suggestion- Hon. Dr. Anil Patil suggested having MOOCs/ SWAYAM courses related to syllabus/ units in the curricula of the course. He further added that requirements of the industrial sector should be considered while framing the syllabus. Hon. Chairman also suggested that the PG course in Psychology should have papers that can ensure employability. For e.g. Industrial psychology, Clinical psychology, etc.

Vote: All in favour.
Resolved: **Motion carried.**

4. Motion 4 [from Dr. S. S. Nayak]: Scrutiny and approval of curricula of **Skill Based Courses**:

Description: The curricula of **Skill Based Courses** of following departments were presented to the respective Boards of Studies [BoS] in the meetings held in the months of July and August 2019. After making the changes as per the suggestions given by the BoS, the final drafts were presented to the Academic Council in a meeting held on 19th October 2019 and approved with suggestions in some.

i. Microbiology	vi. Bioanalytical Sciences
ii. Economics	vii. Computer Sciences
iii. Physics	viii. BAF
iv. Biotechnology	ix. Geography
v. Psychology	x. BBI

Suggestion- Dr. Anil Patil suggested conducting Soft Skill Courses with the help of Professionals which will be highly useful to the students in getting employed.

Vote: All in favor.

Resolved: **Motion carried.**

5. Motion 5[from Dr. S. S. Nayak]: Approval of minutes of Board of Examination meeting held on 28th September 2019.

Description: Dr. Shubhada Nayak read the minutes of the Board of Examination meeting held on 28th September 2019.

Suggestion- Dr. Anil Patil suggested having a third party analysis of evaluation. He further suggested to have exhaustive question bank and there should be checks and counter checks on the framing of the question paper.

Vote: All in favour.

Resolved: **Motion carried.**

6. Motion 6[from Dr. S. S. Nayak]: Approval of Minutes of Finance Committee meeting held on 5th October 2019.

Description: Dr. Shubhada Nayak read the minutes of the Finance Committee meeting held on 5th October 2019.

Suggestion- Dr. Anil Patil suggested introducing Caution money in the fee structure of the B. Voc. course. He also suggested a 10% increase in the college fee.

Vote: All in favour.

Resolved: **Motion carried.**

7. Motion 7 [from Dr. S. S. Nayak]: Approval of minutes of Academic Council meeting held on 19th October 2019.

Description: Dr. Shubhada Nayak read the minutes of the Academic Council meeting held on 19th October 2019.

Vote: All in favour.

Resolved: **Motion carried.**

8. **Motion 8** [from Dr. S. S. Nayak]: Approval for starting new programmes- M. A. in English and M.Sc. in Data Science.

Description: Governing body approved the starting of Post Graduate programmes in English and Data science. Dr. Anil Patil appreciated the decision of starting M.Sc. in Data Science.

Vote: All in favour.

Resolved: **Motion carried.**

9. **Motion 9:** Any other business with the permission of the Chair.


The discussion was also conducted on following points-

1. Academic audit - Dr. Anil Patil suggested having an academic audit. There should be one internal and two external members in the Peer Team. The suggestions received should be discussed with the staff and analysis should be done.
2. Patents- Dr. Anil Patil suggested to try and take the innovative ideas of students forward by applying for patents.
3. Incentives to students - Dr. Anil Patil suggested having a separate scholarship for students under autonomy. He also suggested giving funding to students for research paper presentation.
4. The work culture of nonteaching staff - Dr. Anil Patil suggested organizing personality development programs for non-teaching staff. He further said to resolve the problems related to sanitation, the behavior of nonteaching staff with students etc. within one week and give the responsibility of it to student council committee.
5. Dr. Anil Patil appreciated the reports of On the Job Training / Internship in the form of bound black books.

Vote: All in favour.

Resolved: **Motion carried.**

The meeting was concluded by offering the vote of thanks to all members of the Governing Body by Dr. Shubhada Nayak.


Dr. V. S. Shivankar
Principal
KBP College, Vashi

ACTION TAKEN REPORT WITH RESPECT TO MINUTES OF THE MEETING HELD ON 20TH NOVEMBER 2019.

1. MOOCs on variety of platforms like SWAYAM, Coursera and Edx are made compulsory to all the teaching faculty members. Students are motivated to do these courses along with their regular courses. Students have complete freedom to choose courses related the curricula or otherwise.

Total number of participants [Students and Teachers] completing Online courses on SWAYAM.

Sr. No.	July -December 2019	January- April 2020
1	745	260

Current data of teachers and students doing Online courses [in Lockdown period]:

No. of Teachers Registered	No. of Teachers Completed	No. of Students Registered	No. of Students Completed
103	207	525	242

2. Inputs from the industries are taken in three ways to bridge the gap between industry and academia.

- a. Academic Council and Board of Studies have members from industries and corporate houses.

Sr. No.	Name	Designation	Affiliation	Member
1.	Mr. Tushar Pradhan	Chief Investment Officer,	HSBC Asset Management India	Academic Council
2.	Dr. Paresh Bhanushali	Managing Director	Yashraj Biotech. Ltd.	BoS in Biotechnology
3.	Mr. Rahul Khanvilkar	Senior Manager	Azelis Pvt. Ltd.	BoS in Biotechnology
4.	Mr. Manish Surve,	Senior Business Development	Intertek India Pvt. Ltd.	BoS in Microbiology

		Manager		
5.	Dr. Suhas Mangaonkar	Consultant, Pharmaceutical Microbiology	Former Head of Microbiology, Cipla Pvt. Ltd.	BoS in Microbiology
6.	Mr. Pratapsinh Deshmukh	Chairman	Pratap Organics Ltd. Mumbai	BoS in Chemistry
7.	Mr. Dhiraj Sawant	Research Associate	SLN Pharmachem, Mumbai	BoS in Chemistry
8.	Dr. Pratap Rasam	Senior Manager	Shimadzu Analytical Pvt. Ltd.	BoS in Bioanalytical Sciences
9.	Dr. Anand Kulkarni	Consultant	Proprietor at Antara Herbals, Mumbai	BoS in Bioanalytical Sciences
10.	Naresh Solanki,	Vice President, Business Development,	Alpha MD, Industrial Estate, Prabhadevi. Mumbai	BoS in Psychology
11.	Shri. Vishal Ganar	Head, Rehabilitation Psychology	Neurogen Brain & Spine Institute, Nerul, Navi Mumbai.	BoS in Psychology
12.	Mr. Ajay Sarkar	Software Engineer	Infosys	BoS in IT
13.	Mr. Ramesh Kharat	Chief Technology Officer	Priar Web Pvt. Ltd.	BoS in IT
14.	Mr. Manish Gavade	Team Leader	John Deere India Pvt. Ltd. Cybercity, Pune.	BoS in Physics
15.	Mrs. Nazneen Jalal Shaikh	Secretary	Nazeen Foundation Kharghar, New Mumbai	BoS in English
16.	Mr. Eknath A. Patil	C.A.	E.A.Patil and Associates LLP, Vashi	BoS in Accountancy
17.	Mr. Ravindra Purohit	Senior Manager HR-OD	Exim Transtrade (I) Pvt. Ltd., L.B.S Marg, Mulund (W) Mumbai.	BoS in Management Studies
18.	Ms. Nivedita Tunge	CEO	Agarwal Educare, Mumbai	BoS in Management Studies
19.	Mr. Rohit Mishra	Sr. Manager-Distributions	Kotak Mahindra General Insurance Co. Ltd., Navi Mumbai.	BoS in Banking and Insurance
20.	Mr. Saurabh	Deputy Delivery Head	L&T Technology	BoS in Computer Science

	Mukadam		Services	
21.	Mr. Vishal Zambare	Senior Analyst	Capgemini Technology Services, Airoli.	BoS in Computer Science
22.	Mr. Ruturaj Gund,	GIS Senior Expert Pune	Free lancer	BoS in Geography
23.	Mr. Sandip Desai	Senior Officer	Amul Dairy, Vasai.	BoS in Food Technology
24.	Mr. Santosh Kumar Singh	HR Manager,	Igloo Dairy Services Pvt. Ltd, Navi Mumbai.	BoS in Food Technology

b. Feedback from alumni working in industries on curriculum.

c. Feedback from employers on curriculum.

The link for the feedback is available on the institute's website. The feedback gives valuable inputs in designing the curricula which suit requirements of the industry.

3. The curriculum of M.A. in Psychology has two specializations at Part II level: a. Clinical Psychology b. Child and Adolescent Psychology. The curriculum is designed with focus on employability. The students can work as counselors in different areas.
4. In all 49 different Skill Based Courses are conducted in the college of which 29 courses are outsourced to professional organizations. Formal MoUs are signed with all of them.
5. Question papers of all the classes are audited by the Board of Studies in respective subjects. The system of question paper setting is as below:
 - A. The Board of Examination has prepared an Examination Manual in which all the guidelines related to question paper setting are clearly stated.
 - B. The head of the department scrutinizes the question paper sets before submission.
 - C. The head is required to sign an undertaking stating the fulfillment of all the guidelines.
6. Caution money will be included in the fee structure of the B. Voc. course from next academic year.
7. M. A. in English and M.Sc. in Data Science programmes will be started from next academic year i.e. 2020-21.
8. Academic audit with external members in the Peer Team will be conducted as soon as the college reopens and suggestions will be discussed with the faculty members as a part of quality enhancement.

9. Students are given constant motivation for innovation. All the schemes of our parent institute regarding research like, Project based learning, Model based learning, Idea bank are implemented for the benefit of the students. As suggested by Hon. Dr. Anil Patil, the innovative ideas of students are taken forward by applying for patents. Department of Chemistry has filed 8 patents under the guidance of Principal Shivankar. The list is given below.

Sr. No.	Title of the Invention	Date of Registration
1	Green Protocol for the Preparation of Bendamustine Hydrochloride	20/09/2019
2	Novel Method for the Preparation of Powder from Latex of Calotropis Procera and Study its Various Applications	07/10/2019
3	Novel Applications of Different Extracts of Areca Nut *	24/12/2019
4	Surfactant, Anti-Flea and Antibacterial Activity of Euphorbia Tirucalli	31/12/2019
5	Tobeca as Natural Indicator in Acid-Base Titrations *	13/01/2020
6	Effective Herbal Formulation to Control Ticks on Animals Using Custard Apple	05/02/2020
7	Use of Latex Powder of Calotropis Procera as Chelating Agent for Supplement of Micronutrients to the Crops	18/02/2020
8	Use of Latex Powder of Jatropha Curcas as Surfactant	05/03/2020

10. Innovation grants and research grants are constituted in the college for the students and will be operational from the next academic year. Currently funding is allotted to cover the expenses of students who participate in various research conventions and conferences for research paper presentation.
11. A special attention is given to behavior of non-teaching staff with students. They are guided time to time on soft skills. The complaints are reduced drastically. A Soft skill workshop in Marathi will be arranged for them as soon as college opens. There are no issues of sanitation and cleanliness as the entire work is outsourced and it is monitored by Cleanliness Committee.