



Estd. : July 1979

Principal
Dr. V. S. Shivankar

**AUTONOMOUS
COLLEGE**
(SINCE 2018)

**NAAC GRADE 'A+'
CGPA 3.53**
(SINCE 2017)

**DBT-STAR COLLEGE
SCHEME**
GOVERNMENT OF INDIA
(SINCE 2014)

DST-FIST SCHEME
GOVERNMENT OF INDIA
(SINCE 2013)

BEST COLLEGE AWARD
UNIVERSITY OF MUMBAI
(2013-14)

ISO 9001:2015
INTERNATIONAL
ACCREDITATION FORUM
(SINCE 2017)

**COMMUNITY
COLLEGE**
UNIVERSITY OF MUMBAI
(SINCE 2013)

**MERIT IN
INNOVATION AWARD**
HIGHER EDUCATION FORUM
(2014-15)

Rayat Shikshan Sanstha's

KARMAVEER BHAURAO PATIL COLLEGE, VASHI

(AUTONOMOUS COLLEGE)

Sector 15-A, Vashi, Navi Mumbai - 400 703. (Maharashtra)

(O) : 022-2766 1210 (Fax) : 022-2789 1210

Email : principal@kbpcollegevashi.edu.in ■ Web : www.kbpcollegevashi.edu.in

FOUNDER : Padmabhushan Dr. Karmaveer Bhaurao Patil, D. Litt.

Ref. No.: 653/2018-19

Date : 11/10/2018

To,
Dr. V. S. Negi,
Department of Geography
Shaheed Bhagat Sing (Evn) College
New Delhi 110017

Subject: Invitation as a member of Governing Body

Dear Sir,

Greetings. Rayat Shikshan Sanstha's Karmaveer Bhaurao Patil College, Vashi is the leading college in Navi Mumbai and is committed to provide quality education to students from all the sections of society. It is a multi-faculty college with strong force of dedicated teachers. In 2017, the college is reaccredited by NAAC in third cycle with A+ grade and CGPA of 3.53. The college is ISO 9001-2015 certified institute and was adjudged the Best College of the University of Mumbai in 2014 in the Urban category.

This college recently has been conferred an Autonomous Status for a period of ten years commencing with 2018-2019. As per the UGC/University of Mumbai guidelines, we have completed the process of designing curricula for the undergraduate and postgraduate classes. Curricula for the skill based courses are also designed. The pattern of evaluation is also planned for all the classes. The Board of Studies of each subject and the Academic Council have already approved the curricula and evaluation patterns.


University Grants Commission has nominated you as a member on the Governing Body of this college. In view of this, I have a great pleasure in inviting you as a member of **Governing Body**.

Your experience, expertise and proficiency will be of great value in improving the curricula, evaluation patterns, admission process and in suggesting measures for achieving excellence in Higher Education in general. We shall be greatly obliged if you kindly accept our invitation in this respect.

The first meeting of Academic Council is planned on **19th October 2019 [Friday]** at **11.00 am** in the Board room. Your presence in this meeting will be highly appreciated.

Thanking you and with warm regards,

Sincerely yours


Dr. V. S. Shivankar

PRINCIPAL

KARMAVEER BHAURAO PATIL COLLEGE
VASHI, NAVI MUMBAI - 400 703.

Rayat Shikshan Sanstha's
KARMAVEER BHAURAO PATIL COLLEGE VASHI
[Autonomous College]

MEETING OF GOVERNING BODY

Date: 19th October 2018 [Friday], Time: 11 am to 12.30 pm
Location: Board Room, Library Building [Ground Floor]

Meeting Chair: Hon. Dr. Anil Patil [Chairman, Rayat Shikshan Sanstha, Satara]

AGENDA

1. Welcome [05 min]
2. Approval of curricula of various Core Courses [10 min]
3. Approval of curricula of various Skill Based Courses [10 min]
4. Approval of Evaluation System [10 min]
5. Approval of starting following new courses/subject: [05 min]
 - a. B. Voc. in Food Technology
 - b. M.A. in Geography
 - c. M.A. in Psychology
 - d. B.A. in Philosophy
 - e. NCC as an elective course with credits
6. Approval of following scholarships, studentships, fellowships, prizes and medals [05 min]
 - a. Prizes and Medals for Academic Rank Holders
 - b. Scholarships for deserving current students
 - c. Fee concessions for national and international achievers in NCC, NSS, sports and cultural activities.
 - d. Fee concession in hostel and food charges for poor girl students.
 - e. Special scholarships/ financial assistance for physically challenged students
 - f. Karmaveer Bhaurao Patil Award and Sau. Laxmibai Bhaurao Patil Award for commendable social work.
 - g. Savitribai Phule Award for women achievers in different fields.
7. Approval of Statutory and Administrative Committees [05 min]





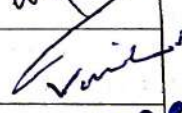
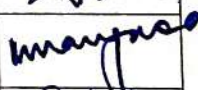
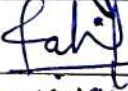
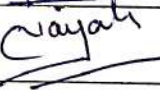

8. Approval of revision in fee structure from the next academic year [05 min]
9. Approval of annual budget for the current academic year [10 min]
10. Approval of appointments of teachers for the current academic year done as per the policies laid down by Government of Maharashtra [05 min]
11. Any other business with permission of the Chair [05 min]
12. Closing remarks [05 min]



Dr. V.S. Shivankar
Principal
K.B.P. College Vashi

GOVERNING BODY MEETING ON 19/10/2018

Signature Report:

| Sr. No. | Name | Designation | Position | Signature |
|---------|----------------------------|---|----------|---|
| 1 | Dr. Anil Patil | Chairman, Rayat Shikshan Sanstha, Satara | Chairman |  |
| 2 | Dr. N.D.Patil | Member, Managing Council Rayat Shikshan Council, Satara | Member | - |
| 3 | Mr. Ramsheth Thakur | Member, Managing Council Rayat Shikshan Council, Satara | Member |  |
| 4 | Prin. Dr. Bhausaheb Karale | Secretary, Rayat Shikshan Sanstha, Satara | Member |  |
| 5 | Prin. Dr. Vijaysinh Sawant | Joint Secretary, Rayat Shikshan Sanstha, Satara | Member | - |
| 6 | Dr. Vijay Joshi | Educationist | Member |  |
| 7 | Dr. V. S. Negi | UGC Nominee | Member |  |
| 8 | Prin. Dr. Kiran Mangaonkar | University Nominee | Member |  |
| 9 | Mrs. Shakuntala Patil | Faculty Member | Member |  |
| 10 | Dr. Shubhada Nayak | Faculty Member | Member |  |
| 11 | Prin. Dr. V.S.Shivankar | Ex- Officio | Member |  |

Rayat Shikshan Sanstha's
Karmaveer Bhaurao Patil College, Vashi, Navi Mumbai
GOVERNING BODY MEETING

Minutes of Meeting

The first meeting of the Governing body was held on 19th October 2018 at 11.00 am in Board room under the chairmanship of Dr. Anil Patil.

This meeting was attended by the following members:

| Sr. No. | Name | Designation | Position |
|---------|----------------------------|--|----------|
| 1 | Dr. Anil Patil | Chairman, Rayat Shikshan Sanstha, Satara | Chairman |
| 2 | Mr. Ramsheth Thakur | Member, Managing Council Rayat Shikshan Sanstha, Satara | Member |
| 3 | Dr. Vijay Joshi | Educationist | Member |
| 4 | Dr. V. S. Negi | UGC Nominee | Member |
| 5 | Prin. Dr. Kiran Mangaonkar | University Nominee | Member |
| 6 | Mrs. Shakuntala Patil | Faculty Member | Member |
| 7 | Dr. Shubhada Nayak | Faculty Member | Member |
| 8 | Prin. Dr. V. S. Shivankar | Ex- Officio | Member |

The meeting was started with the welcome of all the members by the Prin. Dr. V. S. Shivankar which was followed by the agenda reading by Dr. S. S. Nayak

Reading of Agenda:

- Motion from Dr. S. S. Nayak: To approve the agenda for 19th October 2018.

Vote: All in favor.

Resolved: **Motion carried.**

Agenda for the meeting on 19th October 2018 approved without modification.

Business:

1. Motion 1: Approval of curricula of various Core Courses.

Description: The College offers 15 undergraduate [UG] courses, 11 post-graduate [PG] courses, 01 PG Diploma and has 04 research centers offering doctoral degree. In the current

academic year 2018-19, the curricula of First Year UG and First Year PG are redesigned. The curricula were presented to the respective Boards of Studies [BoS] in the meetings held in the months of July and August 2018. After making the changes as per the suggestions given by the BoS, the final drafts were presented to the Academic Council in a meeting held on 1st September 2018. After the approval of the AC, the curricula are uploaded on the institutional website.

Discussion: Dr. Vijay Joshi suggested that changes in the syllabus along with the justification is to be sent to the governing body prior to every meeting for the review and accordingly documentation is to be done. Before sending the syllabus to BOS for approval, parents opinion should also be considered.

The members approved the suggestion.

Vote: All in favor.

Resolved: **Motion carried.**

2. Motion 2: Approval of curricula of various Skill Based Courses.

Description: The college offers 36 Skill Based Courses across faculties. These courses are of 1 or 2 credit each. The curricula of these courses are approved by both Board of Studies and Academic Council. The experts are invited from the respective areas to conduct these courses.

Discussion: Publicity of the skill based courses is to be done so that more students will be attracted towards the courses (e.g. Data Analysis, Biostatistics, Tally)

Vote: All in favor.

Resolved: **Motion carried.**

3. Motion 3: Approval of Evaluation System.

Description: The college has set up an Examination Committee as per the UGC norms that functions to conduct all examinations in the college and handles all matters related to it. Additionally, the college has established a Board of Examination having Director of Examination and Evaluation, University of Mumbai as an invited expert. All the examination and evaluation reforms are approved by BoS, Academic Council and Board of Examination.

Discussion: Evaluation pattern and Rubrics for each evaluation method was discussed.

Vote: All in favor.

Resolved: **Motion carried.**

4. Motion 4: Approval of starting following new programs/courses:

- a. B. Voc. in Food Technology
- b. M.A. in Geography
- c. M.A. in Psychology
- d. B.A. in Philosophy
- e. NCC as an elective course with credits

Description: B.Voc. in Food Technology [an UGC approved course] is already started from the current academic year. M.A. [Geography], M.A. [Psychology], B.A. [Philosophy] and NCC as an elective course will be started from the next academic year i.e. 2019-20. The permissions are sought from the Rayat Shikshan Sanstha as well as the University of Mumbai.

Discussion: Dr. V. S. Negi suggested that GIS is to be embedded in Geography PG programe.

Cognizance

Vote: All in favor.

Resolved: **Motion carried.**

5. Motion 5: Approval of following scholarships, studentships, fellowships, prizes, and medals.

- a. Prizes and Medals for Academic Rank Holders.
- b. Scholarships for deserving current students.
- c. Fee concessions for national and international achievers in NCC, NSS, sports and cultural activities.
- d. Fee concession in hostel and food charges for poor girl students.
- e. Special scholarships/ financial assistance for physically challenged students.
- f. Karmaveer Bhaurao Patil Award and Sau. Laxmibai Bhaurao Patil Award for commendable social work.
- g. Krantijyoti Savitribai Phule Award for women achievers in different fields.

Discussion: It was suggested by Prin. Dr. Kiran Mangaonkar that, apart from above scholarships, studentships, fellowships, prizes and medals, constitute college sponsorship to the meritorious students for higher education in reputed academic institutes and MNCs and provide more amount of seed money to students as assistance in research projects.

Vote: All in favor.

Resolved: **Motion carried.**

6. Motion 6: Approval of Non-Statutory Committees:

Description: For smooth functioning of various academic, co-curricular and extracurricular activities, there are 42 committees functioning under the guidance and monitoring of IQAC. The committees are given scope of work at the beginning of the academic year and they make the annual plan of work accordingly. Their activities are monitored by the IQAC on regular basis.

Discussion: Dr. Vijay Joshi suggested, IAMC should monitor internal evaluation pattern of examination of each department.

Vote: All in favor.

Resolved: **Motion carried.**

7. Motion 7: Approval of revision in fee structure from the next academic year.

Description: The increase in the fees of all courses by 10% is approved by the Academic Council and Finance Committee. This revision in the fees will be implemented from the next academic year i.e. 2019-20.

Discussion: Dr. Vijay Joshi suggested, not to change the fee structure decided by the university, but can be changed under various heads like Examination fee, Library facility, Laboratory facility etc.

Suggested 10% rise in the aided fee structure and 20% rise in unaided fee structure.

Vote: All in favor.

Resolved: **Motion carried.**

8. Motion 8: Approval of annual budget for the current academic year

Description: Annual budgetary provisions were presented to the Finance Committee in the meeting held on 27th September 2018. The budget is approved by the Finance Committee and the details are as below:

Budget Year 2018-19
Senior College (Grantable)

| Receipt | | | Payment | |
|---------|------------------|-----------------|--------------------------|-----------------|
| Sr. No. | Item | Provision | Item | Provision |
| 1 | Salary Grant | 79773000 | Salary Exp. | 79973000 |
| 2 | CHB Salary | 200000 | Rent & Tax | 1316200 |
| 3 | Non Salary Grant | | Library Books | 500000 |
| 4 | Fees and Fines | 5950700 | Current Lab. Exp. | 800000 |
| | | | Furniture & Equipment | 200000 |
| | | | Repair and Maintenance | 2000000 |
| | | | Miscellaneous | 250000 |
| | | | College Development Exp. | 884500 |
| | Total | 85923700 | Total | 85923700 |

Under Graduate Section (Non Grantable)

Budget Year 2018-19

| Receipt | | | Payment | |
|---------|----------------|-----------------|------------------------|-----------------|
| Sr. No. | Item | Provision | Item | Provision |
| 1 | Fees and Fines | 29738406 | Salary Exp | 19800000 |
| | | | Exam remuneration | 1000000 |
| | | | Library Books | 650000 |
| | | | Current Lab Exp | 1000000 |
| | | | Furniture & Equipment | 2900000 |
| | | | Repair and Maintenance | 500000 |
| | | | Miscellaneous | 2688406 |
| | | | Seminar & Conference | 700000 |
| | | | Seed money | 500000 |
| | Total | 29738406 | | 29738406 |

Budget Year 2018-19

Post Graduate Section (Non Grantable)

| Receipt | | | Payment | |
|---------|----------------|-----------------|--------------------------|-----------------|
| Sr. No. | Item | Provision | Item | Provision |
| 1 | Fees and Fines | 13406500 | Salary Exp. | 2500000 |
| | | | Exam remuneration | 200000 |
| | | | Library Books | 300000 |
| | | | Current Lab Exp. | 2000000 |
| | | | Furniture & Equipment | 1500000 |
| | | | Repair and Maintenance | 200000 |
| | | | Miscellaneous | 1500000 |
| | | | Seminar & Conference | 100000 |
| | | | Seed money for Research | 100000 |
| | | | Research Scholarship | 100000 |
| | | | Research journal | 200000 |
| | | | Periodicals | 100000 |
| | | | Reading Room | 50000 |
| | | | A.M.C. for lab equipment | 500000 |
| | | | College Development | 4056500 |
| | Total | 13406500 | Total | 13406500 |

Discussion: Dr. Vijay Joshi suggested to always display comparative statement for current and previous year budgets.

Vote: All in favor.

Resolved: **Motion carried.**

9. Motion 9: Approval of Budget for Financially Supported Schemes-UGC, COC, DBT-STAR, RUSA

Discussion: The Budget for Financially Supported Schemes-UGC, COC, DBT-STAR, RUSA for the academic year 2018-19 was presented as below:

U.G.C. Grant for Autonomous College

| Receipt | | | Payment | |
|---------|--------------------------|----------------|--|----------------|
| Sr. No. | Item | Provision | Item | Provision |
| 1 | Grants From UGC - UG | 2000000 | Workshop & Seminars conference and meetings | 300000 |
| 2 | Special Grant for N.C.C. | 200000 | Examination Reforms | 180000 |
| | | | Furniture for Office, Classrooms, Library & Laboratories | 210000 |
| | | | Extension Activities | 80000 |
| | | | Office Equipment Teaching Aids & Laboratory Equipment | 1000000 |
| | | | Guest Visiting Faculty | 80000 |
| | | | Capacity Building For Teachers | 50000 |
| | | | Books & Journals | 100000 |
| | | | NCC | 200000 |
| | Total | 2200000 | Total | 2200000 |

Vote: All in favor.

Resolved: **Motion carried.**

10. Motion 10: Approval of appointments of teachers for the current academic year done as per the policies laid down by Government of Maharashtra.

Description: The appointments of the temporary faculty members were done by the Rayat Shikshan Sanstha as per the policies laid down by the Government of Maharashtra.

Discussion: Dr. Vijay Joshi and Dr. Kiran Mangaokar suggested to get approval from Joint Director for eligible management appointed teachers so salary grant can be drawn from the government in order to reduce the financial burden on the institute.

Vote: All in favor.

Resolved: **Motion carried.**

11. Motion 11: Any other business with permission of the Chair.


Discussion: Dr. Vijay Joshi and Dr. Kiran Mangaokar suggested that --

- Any change in the syllabus and fee structure is to be communicated to parents through PTA and take the approval from parents too. One PTA nominee should be there in all academic and financial decisions.
- While allotting the number of lectures to each unit, notional hours are also to be taken into consideration.

Vote: All in favor.

Resolved: **Motion carried.**

The meeting was concluded by offering the vote of thanks to all members of Governing body by Smt. S. S. Patil.


Dr. V. S. Shivankar
PRINCIPAL
KARMAVEER BHARAO PATIL COLLEGE
VASHI, NAVI MUMBAI-400 703.

Action Taken Report

1. As per the suggestions of this esteemed Governing Body, feedback on curricula is taken from students, teachers, alumni, employers as well as parents. The feedback link is provided on the institutional website. A zip folder of all curricula is sent to all the members of Governing Body prior to the meeting on 16/03/2019.
2. The evaluation system introduced at the college is composed of Continuous Internal Evaluation [CIA] (40%) and Semester End Examination [SEE] (60%). The question papers for semester end examination were set by external subject experts. Also, moderation of the answer papers was done by external subject experts, while the assessment of answer papers was done by the faculty members of the department. An Open Day was organized for the student- teacher interaction to resolve queries related to the examinations conducted. Internal examination Test of 20 marks was conducted as an online test.
3. Local Inquiry Committee of University of Mumbai visited this college on 27th February 2019. Following courses will be started from academic year 2019-20.
 - M. A. in Geography
 - M. A. in Psychology
 - B. A. in PhilosophyPermission to start B. A. in Performing Arts: Music and B. A. in Performing Arts: Dance was denied by the University of Mumbai. NCC as an elective course with credits will start from next academic year. As suggested, GIS is embedded in Geography PG program.
4. A total amount of Rs. 1.90 Lakhs was spent in this academic year towards awards and fellowships for students having achievements in sports, NCC, NSS and cultural activities. Rs. 54,500/- were spent towards awards for rank holder in different courses.
 - a. In the current academic year, the Krantijyoti Savitribai Phule Award for women achievers in different fields were given to-
 - b. Karmaveer Bhaurao Patil Award and Sau. Laxmibai Bhaurao Patil Award for commendable social work will be given from the next academic year i.e. 2019-20.
5. Internal Academic Monitoring Committee monitors internal evaluation pattern of examination of each department.
6. The fees will be raised for all courses by 10% from next academic year.

7. As per the suggestion in the previous meeting, comparative statement for current and previous year budgets were displayed in the Finance Committee Meeting.
8. A Parent Teacher Meeting will be conducted in the month of April to communicate changes in fee structure and curricula etc. Also, all the parents will be digitally informed about the changes.
9. Notional hours are indicated in the curricula.



Dr. V. S. Shivankar